



**MINUTES**  
**OF THE MEETING OF**  
**THE BOARD OF ASSESSORS**

**October 30, 2023**  
**7:15 PM**  
**ASSESSORS OFFICE**  
**MARSHFIELD TOWN HALL**

**In Attendance:** Christopher Bitteker (CB); Nicholas Giaquinto (NG)  
Anne Marie Sinnott (AMS), Principal Assessor

The meeting was called to order at 7:16 PM. Motion was made by CB to open the meeting and seconded by NG. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

There was no new business not anticipated by the Chair.

7:17 PM CB moved to accept the October 2, 2023 open session and executive session meeting minutes and seconded by NG. Vote NG – Yes; CB – Yes

7:29 PM AMS informed the Board that the Town Administrator moved the classification hearing date from November 20, 2023 to December 4, 2023. AMS updated the Board regarding cyclical inspections. Matt from CIDARE will be here on November 6, 2023, letters to the first 300 properties will be mailed out on November 3<sup>rd</sup> to give notice that on November 13, 2023 CIDARE will be in that area. The Assessing Department is working with CIDARE in adding more information to our inspection manual. The Assessing Department's website will have an informational section for cyclical inspections.

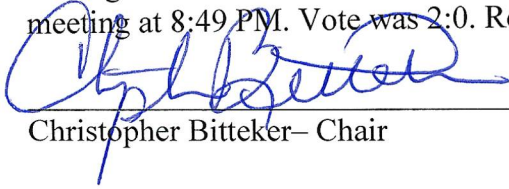
AMS is still working with Mark, Wayne and JJ from Patriot Properties on state reporting, sales analysis, market adjustments and table adjustments for real estate, commercial and personal property. To have the Town be compliant with the Department of Revenue requirements and Massachusetts General Laws. AMS stated that this is something that is contracted with Patriot and is done every year. If the Town was going to do this in house we would need at least 3 more full time employees.

7:28 PM Executive Session – Move to go into Executive Session 7 (Exemptions; Abatements; Chapter 61 Applications and ATB) under MGL c30A, Sec 21 (a) 7, to comply with, or act under the authority of MGL c59, Sec 60 to resolve the issues to be considered and to go back into open session, moved by CB; seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

7:47 PM CB moved to Exit Executive Session seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

The next meeting is scheduled for November 13, 2023 @ 7:15 PM

Having no other business, on a motion of CB, seconded by NG, the Board voted to adjourn the meeting at 8:49 PM. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.



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Christopher Bitteker– Chair

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Amy Brugnoli – Vice Chair



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Nicholas Giaquinto – Member