

**Board of Public Works
Meeting Minutes**

Date: June 3, 2020

Time: 6:00 p.m.

Place: Town Hall

Hearing Room 3

In attendance for all or part of the meeting were the following:

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Paul Tomkavage	Project Manager/Engineer
Jan Perrin	Owne/Chef Fieldston Restaurant
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:06 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the agenda which included one appointment, action item, items for discussion and Superintendent's report; motion to accept the agenda. **Seconded** by John Cusick. *Bob Shaughnessy was not present yet to vote.*

I. Action Items:

- i. Approval of Meeting Minutes for: March 23, and April 21, 2020

MOTION: John Cusick motioned to accept minutes for March 23, 2020 and April 21, 2020.

Seconded: David Carriere, *Bob Shaughnessy was not present yet to vote.*

Appointment: 6:15 p.m. Jan Perrin/Fieldston Restaurant

Mr. Perrin was zoom present. He requested an abatement on his water and sewer bill. He indicated that his bill went from an average usage to double the average use. Dave Carriere stated that the water meter was tested, was proven to be accurate and that the actual usage did occur. Because of the current situation regarding the virus and the financial hardship it has contributed to, he would propose to consider an abatement. Tom Reynolds stated that in a conversation Mr. Perrin had with the administrative assistant, he indicated that he had a leaky toilet. It was suggested at that time that maybe a plumber should be contacted. Subsequently, after that, usage was returned to its normal amount. Tom stated that a leak from a toilet will use a large amount of water, even over a short period of time.

Dave proposed to reduce the sewer to historical usage and water use down by 70%.

MOTION: Dave Carriere motioned to reduce sewer charges to historical average use. Water charges are to be reduced to 70% of the highest use with interest and fee charges to be waived.

Seconded: John Cusick All in favor. **Unanimous**

II. Discussion:

i. Update on 965 Plain Street Property

Tom Reynolds gave an update. He indicated they had been to the location on a number of occasions with the Engineers inspecting the existing building. Today he met with the environmental personnel from Weston & Sampson. Vertex is in the process of conducting an environmental. 21E. There will be a complete report from Weston & Sampson on June 17th regarding the condition of the building and the actual proposed savings on the purchase of the building. Dave indicated that we did receive the Vertex report which he forwarded to Town Counsel for review. He also has contacted the Fire Chiefs office regarding the status of the current testing on the above ground storage tank.

iii. Marshfield Hills Sidewalk Article

Dave indicated that the citizen's article is in the Town Warrant as Article #17 of ATM. The article is being passed over. He will reach out to the Town Administrator, Chair of the BOS and Moderator to ensure that the petitioners of the article as well as he DPW have an opportunity to speak on the article before it is passed over. Come fall, hopefully we can complete Phase I of the project within our own budget.

iv. Spring Street Trench Repair

Dave indicated that there is about a half mile that shows the depression in the trench. One layer of pavement was done. Shawn Patterson stated that was part of the contract. After that they put a leveling course down which Chapter 90 monies were used. John Cusick indicated that he has concerns for what funding is and has been used on the project. After further discussion it was determined that Chapter 90 monies will be used to proceed with the trench repair.

v. Bay Ave. Seawall Update

Tom Reynolds indicated that they are close to finishing the project. Rod stated that the revetment will be placed tomorrow. Also, they will be restoring the private decks. They are on schedule and have done a good job so far.

vi. Ocean Street at Plymouth Drainage Repair Update

Tom Reynolds updated the issue. He met with Conservation today as the affected area is within the re-charge zone of the wetlands. He, Rod, and Charlie have reviewed a plan. Rod has submitted an application with Conservation. Tom indicated that we may be able to get a waiver because it is utility work. Staff will submit the plans to Conservation. Tomorrow, a gate valve insertion will be done on Surf Avenue. At the intersection there are a number of broken pipes. Monday we will begin to pump out some of the manholes working towards the numbered streets to see if that will alleviate some of the flooding. There is a section between Fieldston Marine and the package store where there may be a crushed pipe between the catch basins. There are many utilities in that intersection. Sewer 2000 went through there; there is a water main, Verizon underground fiber optic cables along with some electrical lines. It will be difficult excavating the area so as not to cause damage. Hopefully we will have that taken care of shortly.

vii. Hardship Waivers

Tom Reynolds addressed the issue. John Cusick wants it to be clear that the hardship waivers are under the purview of the BPW. Tom indicated that as long as he has been here that it's the

Treasure/Collector that determines the hardship and we have asked him to do that on various occasions. The Board of Public Works has the abatement process which could also be considered a hardship. If an abatement request is considered, based on the criteria that we have developed, it is a "one time" only consideration. Our responsibility is the abatement and the hardship is the responsibility of the Treasurer. Dave stated that we share the responsibility and communications exists and the process is working.

viii. Couch Cemetery Project Status

Tom indicated that the expansion continues. We have laid out the survey stakes. Loaming is taking place and hydro seeding will be done hopefully by next week. Soon we will be opening the front section as work progresses. We will be receiving funds in the fall to address the remaining expansion project. Hoping to have 160 graves in the near future and the columbiums within 5-8 months depending on the funding source and the availability of it at that time. Rod indicated that there will be tree removal on June 17th. Bob Shaughnessy indicated that there have been many discussions regarding updating of the rules and regulations for the cemetery with the aid of external help. Tom indicated that since the virus the consultants have not been available. We will continue to contact the consultant.

