



**MINUTES**  
**OF THE MEETING OF**  
**THE BOARD OF ASSESSORS**

**January 8, 2024**  
**7:15 PM**  
**ASSESSORS OFFICE**  
**MARSHFIELD TOWN HALL**

**In Attendance:** Christopher Bitteker (CB); Nicholas Giaquinto (NG)  
Anne Marie Sinnott (AMS), Principal Assessor

The meeting was called to order at 7:23 PM. Motion was made by CB to open the meeting and seconded by NG. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

There was no new business not anticipated by the Chair.

December 18, 2023 minutes have been tabled till the next meeting.

An abatement application instruction list was shared with the Board. This list will be provided in the real estate abatement application packet.

AMS provided a copy of the P.I.L.O.T Memo to the Board letting them know the letters were mailed out on January 2, 2024.

AMS informed the Board the property owner who received the Pro Forma Tax Bill came in the same day it was mailed with some questions. After AMS answered all of the new property owners questions they paid the bill with no other concerns.

AMS distributed to the staff and Board the Opening Meeting Law and Summary of Conflict-of-Interest hand out provided to the department by the Town Clerk. These documents need to be provided on a yearly basis.

AMS went shared with the Board upcoming projects and deadline dates.

AMS shared with the Board CIDARE's project schedule. Informing them that data entry for Area 1 should be completed by the end of this week and that data collection will start on January 16<sup>th</sup> for Area 2. Also, the AP5 CAMA software updated will be done the beginning of May after the cyclical deployment has been completed by CIDARE.

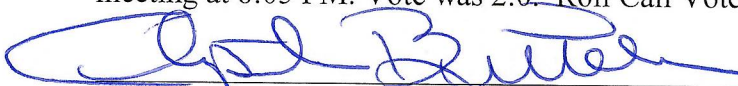
AMS spoke with the Board regarding New Growth for FY2025. At this time, she is recommending no more than \$500,000. There are a few commercial properties that haven't been deeded over to developers as of yet, preventing a few potential construction projects from being permitted.

7:41 PM Executive Session – Move to go into Executive Session 7 (Exemptions; Abatements; and ATB) under MGL c30A, Sec 21 (a) 7, to comply with, or act under the authority of MGL c59, Sec 60 to resolve the issues to be considered and to go back into open session, moved by CB; seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

8:00 PM CB moved to Exit Executive Session seconded by NG. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

The next meeting is scheduled for January 22, 2024 @ 7:15 PM

Having no other business, on a motion of CB, seconded by NG, the Board voted to adjourn the meeting at 8:05 PM. Vote was 2:0. Roll Call Vote Mr. Bitteker – aye; Mr. Giaquinto – aye.

  
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Christopher Bitteker – Chair

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Amy Brugnoli – Vice Chair

  
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Nicholas Giaquinto – Member