



MINUTES
OF THE MEETING OF
THE BOARD OF ASSESSORS

September 18, 2023
7:15 PM
ASSESSORS OFFICE
MARSHFIELD TOWN HALL

In Attendance: Christopher Bitteker (CB); Amy Brugnoli (AB)
Anne Marie Sinnott (AMS), Principal Assessor

The meeting was called to order at 7:15 PM. Motion was made by CB to open the meeting and seconded by AB. Roll Call Vote Mr. Bitteker – aye; Ms. Brugnoli – aye.

There was no new business not anticipated by the Chair.

The August 14, 2023 and August 28, 2023 meeting minutes were tabled till next meeting due to the absence of Mr. Giaquinto.

7:16 PM AMS provided a copy of the October 16, 2023 Special Town Meeting Warrant and shared with the Board the AP5 Upgrade/Cloud funds request was added to Article 8 (Certified Free Cash).

AMS informed the Board that she will be attending the DLS - What's New in Municipal Law seminar being held this Thursday. AMS also shared with the Board the MAAO Fall Conference Agenda and will be attending on October 19th and 20th.

At 7:20 PM Executive Session – Move to go into Executive Session 7 (Exemptions; Abatements and Chapter 61 Applications) under MGL c30A, Sec 21 (a) 7, to comply with, or act under the authority of MGL c59, Sec 60 to resolve the issues to be considered and to go back into open session, moved by CB; seconded by AB. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Ms. Brugnoli – aye.

At 7:50 PM CB moved to Exit Executive Session seconded by AB. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Ms. Brugnoli – aye.

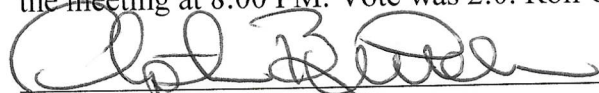
AMS shared a copy of the cyclical bid proposal that was received timely on August 24, 2023. The proposal deadline was August 31, 2023 @ 11:00 am. The proposal was opened and reviewed by the Chair of the Board CB on September 11, 2023. AMS gave a review of the scope of work and project. The Town will be broken up into four areas. Letters will be mailed

to residents to notify them of the inspection and have instructions on how to schedule an appointment. CIDARE will be available to conduct inspections on Saturday. If a property owner tries to schedule an interior inspection in an area that CIDARE is no longer in then the Assessing Department will need to conduct the cyclical inspection. The Board like the strategy and availability of this company and how they will approach the project.

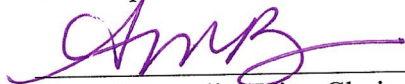
At 7:58 PM CB moved to accept the written cyclical data collection proposal from CIDARE, seconded by AB. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Ms. Brugnoli – aye.

The next meeting is scheduled for October 2, 2023 @ 7:15 PM

Having no other business, on a motion of (CB), seconded by (AB), the Board voted to adjourn the meeting at 8:00 PM. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Ms. Brugnoli – aye.



Christopher Bitteker – Chair



Amy Brugnoli – Vice Chair

Nicholas Giaquinto – Member