Viii. Budget Status

Tom stated that he has been asked to make some cuts from this year's budget in the amount of \$163K. He has made some recommendations and will present them to the Board at the next meeting. We have prepared a revised budget that will have the least effect on operations. John indicated that he would like another look at the indirect charges. Dave indicated that the Town Administrator asked the cuts to be taken from the General Fund not the Enterprise accounts. Bob Shaughnessy stated General Fund cuts only.

x. Contract 2020-20/Marshfield Senior Center Phase 3-Recreation Amenities

Rod presented the contract/project description: to construct an exercise area at the Senior Center between the ball field parking lots to include two pickle ball court, ping pong tables, fitness equipment area, additional parking, shade structure, and a passive recreation area. A new parking lot will be constructed on the right at the main entrance. Staff recommends awarding the contract to Ronald Marini Corp., of Newton, MA as recommended by Amory Engineers. References were checked and were deemed satisfactory. The Ronald Marini Corp. performed satisfactory site work in the Towns Library Plaza approximately 17 years ago.

MOTION: Tom Reynolds motioned to award Contract 2020-20 Construction of Marshfield Senior Center Phase 3-Recreational Amenities Improvements to Ronald Marini Corp. Newton, MA in the amount of \$505,637 for Alt. A total project work, and the Chairman or designee will execute the contract when the documents are prepared.

Seconded: Robert Shaughnessy All in favor. **Unanimous**

xi. Contract Award 2020-18/Generator & Transfer Switch Maintenance & Repair/Wastewater Division

Paul Tomkavage was present to review contract details. Scope of work is preventative, corrective and emergency maintenance, as requested by the Town, including one major and one minor preventative maintenance per year, on a total of seventeen generators. Wastewater has been very satisfied with their

performance. Staff recommends award Contract No. 2020-18 to FM Generator. They are the low responsive and responsible bidder.

MOTION: Dave Carriere motioned to award Contract No. 2020-18, Generator and Transfer Switch Maintenance for Water and Wastewater Divisions to FM Generator and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Robert Shaughnessy All in favor. **Unanimous**

xii. Award Recommendation Ocean Bluff Revetment Repair Option Study

Rod Procaccino provided contract details. Description; stone revetment protected slope along Foster Ave. and Ocean St. in the Ocean Bluff area was heavily damaged during the past coastal storms. The slope is approximately 2000 feet long and varies from 45 to 60 feet wide with 2 to 5 ton interlocking stone revetment protecting a slope of approximately 40% grade in a wave velocity zone. The intent is to look for alternative ways to reconstruct the slope. We received two proposals.

They were very different as far as magnitude of the cost. Staff recommends awarding the contract to the lowest cost proposal by GEI. GEI has proposed an appropriate level of survey for this initial study. They will be assessing environmental issues and will investigate FEMA funding eligibility which is most likely the largest source of funding. They have conducted several projects including tow seawall projects at Hewitt's Point, Brant Rock in Marshfield and in Duxbury; locations where the wave intensity is equal or higher. GEI's lower cost proposal reflects knowledge gained from design work on prior projects.

MOTION: Robert Shaughnessy motioned to award Contract No. 2020-22 Repair Option Study Ocean Bluff Revetment Restoration Project to GEI Consultants Inc., Franklin, MA in the amount of \$36,000 and the Chairman is authorized to execute the contract when the documents are prepared.

Seconded: Dave Carriere All in favor. **Unanimous**

III. Superintendent's Report/Update

Tom's updates:

Tomorrow T. Ford Construction will be mobilizing at Foster Ave. for the revetment project.

The Harbor walk sidewalk is close to completion. It won't be completed until Green Harbor Marina completes their project. They are going to elevate their parking lot.

We will be supplying a solar powered flashing crosswalk sign at the crosswalk at Peter Igo Park and Dyke Road. There will be signs on the approaches of both directions notifying drivers that there is a cross walk ahead. It will be a solar powered flashing sign.

Tom has decided to retire. His retirement date will be August 17, 2020. He has had a great career here in Marshfield. He indicated that he has been in the public works field for 39 years.

Tom thanked Board members for supporting him over the years. Dave read the Board's response to his retirement notice.

Board members thanked Tom for all he has done during his time in Marshfield. He exhibited professionalism and perseverance through it all.

The next meeting will be on June 15, 2020.

At this time Dave Carriere **motioned** to adjourn **Seconded:** by John Cusick All in favor.
Unanimous

The open meeting of the Board of Public Works for June 3, 2020 adjourned at 7:49 p.m.

Respectfully Submitted, Ann Marie Sacchetti, Board of Public Works Secretary