

Approved: 6/5/2013

MARSHFIELD PUBLIC SCHOOLS
MARSHFIELD SCHOOL COMMITTEE MEETING
South River Elementary School
May 21, 2013
7:00 p.m.

Mrs. Morrison called meeting to order at 7:00 p.m.

I. ROLL CALL

Mrs. Shrand	Yes
Ms. Morrison	Yes
Ms. Tracey	Yes
Mr. Scollins	Yes
Mrs. Currie	Yes

Also present was Supt. Scott Borstel, Asst. Supt. Ellen Martin, Director of Business & Finance, Thomas Miller, and Dr. Susan Dupuis, Director of Pupil Personnel.

PeaceBuilders Pledge was led by South River School student, Trinity Rosher.

Ms. Morrison noted under the Open Meeting Law, she was informing the public of this meeting being videotaped by Marshfield Community Television. If anyone in the audience is taping the meeting, either audio or video, please inform us of such at this time.

SPOTLIGHT ON EXCELLENCE

South River School Principal, Amy Scolaro, highlighted the SRS Organic Community Garden, funded by a Marshfield Education Foundation Grant, and introduced students Kyle Quackenbush and Trinity Rosher to present background on this project, along with SRS staff member Mr. Bruce Frost. SRS Community Garden involves students, staff, community, PTA, local restaurants, and the food pantry in Marshfield. This project has crossed all grades and curricula within the South River School, along with a connection to the School Nurse Initiative Grant. SRS thanked their staff and cafeteria manager, Ms. Sally Greenblatt, for their work on this school initiative. (All watched a video presented by Mr. Frost.)

Supt. Borstel introduced Mr. Scott Madden, newly hired PK-12 Athletic Director, effective July 1, 2013. Mr. Thomas Miller chaired the search committee. Supt. Borstel explained search process including 55 candidates and four rounds of interviews with three finalists. All three finalists were interviewed by the Central Office Leadership Team. Mr. Madden has shown passion and commitment to Marshfield Public Schools over the past eight years.

Supt. Borstel introduced Mr. David Cawthorne, newly hired Director of Technology, effective July 1, 2013. Dr. Ellen Martin chaired the search committee. MPS had eleven applicants with three finalists, with two finalists moving to the Superintendent for appointment. Mr. Cawthorne comes to Marshfield with both technology infrastructure background and an educational background in the classroom. Mr. Cawthorne knows technology but looks through the eyes of an educator. He has been with Weymouth Public Schools for 18 years.

II. INFORMATIONAL

Supt. Borstel updated the Committee on the following:

- Superintendent, Dr. John McEwan, passed away recently. Dr. McEwan was the 'father' of the first model school (Whitman/Hanson).
- Godspell performance
- POPS Concert
- Labor Management Committee (LMC) had first training with 39 representatives – second training is in August
- Seniors last day was last Friday

Asst. Supt. Martin updated the Committee on the following:

- FBMS band concert; high school music awards handed out \$9,000 in scholarships
- Hired two elementary technology specialists
- Thanks to mentors of 'beginning teachers'

Dr. Susan Dupuis updated the Committee on the following:

- SEPAC meeting May 29 at FBMS Library – free workshop for parents
- Attended three-day Apple Institute with four SEPAC parents discussing relationships and positive communication. Activities planned over the next year.

Subcommittee Reports:

Ms. Tracey reported the Marshfield Education Foundation approved \$108,000 in grants for Marshfield Public Schools. Grants will be awarded on June 6. The quality of the grants has increased and will have significant impact on our classrooms.

III. PUBLIC PARTICIPATION

None

IV. MINUTES

Postponed

V. **OLD BUSINESS**

Superintendent Evaluation – Summative: Supt. Borstel provided Committee with Supt. Evaluation Summative Assessment.

- Evaluation process going well; will meet this summer to see how we can work more efficiently and effectively
- Evaluation process is a monthly focus at building meetings
- District Determined Measures is a major focus for the 2013-2014 school year
- Assistant Principals will have four-day evaluation training
- School Committee members can meet with Supt. Borstel to discuss standards and goals.
- Individual School Committee members' summative evaluations will be completed between May 21 and June 4 for presentation on June 4
- Chair compiles five evaluations between June 4 and June 21
- Chair presents final summative evaluation report on June 21
- Any rating other than Proficient requires evidence
- Chair asked members to bring original copy and one additional copy

District Improvement Plan – Annual Goals for 2013 – 2014:

Improvement of instructional practices to challenge and support all students

- Instruction is student –centered, differentiated, and includes effective use of technology
- The District's Response to Intervention practices are expanded
- Phase Two of the Educator & Administrator Evaluation System Model is implemented, including the establishment of district-determined measures
- Relevant, emerging technology is integrated into operations and practices

Improve and celebrate student achievement

- Data is used to inform and improve student learning and achievement
- Achievement and growth results are communicated and celebrated

Create reciprocal opportunities for partnerships between community-school services

- Community members enrich learning for students and staff

Optimize communication at all levels

- Two-way communication informs students, families, and community members
- Current and emerging technology is used to improve communication

Through effective leadership and operations, maximize the potential of students, staff, parents and community

- The collaborative culture prioritizes current and emerging practices, and provides time to assess their effectiveness – establishment of a Labor Management Committee
- Sound fiscal planning and funding to ensure realization of district goals

Sustaining change happens at the building level. Annual goals will go out to all staff, be posted on our district website and included in our Professional Development booklet.

