

**MINUTES- SELECTMEN'S MEETING
MONDAY, MAY 20, 2013 AT 7:30 P.M.
MARSHFIELD TOWN HALL – SELECTMEN'S HEARING ROOM**

Present: Stephen G. Robbins, Chairman, John E. Hall, Vice-Chair, Matthew J. McDonough, Clerk, Rocco J. Longo, Town Administrator and Robert W. Galvin, Town Counsel.

Mr. Robbins opened the meeting at 7:30 p.m. with the Pledge of Allegiance and announced that the meeting was being recorded by MCTV, WATD, the Marshfield Mariner and possibly the Patriot Ledger.

Town Administrator's Report - Mr. Longo gave an oral report on the following:

- 1) He spent the last couple of days working on net metering license with Washington Gas, Am Solar and No Fossil Fuels and that he is hoping to start construction in July. He will give an update to the Town at a later date.
- 2) Ellen Riboldi, Library Director, retired last week effective May 31st and there will be a slow transition process but he is working with the team to keep things running effectively.
- 3) Hired Children's' Librarian Jennifer Malaguti to replace Wendy Ward who resigned due to family issues.
- 4) Attended the Climate Change Coastal Meeting in Scituate. Paul Halkiotis and his group will hold a separate meeting for our Town. The meeting was attended by 160 people. Paul Halkiotis will give future presentation on the Master Plan, climate change, seawalls and energy committee.
- 5) Will be interviewing 7 candidates for Building Commissioner this week.
- 6) Will hold a Department Head Meeting tomorrow.

Police Chief Tavares – Seasonal Message – Mr. Robbins asked Police Chief Tavares to come forward. Chief Tavares reported that there were no incidents with Prom this past weekend and that all the students were safe. The Chief explained that the number one cause of death for children and teenagers is by motor vehicle accident. The Chief explained that too many times he has had to deliver bad news to parents and that it is the worst part of the job of being a police officer. The Chief stated that Grad Nite Live keeps the students safe on graduation night and that residents need to be aware of the Social Host Law which means no underage drinking on your property. The Chief recommended that parents stay involved with their kids. The Board thanked the Chief for his message.

Roy Kirby - Hatch Mill Restoration & Preservation Group – Mr. Robbins asked Mr. Kirby to come forward. Mr. Kirby mentioned that he is the President of the Hatch Mill Restoration & Preservation Group, Inc. Mr. Kirby presented Mr. Robbins with a pen that was handcrafted from lumber salvaged from the Hatch Mill as a token of their appreciation to the residents of Marshfield for their generosity in approving the expenditure of money from the Community Preservation Act to the Hatch Mill Restoration Project. The Board thanked Roy for all his hard work.

American Cancer Society 5K- August 2, 2013 – Chief Tavares indicated that the Safety Officer still has some concerns and the race is not until August 2nd so the Board decided to table the decision until they receive a recommendation from the Safety Officer. Mr. Hall moved, seconded by Mr. McDonough to table the American Cancer Society 5K Race on August 2, 2013 until they receive a report from the Safety Officer of the Marshfield Police Department. The vote was unanimous.

Kimberly LaFleur- Greater Boston Wine Festival – Mr. Robbins asked Kimberly LaFleur to come forward. Ms. LaFleur stated that she had come before the Board last year for the same event but they ended up canceling due to lack of ticket sales. Ms. LaFleur indicated that they had reorganized and plan to hold the event on July 28th at the Marshfield Fairgrounds. Mr. Robbins asked if there would be anything else at the event such as food and entertainment and Ms. LaFleur stated that there would be food for on-premise and off-premise and that they plan to have about 125 vendors both for foods and crafts and that they are all TIPS certified. Ms. LaFleur indicated that all the wines are from Massachusetts and the New England area and that Living Social would help them with advertising and that they would make sure that they have a Police Detail and they all have liability insurance. Mr. Robbins indicated that there are 14

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separate farm winery applications for a One Day License to sell Wine on July 28th from 11:00 a.m. to 7:00 p.m. with all the proper requirements and read the following names from the applications: Amherst Farm Winery, Berkshire Winery, LLC, Coastal Vineyards, Goddard's Red Hen Farm, Green River Ambrosia, LLC, Hardwick Vineyards & Winery, LLC, Les Trois Emme, Mount Warner Vineyards, LLC, Still River Winery, Travessia, Truro Vineyards of Cape Cod, Westport Rivers, Zoll Brother Private Cellars, LLC, and Mill River Winery. Mr. Hall moved, seconded by Mr. McDonough to approve the One Day Licenses to all the 14 of the above mentioned applicants to sell wine on July 28, 2013 from 11:00 to 7:00 p.m. The vote was unanimous.

Memorial Day Parade Permit – Mr. Robbins read the letter from Safety Officer, Kevin Feyler regarding the upcoming Memorial Day Parade. Mr. Hall moved, seconded by Mr. McDonough to approve the Memorial Day Parade to be held on Monday, May 27, 2013 at 10:00 a.m. The vote was unanimous.

