

Marshfield Airport - GEORGE D. HARLOW FIELD

MEETING MINUTES - Marshfield Airport Commission

Date of Meeting - Tuesday October 18, 2016

Place - Terminal Building, George Harlow Field

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman - absent
Bud Francis	Member
Richard Pineo	Member
Brian Stronach	Absent
David Suffredini	Member

David Dinneen	Airport Manager
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Chris Willenborg	Airport Solutions Group (ASG)
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Meeting began at 6:31 PM

ACTION AND DISCUSSION ITEMS:

1. Welcome - Chairman's Statement

2. Meeting Minutes - Motion by David Suffredini to approve the minutes of September 13, 2016 as written. Seconded by Richard Pineo, and passed 3-0.

3. Next Meeting - TBA

4. Revenues - Through October 18, 2016

Shoreline	\$3446
Badge Fees	\$300
FAA	
MassDOT	

5. Bills to Pay - Separate attachment - Motion by David Suffredini to accept and pay bills as written. Seconded by Richard Pineo and passed 3-0.

6. Airport Manager Report - David Dinneen
Marshfield Airport passed the annual AWOS inspection.

Marshfield Airport passed the bi-annual TSA inspection.

Marshfield Airport received guidance from MA Fish and Wildlife regarding the state issued permit.

We are beginning to close out AIP 23. Marshfield Airport Commission signed the final acceptance form.

The MAMA Conference went well and the airport commissioner's training was attended by David Suffredini.

7. CIP/AIP Projects - Chris Willenborg

ASG and George Harlow Field (GHG) Team will be attending the FAA/MassDOT Five Year Airport Capital Improvement Program (CIP) meeting on Thursday, October 27, 2016 at 10:30 AM. The meeting will take place in the conference room at MassDOT's offices at the Logan Office Center. Last month, the GHG Airport Commission reviewed the proposed Five Year CIP.

ASG prepared and submitted the MassDOT grant pre-application forms for the FAA FY 2017 AIP projects to Denise Garcia on Friday, October 14, 2016. The two projects identified on the pre-applications were the Taxiway A TOFA Fence Relocation Project and Wildlife Hazard Assessment. Typically, these documents are provided to MassDOT following the annual airport CIP meeting with FAA and MassDOT, however MassDOT requested these forms prior to this year's meeting.

On September 30, 2016, Rich Lasdin of ASG walked the existing fence line at GHG with Airport Manager David Dinneen. The purpose of the visit was to further evaluate a future airport fence project that would tie into the existing airport perimeter fence and provide a complete airport perimeter fence line. The focus areas are located at the ends of Runway 6/24.

ASG provided FAA Cert-Alert information to GHG regarding Take-off and Landing Performance Assessment (TALPA) for runway condition reporting. The issuance of NOTAMs for runway braking action and condition reporting has changed. The following link provides further details regarding the changes. http://www.faa.gov/airports/airport_safety/certalerts/

8. Public Comments - Don MacLear asked for clarification on the fence project.

9. ADJOURN PUBLIC MEETING - Motion by David Suffredini to adjourn the regular meeting. Seconded by Richard Pineo and passed 3-0.