



Marshfield Airport Commission

Marshfield Municipal Airport- George Harlow Field
93 Old Colony Lane, Marshfield, MA 02050

Meeting Minutes

Wednesday, February, 7, 2024, 6:00 PM

Airport Administration Building 93 Old Colony Lane, Marshfield MA 02050

Commission Members in Attendance:

Paul Van Kauwenberg: Chairman

Dave Suffredini: Commissioner

Pat Mac Allister: Commissioner

Mike Rodriguez: Commissioner

1. Motion to open meeting at 6:09 PM made by Chairman Van Kauwenberg seconded by commissioner Suffredini with a unanimous vote in favor to approve.
2. Meeting Minutes through February 7, 2024, were reviewed, one minor change was made. Motion to approve minutes as amended was made by Chairman Van Kauwenberg, seconded by Commissioner Suffredini with a unanimous vote in favor to approve.
3. Next Meeting: March 12, 2024
4. Revenues: Badge Fees: \$100, Shoreline Rent: \$4319.87
5. Bills to Pay: \$865.37 Motion to Approve Bills to Pay made by Commissioner Rodriguez, seconded by Commissioner Mac Allister with a unanimous vote to approve.
6. Terminal Building Repairs: Nothing new to report, the rest of the repairs will take place in the spring of 2024.
7. Airport Managers Report: Jason Tibbetts of Shoreline Aviation stated that he has signed and sent our OMM to the FAA about the non-federally licensed AWOS technician Bill Stanwyck for the airport. Ben Garman of Shoreline Aviation stated to the commission the Marsh Master cutting is progressing outside the perimeter fence. Although the vegetation is higher this season due to the missed cutting season last year, the machine is running well. Cutting will continue until April 15th. The charter is fairly quiet this time of year, however the flight school is very busy with multiple students preparing for private pilot check rides in the near future.

8. Government Projects:

- a. LUHPPL Project: The electrical engineer visited KGHG with Jason, Keith, and Ben to discuss needs for new ramp project, the electrification of Gate 1, and transition the airport to 3 phase power. ASG is in the process of developing a scope of work and fee, FAA and MassDOT Aeronautics Division appears they will fund the Apron, Access Road, and East Ramp. Funding for taxilanes will be on hold and addressed under the Airport's 2025 Master Plan project. ASG is in the process of developing a design document. ASG will coordinate the design with the airport. The next steps include submitting design to FAA, MassDOT, and GHG for review late February early March.
- b. Purchase of Snow Removal Equipment (SRE): First day to advertise was February 7, the grant deadline is March 1st. ASG is working on the Independent Fee Estimate (IFE), the pre bid meeting is Wednesday February 14 virtually, the actual in-person bid meeting will take place the following Wednesday. ASG and GHG discussed the type of equipment GHG wants. GHG wants a carrier vehicle with a 10-foot hydraulic V-plow blade. ASG prepared snow removal equipment calculations, per FAA guidelines, to determine eligibility of proposed snow removal equipment. ASG submitted those calculations to the FAA for review. Funding for this project will utilize the Airport's FY2022 BIL money for FAA share of the project.

9. Vote on local share for SRE Equipment: Motion to approve local share from Airport Commission Fund, made by Chairman Van Kauwenberg, seconded by Commissioner Suffredini with a unanimous vote in favor to approve.

10. Vote on local share for LUHPPL Project: Motion to support local share for the LUHPPL Project made by Chairman Van Kauwenberg, seconded by Commissioner Suffredini with a unanimous vote in favor to approve.

11. Public Comment: N/A

12. Motion to adjourn regular session at 7:23 PM made by Chairman Van Kauwenberg with a unanimous vote in favor to approve