

**Board of Public Works
Meeting Minutes**

Date: October 19, 2020

Time: 6:00 p.m.

Place: Marshfield High School Gym
Special Town Meeting

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Dave Carriere	Vice Chairman
Robert Shaughnessy	Member
Shawn Patterson	Superintendent
Rod Procaccino	Town Engineer
James Kent	Operations
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:00 p.m.

John Cusick **motioned** to open the meeting and reviewed the agenda which included action items, items for discussion and Superintendent's report.

Seconded by Dave Carriere.

Roll Call Vote: John Cusick yes Dave Carriere yes (*Robert Shaughnessy not here yet*)
Unanimous

I. Approval of Minutes of Prior Board Meetings

- i. Approval of Meeting Minutes for: September 14 & October 5, 2020

MOTION: John Cusick motioned to accept meeting minutes of September 14 & October 5, 2020

Seconded: Dave Carriere

Roll Call Vote: John Cusick yes Dave Carriere yes (*Robert Shaughnessy not here yet*)
Unanimous

II. Items for Action:

- i. Drain Layer License Renewal / Cobra Enterprises
ii. Drain Layer License Renewal / Emanuello Excavating
iii. New Drain Layer License / Duxbury Construction

Board members reviewed each application. Each had met the requirements as set forth by the Wastewater Treatment Facility and as such qualifies for licensing by the Board of Public Works. Chief Operator, Clint Stetson and Foreman, Jay Parker have also approved for issue.

MOTION: Dave Carriere motioned to approve the Drain Layer applications for Cobra Enterprises, Emanuello Excavating and Duxbury Construction.

Seconded: John Cusick

Roll Call Vote: John Cusick yes Dave Carriere yes (*Robert Shaughnessy not her yet*)
Unanimous

- iv. Contract 2020-07 Extension / Columbarium

Rod Procaccino was present to explain the need for the extension amendment for Contract 2020-07. Scope of work; the Marshfield Department of Public Works is seeking an extension for furnishing, delivering, and installing two (2) Columbariums for the use in the new expansion of the Town's Couch Cemetery located at approximately 665 Union Street. Staff recommends extending Contract No. 2020-07 with Monument Warehouse. Monument Warehouse has been responsive on all requested items, including in adverse weather conditions, over a long period of time.

MOTION: Dave Carriere motioned to extend Contract No. 2020-07, Furnish, Delivery, and installation of (2) Columbariums with Monument Warehouse for one additional year starting November 1, 2020, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes

Unanimous

v. Contract 2020-08 Extension / Equipment Rental

Rod Procaccino provided the explanation. The Department is seeking an extension for equipment labor and rental for use in current and upcoming Town projects. Staff recommends extending Contract 2020-08 with Mass Pavement Reclamation Inc. Mass Pavement Reclamation Inc. has been responsive on all requested items, including in adverse weather conditions, over a long period of time.

MOTION: Dave Carriere motioned to extend Contract 2020-08, Construction Equipment Rental and Labor, with Mass Pavement Reclamation Inc. for one additional year starting November 1, 2020, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Robert Shaughnessy

Roll Call Vote: Dave Carriere yes Robert Shaughnessy yes John Cusick yes

Unanimous

vi. Contract Amendment / Engineering Services Willow Street Bridge

Rod Procaccino presented the amendment details. Project Status; the consultant has obtained sufficient geotechnical information to determine the foundation type and performed hydraulic study required for sizing the bridge opening based on environmental requirements. We are at the point where we can advance into the design phase which is necessary to apply for permits. There will be a need for right of way takings at some point prior to finalizing the project. The barricades are in place to prevent traffic from the deteriorated guard rail support and outer structural members of the deck at this time for continued use of the bridge. The Town received notification in August that the state had awarded this grant of \$100K for which the Town applied through the Municipal Small Bridge Program. This proposed contract amendment will allow us to finalize the grant so we can proceed with the design.

MOTION: Dave Carriere motioned to authorize contract Amendment No. 3 to Contract 2019-08 with BSC Group Inc. Boston, MA, for Engineering Services to advance the design of the Willow Street Bridge Replacement, for an amount not to exceed \$100,000, and the Chairman or designee is authorized to sign the amendment when the documents are prepared. The execution of the amendment is subject to final approval of scope of work by Mass DOT.

Seconded: John Cusick

Roll Call Vote: Robert Shaughnessy yes Dave Carriere yes John Cusick yes

Unanimous

III. Items for Discussion

i. Update for 30B Enterprise Methodology Violation

John Cusick contends that Matt Abrahams was not qualified to author the methodology which is a 30B violation. Bob Shaughnessy would be in favor of having a CPA review the methodology; hire a firm to review the methodology. After some discussion John Cusick indicated that he would write a letter to the Board of Selectmen for a meeting to discuss the methodology.

ii. STM Articles

Board members reviewed the articles that will be presented for tonight's meeting.

IV. Superintendent's Report

Shawn's Updates:

We are getting things ready for the upcoming winter
There are many projects underway

The next meeting will be on November 9, 2020.

At this time John Cusick **motioned** to **Adjourn to the Call of the Chair**

Seconded: by Dave Carriere

Roll Call Vote: John Cusick yes Dave Carriere yes Robert Shaughnessy yes
Unanimous

The open meeting of the Board of Public Works for October 19, 2020 adjourned at 6:40 p.m.

Respectfully Submitted,
Ann Marie Sacchetti,
Board of Public Works Secretary