School Physician: Dr. Michael McManus sits on our Wellness Committee.

MOTION: Mrs. Currie moved to appoint Dr. Michael McManus as the District School Physician for Marshfield Public Schools for the upcoming 2013-2014 academic year. Mr. Scollins second. VOTE: 5-0-0.

VI. NEW BUSINESS

School Improvement Plans:

Eames Way School – Highlights presented by Principal William Campia and Ms. Laura Daniels:

- MCAS Level I school / Commendation School
- PeaceBuilders Program
- Student Leadership Council
- Survey Monkey

2013-2014 Goals:

- District Determined Measures
- Analyze 12-13 MCAS results
- Align ELA and Math Curriculum
- Use data to inform and improve student learning and achievement
- Update and support technology
- Letters of congratulations for all students achieving advanced placement on MCAS

Daniel Webster School – Highlights presented by Principal Sara Prouty and Ms. Nicole Alvey:

- Prioritize technology goal; strong staff involvement
- Investigate moving computer lab to a full size classroom
- Survey Monkey

2013-2014 Goals:

- Grade level common planning time

- Staff conduct peer observations and peer collaboration
- Encourage class 'Big Buddy / Little Buddy' relationships
- Professional development related to technology
- RTI
- Use data to inform and improve student learning and achievement; school based data teams
- Student letters of congratulations for all students achieving advanced placement on MCAS
- Personal comment by Principal on report card
- DWS website

Furnace Brook Middle School – Highlights presented by Principal Patrick Sullivan and Ms. Michele Noonan:

- School read: WONDER by R.J. Palacio – given to School Committee members and administration
- Survey Monkey – behavior consequences
- PeaceBuilders
- Expand RTI (Response to Intervention)
- Peer tutoring after school

2013-2014 Goals:

- Common Summative Assessments & Formative Assessments
- District Determined Measures
- Expand RTI model
- Establish Tier 2 support throughout building
- Analyze master schedule for students
- School-wide behavioral rubric; climate for teaching & learning
- Afterschool support program
- PeaceBuilders initiatives
- More involvement with community members; Boys & Girls Club

Governor Winslow School – Highlights presented by Principal Hubbard and Jacquelyn Judge:

- Future Business Leaders (second year; Grades 4 & 5)
- GWS International Fair – optimizes two-way communication
- STEM Lab – expand grant from Marshfield Education Foundation

2013-2014 Goals:

- Reorganize general ed services (working with Susan Dupuis)
- Look at early interventions
- Offer professional development in tiered instruction
- Expand data team
- Schedule effectiveness
- Enhance community opportunities
- Website
- School-wide behavior management model

- Assess building needs
- Assess building security

MHS – Highlights presented by Principal Keuther and Benjamin Joyal (MHS student):

- Check for \$1,000 and trophy for Building Construction Team
- Art student received Congressional Honor and art work will be displayed at Capital in Washington, DC
- MHS School Council member, Alan Feinberg, retiring after 20 years of service will be presented with MHS letter jacket
- Final Exam for all students on June 18 – Grades 9-11
- Phase I of new MHS turned over August 15, 2013
- Staff websites to enhance school to home communication

2013-2014 Goals:

- Two-year NEASC Report submittal on October 1, 2013
- District Determined Measures
- MHS Phase II complete by June 15, 2014
- Professional Development
- Develop college placement course with curriculum – available to juniors as an elective (SAT & ACT strategies)

Martinson Elementary School – Highlights presented by Principal Scollins and Darby Cardillo:

- Secure future MEF Grants
- Public Relations Committee
- Culture & Climate to include community service
- Commendation School

2013-2014 Goals:

- Kid-Fit Before School Program; Grades 2-5 (Mr. Dunn)
- Community Service school wide; empower students
- Whole child – give back to community
- Increase daily writing school wide
- Courtyard Project: create opportunities to incorporate hands on interdisciplinary experiences
- Improve communication between staff, parents and community
- Website

South River Elementary School – Highlights presented by Principal Scolaro and Sandra Maas:

- Reschedule recess prior to lunch
- Modification to drop-off and pick-up procedures
- Monitor average class size
- Technology priority

2013-2014 Goals:

- Class sizes at all grade levels

- Increase technology instruction and assessment
- Establish data teams
- RTI (Response To Intervention)
- Optimize communication at all levels
- Create reciprocal opportunities for partnership between school and community
- Collaboration and professional development
- Consistent behavioral expectations

VII. FUTURE MEETINGS

VIII. ADJOURNMENT

MOTION: Mrs. Currie moved to adjourn to executive session, not to return to open session, to discuss strategy with respect to bargaining with non-union personnel; Superintendent of Schools. Mr. Scollins second. VOTE: 5-0-0

ROLL CALL:

Mrs. Shrand	Yes
Ms. Morrison	Yes
Mr. Scollins	Yes
Ms. Tracey	Yes
Mrs. Currie	Yes

Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Ruthann Despier
School Committee Secretary