Historic Winslow Association – One Day All Alcohol License – Mr. Robbins read the letter and application from the Historic Winslow Association regarding the “Drinking Boston: A History of the City and its Spirits” to be held on Saturday, June 15, 2013 from 7:00 – 9:00 p.m. Mr. Hall moved, seconded by Mr. McDonough to approve the One Day All Alcohol License for the Historic Winslow Association on June 15, 2013 from 7:00 – 9:00 p.m. contingent upon receiving a copy of their Liquor Liability Insurance. The vote was unanimous.

Block Party – Observatory Way – Mr. Robbins read the letter from Patricia Molisse of Observatory Way requesting permission to hold a block party on June 29 with a rain date of June 30, 2013 at 2:00 p.m. at 90 Observatory Way. Chief Tavares indicated that this has been approved by the Safety Officer with the same conditions as last year. Mr. Hall moved, seconded by Mr. McDonough to approve the Block Party on June 29, 2013 with a rain date of June 30, 2013 on Observatory Way. The vote was unanimous.

First Congregational Church - Permission to Use Town Hall Lawn – Mr. Robbins read the letter from the First Congregational Church requesting to use the Town Hall lawn for their 119th Fair on the Town Green. Mr. Longo indicated that they also need to get permission from the Historical Commission to use the Town Green. Mr. McDonough asked about traffic issues and Chief Tavares indicated that there are never any problems. Mr. Hall moved, seconded by Mr. McDonough to give permission for the First Congregational Church to use the Town Hall Lawn on July 13, 2013. The vote was unanimous.

Molly Fitzgerald Memorial Fund – Permission to Use Avon Street Parking Lot – Mr. Robbins read the letter from Doreen Corsano requesting permission to use the Avon Street Parking lot on Friday, June 14, 2013 from 6:00 p.m. – 11:00 p.m. for the annual Appreciation Party for the Molly Fund. Mr. Robbins also mentioned the note from the Beach Administrator with her approval. Mr. Hall moved, seconded by Mr. McDonough to approve the use of the Avon Street parking lot on Friday, June 14, 2013 from 6:00 p.m. – 11:00 p.m. The vote was unanimous.

Acceptance of Minutes – Mr. Hall moved, seconded by Mr. McDonough to approve the minutes of May 6, 2013. The vote was unanimous. The minutes of May 13, 2013 were not done.

Second Annual Summerfest – Mr. Robbins asked Mr. Hall to report on the second annual Summerfest. Mr. Hall indicated that he had invited his committee members, Sarah Nobles of Mono Mono, Ned Bangs from the Recreation Department, Chris White from the Road to Responsibility, and Tom Clark, representing the Webster Street Shops. Mr. Bangs announced the Summerfest will be held on June 23, 2013 with a parade including the Boston Crusaders, small antique cars, Farmers Market, floats, fencing class, archery class, skate boarders and others. Ms. Nobles stated that they have room for about 35 vendors and that nine Marshfield restaurants would be serving food and that the food and vendors would be in the parking lot of the Post Office. Ms. Nobles also stated that they would have Touch a Truck and Mr. Bangs mentioned that there would also be entertainment for various age groups. Mr. White mentioned some of the names of the various businesses that would be participating and Mr. Clark stated that he felt it will be a signature event for the Town and that the committee was very diligent and

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working hard for this event. Mr. McDonough and Mr. Robbins both thanked John Hall and the committee and mentioned how much they enjoyed the event last year.

Martine Anderson – Town Meeting Resolution – Mr. Robbins asked Martine Anderson to come forward. Ms. Julie Johnson and Mr. Jim Hewitt also came forward. Mr. Robbins stated that they were here tonight to discuss the Town Meeting Resolution that Martine Anderson had brought forward at Town Meeting in April. Mr. Robbins then read the resolution which asked the Board of Selectmen to consider allowing the Food Pantry to use the unoccupied space known as the former Boys & Girls Club in Library Plaza. Ms. Anderson explained that everyone knows the Food Pantry is looking for space. Ms. Anderson then gave a brief history of the Food Pantry with information on how many people they serve and the services provided as well as why the space at Library Plaza would be ideal for them. Ms. Anderson introduced Julie Johnson who is a licensed architect and Treasurer of the Food Pantry and also introduced Jim Hewitt. Mr. Hewitt mentioned that there will be three weeks in July when they will not be able to use the Food Pantry as the Congregational Church needs the space for its annual fair. He and Ms. Anderson gave a hand-out to the Board with information about the Food Pantry and a copy of a proposed layout at the former Boys & Girls Club site. Ms. Anderson indicated that they are very efficient and can cover their own expenses with donations. Ms. Anderson stated that they would only be in the building 7 and ½ hours per week. Mr. Robbins indicated that there are three entities interested in the space. Mr. Hewitt stated that the Food Pantry would be interested in the space to the right. Ms. Johnson said that they actually could use either side, they just need access to the back door of the building. Maryanne Walsh of the Library Trustees stated that they are interested in the space adjacent to the Library. Mr. McDonough mentioned that Town Meeting had voted that a Feasibility Study be done for space needs for various departments that included the use of the Alamo Building and Hancock Buildings. Mr. Adams, Facilities Manager stated that the Feasibility Study has not been completed yet but is almost done. Ned Bangs, Recreation Director mentioned that he would need the space most likely for the kindergarten half day program and possibly other programs. Mr. McDonough mentioned that if the Town leases the building it will have to go through the Chapter 30B procurement process and that may require the RFP process. Ms. Anderson agreed that they would like to do this in the proper manner.

