MINUTES
OF THE MEETING OF
THE BOARD OF ASSESSORS

October 25, 2021
6:30 PM
HYRBID MEETING

In Attendance: Nicholas Giaquinto (NG); Christopher Bitteker (CB); Amy Brugnoli (AB) present
Anne Marie Sinnott (AMS), Principal Assessor

The meeting was called to order at 6:28 PM. Motion was made by NG to open the meeting and seconded by CB. Vote unanimous.

6:28 PM NG moved to accept the September 27, 2021 meeting minutes and seconded by CB. Vote NG – Yes; CB – Yes; AB – Yes

Sign monthly reports including Motor Vehicle Excise Abatements

There was no new business not anticipated by the Chair.

AMS informed the Board that the free cash would go towards new requirements from the Department of Revenue (DOR) valuation of Utility Class 504. Also, towards shapefiles and assessing maps. AMS updated the Board on cross training with staff. AMS explained that cross training is the best solution since our department has been defunded an employee. AMS shared with the Board that this year was the first year the department sent out a second reminder to residents who have not submitted their exemption applications and the department has received good feedback from doing this. AMS shared with the Board that the department is still working with Patriot Properties in updating tables and running reports to submit to the DOR.

At 6:35 PM Executive Session – To review Exemptions and Chapter Land Applications (Purpose 7) and to go back into open session after discussion, moved by NG; seconded by CB. Vote CB – Yes; NG – Yes; AB– Yes

At 6:50 PM upon exiting Executive Session NG moved to affirm the 41 exemption applications and 24 Chapter Land Applications as voted and discussed in Executive Session seconded by CB. Vote NG – Yes; CB - Yes; AB– Yes

At 6:51 PM the next meeting is scheduled for November 8, 2021.

Having no other business, on a motion of (NG), seconded by (CB), the Board voted to adjourn the meeting at 6:51 PM.

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Nicholas Giaquinto– Chair

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Christopher Bitteker – Vice Chair

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Amy Brugnoli – Member