

## **Marshfield Airport – GEORGE D. HARLOW FIELD**

### **MEETING MINUTES – Marshfield Airport Commission**

**Date of Meeting – April 10, 2018**

**Place – Terminal Building, George Harlow Field**

In attendance for all or part of the meeting were the following, except as noted:

Robert Reilly	Chairman	
Michael Rodriguez	Member	
David Suffredini	Chairman Elect	(Absent)
Brian Stronach	Treasurer	
Richard Pineo	Secretary	
David Dinneen	Airport Manager	
Ann Pollard	Shoreline Aviation	
Craig Schuster	Airport Solutions Group (ASG)	

Meeting began at 6:30 PM

### **ACTION AND DISCUSSION ITEMS:**

#### **1. Welcome – Chairman's Statement**

**2. Meeting Minutes** – Motion by Chairman Reilly to approve the minutes of March 13, 2018; Seconded by Richard Pineo and passed 3-0 (1 abstained)

#### **3. Next Meeting – May 22, 2018**

#### **4. Revenues – Through April 10, 2018**

Shoreline	\$3524.81
Badge Fees	\$600

**5. Bills to Pay** – Separate Attachment – Motion by Chairman Reilly to accept and pay bills as written; Seconded by Brian Stronach and passed 4-0

## **6. Airport Manager Report – David Dinneen**

NOAA sent a letter of thanks to the airport for its work in the *Turtles Fly Too* program. Volunteer pilots fly cold-shocked sea turtles south to warmer waters.

The State has been funded for the crack filling program and work should commence by mid-May.

The airport is working with the Marshfield Harbormaster in preparing for Safety Day. It will be May 19<sup>th</sup> from 10-1.

## **7. Airport Improvement Program (AIP)/Capital Improvement Plan (CIP)/Airport Safety and Maintenance Program (ASMP) – Craig Schuster**

Bob Hilton of AvTech installed the Ground Communications Outlet (GCO) on Tuesday, April 3<sup>rd</sup>. Airport Manager David Dinneen assisted the contractor in coordinating the installation of the GCO and associated utilities.

Amanda Atwell of Epsilon continues to conduct her twice-a-month wildlife surveys on and off airport. This will continue until August 2018.

Taxiway Object Free Area (TOFA) – ASG has confirmed that UMass will be starting the archaeological survey on the week of April 9<sup>th</sup>.

ASG submitted the draft of work of the EA and Permitting for the perimeter fence and emergency/maintenance access bridge project to the FAA, MassDOT, and Marshfield Airport. The independent fee estimate is being conducted by a third party airport consultant. Applications will be submitted prior to May 1, 2018.

### **ASMP Grants from MassDOT Aeronautics**

Motion by Chairman Reilly to approve appropriation of \$21,000 for the design and permit on the fuel farm; seconded by Brian Stronach and passed 4-0

Motion by Chairman Reilly to appropriate \$3500 for the independent fee estimate of the wildlife perimeter fence; seconded by Brian Stronach and passed 4-0

## **8. Public Comments**

Joe Pecevich of Wilson Road asked how to get access to the draft spreadsheet that was being designed by the Commission.

Mr. Pecevich also asked for acronyms and abbreviations to be explained in the Agenda.

**9. Adjourn Regular Meeting** – Motion by Chairman Reilly to adjourn at 7:03PM; seconded by Richard Pineo and passed 4-0