After much further discussion it was decided that all three entities would work together on their future needs and requirements and come back before the Board of Selectmen at which time the feasibility study should be completed. Mr. Robinson thanked the three committees for coming in and stated that it was his hope that they could make something work. The meeting broke up from 9:10 p.m. to 9:13 p.m. in order to let the crowd of people leave the room.

Beach Parking – Memorandum of Understanding – Mr. Robbins asked Chief Tavares and Town Counsel to come forward. Mr. Hall indicated that he had been meeting with the restaurant owners in the Brant Rock area. Chief Tavares and Town Counsel had given the Board copies of a Memorandum of Understanding/ Parking License. Mr. Hall mentioned that there are two lots available, the Beach Lot on Dyke Road and one on Driebeck Way, that is presently being used by the DPW but would become available after the summer. Mr. Disch of the Fairview Inn was also available and indicated that he could shuttle employees from the lot and mentioned how many placards would be needed for Haddad's, the Bailey, Venus and the Fairview. Mr. Robbins asked who would issue the placards and the Chief said the Treasurer/Collector's office issues placards and they would like to have them by this Friday. Mr. Longo suggested not charging a fee for the placards for the first year and to wait to see how it works out. Mr. Hall moved, seconded by Mr. McDonough to adopt the trial parking policy for the four businesses identified this evening and that placards will be distributed by the Police Department and adjusted as necessary. The vote was unanimous.

Pratt Property – Use of House and Barn – Members from the Open Space Committee, Historical Commission and Community Preservation Committee were present. Norma Haskins of the Historical Commission, Tom Whelan from the Community Preservation Committee and Karen

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O'Donnell came forward. Ms. O'Donnell passed out information regarding the Pratt Property and Barn with possible usage suggestions. Norma Haskins gave a brief oral report on the history of the Pratt house and its original first owner. Ms. O'Donnell stated that the Open Space Committee would like to go on record as supporting a feasibility study of the Pratt Property. Mr. Whelan said that there are approximately 37 acres with a house and barn and that it includes the last intact salt marsh in Marshfield. The Board all agreed that it was a beautiful piece of property. Mr. Hall moved, seconded by Mr. McDonough to approve doing a feasibility study on the two buildings at the Pratt property. The vote was unanimous.

Executive Session - Mr. Robbins moved at 9:45 p.m., seconded by Mr. Hall to go into Executive Session to consider the purchase, exchange, lease or value of real property and that an open meeting may have a detrimental effect on the negotiating position of the governmental body and not to return to Open Session. The vote was unanimous. Roll call vote: Mr. Hall – aye, Mr. Robbins – aye, Mr. McDonough – aye.

Respectfully submitted,

Beverly Wiedemann

Documents and exhibits presented at this meeting were the following: e-mail from Rocco to Chief Tavares about prom, graduation season, social host law and parties, letter from Roy Kirby regarding Hatch Mill and presentation of pen made of original wood from Hatch Mill, copy of minutes from 9/17/2012 regarding wine festival and copy of letter to wineries from Massachusetts Department of Agricultural Resources certifying the Greater Boston Wine Festival to be held on July 28, 2013, copies of applications and required documentation from wineries, copy of e-mail from the Clerk's office regarding the Town Meeting Resolution from Martine Anderson, copy of information about the Food Pantry and its request for space at Library Plaza, copy of plan for potential use of space for the Food Pantry at Library Plaza, letter from Samantha Creed regarding American Cancer Society 5K with copy of map, letter from Kevin Feyler regarding Memorial Day Parade, letter from Historic Winslow House Association regarding One Day All Alcohol license and copy of application, letter from Patricia Molisse regarding a block party on Observatory Way, letter from First Congregational Church requesting use of Town Hall lawn, letter requesting use of Avon Street Parking lot for Molly Fitzgerald Memorial fund with copy of email from Cindy Castro with approval, copy of Memorandum of Understanding/Parking License agreement, copy of Home Inspection, appraisal report and related documents on Pratt property, copy of CPC warrant article from October 22, 2012 and copy of slide show presentation relating to Pratt property, copy of potential future uses of Pratt property with copy of request for feasibility study for Pratt property from the Open Space Committee and copy of minutes of May 6, 2013 and May 13, 2013. Minutes of May 13 were not accepted.