



Marshfield Airport Commission

Marshfield Municipal Airport- George Harlow Field
93 Old Colony Lane, Marshfield, MA 02050

Tel: 781-834-4928

MEETING MINUTES

Monday August 15 2022 at 6:00 PM

Airport Administration Building 93 Old Colony Lane Marshfield MA 02050

Commission Members in attendance:

Brian Stronach: Chairman
Michael Rodriguez: Commissioner
Robert Reilly: Commissioner
David Suffredini: Commissioner
Paul Van Kauwenberg: Commissioner

1. Motion to Open Meeting at 6:01 PM by Brian Stronach, Seconded by Bob Reilly with a unanimous vote in favor to begin meeting

2. Minutes from July 18, 2022 meeting were reviewed, rent was changed from \$4406.61 to \$4126.41. Brian Stronach made a motion to approve minutes. Seconded by Dave Suffredini with a unanimous vote in favor.

3. Next Meeting: September 19, 2022

4. Revenues: Badge fees: \$400, Shoreline Rent: \$4126

5. Bills to Pay: Grant Project Invoices was 17,409.02 for Open Sesame gate upgrade 6/30/2022. Total Airport Expense Invoices for Non-Grant projects was \$3,704.60. Brian Stronach made a motion to approve bills to pay. Seconded by Bob Reilly with unanimous vote in favor.

6. Airport Managers Report:

Gate reader out of service due to lightning strike at airport. Part is on order should arrive in 2 weeks

Runway marking project is on hold due to weather, the next phase of the project will be completed in late September. Crack sealing has been completed

Item for next meeting to increase tie-down fee from \$100 to \$120 per month

Airport to host Malibu and Meridian Owner Pilots Association (MMOPA) event in November

7. ASG Report:

ASG is in process of obtaining as-built information from contractor to close out Wildlife Fencing project. ASG in process of obtaining FAA close out documentation. Craig Schuster mentioned last item of business for Wildlife fencing project is for surveyor to check on wetland mitigation area

Next airport project includes environmental assessment for aprons, taxilanes, and access road. ASG team working on grading and drainage design for apron, taxilanes, and access road project as well as developing Notice of Intent and corresponding drawings. ASG expected to file with conservation commission in September with permits obtained in November.

ASG is updating Airports Vegetation Management Plan. There will be a scope of work meeting for update to Vegetation Management Plan on Friday August 19 2022

There will be a virtual CIP plan with the FAA on September 21

Commissioner Reilly suggested an update to the lightning protection to the airport terminal building. Seconded by Brian Stronach

8. Update on Engineer Selection

RFQ ad to run in the paper on September 2nd 2022

ASG will be on call to complete remainder of scheduled airport projects but Airport must have new engineer selected before starting any new airport projects.

9. Public Comments:

Dave Dinneen of Gale Associates inquired about the fact that there would be no in person interviews for RFQ participants. Brian Stronach stated they would read through all qualifications submitted to save time

Keith Douglass mentioned implementing new SOP for Powered Parachute at Marshfield Airport

Bob Mallard of ASG stated you can't prohibit powered parachutes but you can make sure they follow the procedures that you implement

Brian Stronach suggested that Jason Tibbetts and Ben Garman of Shoreline Aviation update the current SOP at Marshfield Airport to include powered parachutes

10. Motion to adjourn meeting at 7:06PM by Brian Stronach, Seconded by Bob Riley with a unanimous vote in favor to end the meeting.