



MINUTES  
OF THE REMOTE MEETING OF  
THE BOARD OF ASSESSORS

**02/22/2021**

**6:00 PM**

**Only Remote Participation Available for this Meeting**

Open Meeting with Roll Call - Christopher Bitteker (CB) present; Amy Brugnoli (AB) present;  
Nicholas Giaquinto (NG) present. Also present Anne Marie Sinnott (AMS), Principal Assessor.

The meeting was called to order at 6:08 PM. Motion was made by AB to open the meeting and seconded by CB.  
Vote AB – Yes; NG – Yes; CB - Yes

6:09 PM AB moved to accept the February 8, 2021 meeting minutes and seconded by CB.  
Vote AB – Yes; NG – Yes; CB - Yes

AMS Office Operation update to the Board on the new hours town hall will be open to the public. AMS stated she would forward the email sent to the staff to the Board. Website updates included adding the Motor Vehicle Excise FAQs to the Find it Fast and the Understanding the Land Curve would be added to the website as well.

AMS asked Mr. Pecevich, who joined the meeting via zoom, if there is anything that he would like to ask the Board and Mr. Pecevich asked if the tax rate had been set for this fiscal year. AMS stated that it had and there is a defined process that the Assessing Department, Accounting Department and the Treasurer/Collector go through each fall. The assessed values are certified by the Department of Revenue and the Department of Revenue sets the tax rate. Mr. Pecevich also stated that there were a few agenda topics he was interested in hearing about.

AMS shared with the Board that the Special and Annual Town Meeting will be held on Monday, April 26, 2021 at 7PM in MHS Gymnasium. Warrants will be available on March 23, 2021; joint meeting of the Board of Selectmen and the Advisory Board will be on March 30, 2021 and Town Election will be on Saturday, May 1, 2021 at MHS Gymnasium.

AMS stated that the Marshfield Rod and Gun Club documents, were sent to Attorney Galvin, at the request of the Chair, AB on February 9, 2021. As of today, AMS had not received a response from Attorney Galvin. AB asked AMS to brief the Board members on her findings and the options Attorney Galvin provided for resolution of the outstanding taxes due. AMS then asked the Board how they would like to proceed. The Board directed AMS to send the draft letter to Marshfield Rod and Gun and discuss the settlement of the outstanding taxes on the donated parcels with the Treasurer/Collector.

AMS informed the Board there was an email sent to town employees asking to “volunteer” for temporary reassignment to help staff the Vaccination Clinic. AMS informed the Board that the office is short two staff members and we have not been able to assist with this request. AMS stated if the opportunity arises with the staff to volunteer we would try and help. AB asked AMS if anyone could volunteer. AMS stated yes and would try and get the information to the Board. AMS reported the clinic was able to vaccinate over 2,100 people in the first week.

AMS updated the Board regarding the 227 Pudding Hill matter. Based on the discussion at the last Board meeting on February 8<sup>th</sup> AMS sent an email to the Town Administrator and Attorney Galvin asking for guidance on the next steps for the Assessing Department. As of today, AMS had not received a response from the Town Administrator or Attorney Galvin. Mr. Sullivan, on Monday, February 22, 2021, sent an email requesting the Board review the lien releases he had drafted, before they were recorded at the Registry of Deeds. AMS stated that Attorney Galvin should review the releases before the Board discusses and/or signs.

AMS informed the Board the Paul Nesseralla reached out in November 2020 to AMS and the Town Administrator to schedule a meeting to go over a few questions he had on his property located at 1190 Ocean Street. AMS was able to get some answers from Attorney Galvin for some of the questions Mr. Nesseralla provided. He still wanted to meet with the Town Administrator. AMS indicated that the Town Administrator has been very busy with setting up the vaccination clinic and she informed Mr. Maresco she would make herself available when he was available to meet with Mr. Nesseralla. AB asked AMS if Mr. Nesseralla would meet with just the Board of Assessor and/or AMS. AMS stated that he indicated he wanted to meet with both AMS and the Town Administrator.

AMS shared with the Board that the Planning, Zoning and Conservation departments created a uniformed abutter request form that will be upload to the Assessors Page. AMS stated this is to make the form more assessable and that the Assessing Department will not give out information pertaining to other departments' process.

AMS shared Patriot Properties was the only cyclical inspection bid the Town received. AMS read the Bid, in the amount of \$20 per residential parcel and \$34 per commercial parcel to the Board. AMS informed the Board that she has experience working with Patriot Properties because we use the Company's CAMA system and they handle some the building permit inspections. AMS stated the vendor is knowledgeable with the data collecting for Marshfield.

At 6:35 AB moved to accept the Cyclical Bid Proposal from Patriot Properties. NG seconded Vote AB – Yes; NG – Yes; CB - Yes

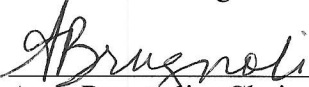
Before going into Executive Session AMS ask Mr. Pecevich if he had any additional questions to ask the Board before they went into executive session. Mr. Pecevich replied he did not and stated the meeting was informative.

At 6:11 PM Executive Session - To consider exemption applications (Purpose 7) and to go back into open session after discussion and resolution, moved by AB; seconded by CB Vote AB – Yes; NG – Yes; CB - Yes

At 6:44 PM upon exiting Executive Session AB moved to affirm the applications for the exemptions and abatements as voted and discussed in Executive Session seconded by CB. Vote AB – Yes; NG – Yes; CB - Yes

Having no other business, on a motion of (AB), seconded by (CB), the Board voted to adjourn the meeting at 6:48 PM. Vote AB – Yes; NG – Yes; CB - Yes

The next meeting is scheduled for February 22, 2021 at 6:00 PM.

  
\_\_\_\_\_  
Amy Brugnoli – Chair

  
\_\_\_\_\_  
Christopher Bitteker – Vice Chair

  
\_\_\_\_\_  
Nicholas Giaquinto – Member