

**Board of Public Works
Meeting Minutes**

Date: November 9, 2020

Time: 6:00 p.m.

Place: Town Hall, Hearing Room 3, Zoom Meeting

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Dave Carriere	Vice Chairman
Robert Shaughnessy	Member- <i>not present</i>
Shawn Patterson	Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:00 p.m.

John Cusick **motioned** to open the meeting and reviewed the agenda which included 2 appointments, action items, items for discussion and Superintendent's report.

Seconded by Dave Carriere.

Roll Call Vote: John Cusick yes Dave Carriere yes
Unanimous

Action Item:

I. Approval of Minutes of Prior Board Meetings

i. Approval of Meeting Minutes for: October 19, 2020 & Executive Session Minutes of October 5, 2020

MOTION: Dave Carriere motioned to accept meeting minutes of October 19, 2020.

Seconded: John Cusick

Roll Call Vote: John Cusick yes Dave Carriere yes
Unanimous

MOTION: Dave Carriere motioned to accept executive session meeting minutes of October 5, 2020.

Seconded: John Cusick

Roll Call Vote: John Cusick yes Dave Carriere yes
Unanimous

Appointment:

6:15 p.m. Horseshoe Farm Neighborhood / Roads Acceptance

Ms. Voss requested to meet with the Board of Public Works in order to discuss Town acceptance of the roads in the subdivision. Ms. Voss, Mandy Sullivan and Derrick Jones are trustees of the homeowners association. They are all present for this meeting. The specific roads in question are: Cottage Lane, Horseshoe Lane, and Weir River Lane. The subdivision consists of 26 homes located off Spring Street in North Marshfield. Ms. Voss confirmed that the roads are open to the public and

are not denied any access. Dave Carriere stated that this translates that school bus service takes place, Town road plowing does take place for private ways open to the public. Those services are available. He also indicated that we recently accepted some roads that have been waiting to be accepted for many years. There are a number of subdivisions that are waiting for street acceptance ahead of yours. The state Chapter 90 monies do not match on a "per mile" basis at the cost that is needed to re-do or maintain a roadway. For that reason the Board chose not to do additional road acceptances up until this past year when we began to accept some once again. Although the Town Administrator supports your roadway acceptance request, Town Meeting has not supported us in providing additional funding needed to maintain the Town roadway maintenance costs. We need public presence at Town Meeting to support our request for the additional funding for the Town roadways. Dave suggested to contact our State Representatives in an effort to increase the allotment for the per mile reimbursement through under Chapter 90.

In regard to snow plowing, Shawn Patterson indicated that plowing will be done the same time as everyone else, there is not a delay.

To confirm, Dave stated that as long as there is no signage stating "private way" and remains open to the public, services will be provided. John Cusick indicated that road acceptance is up to Town Meeting funding and finally the by the Board of Selectmen. Votes count, but the understanding is that there are other areas that have been waiting for road acceptance prior to this request. The Town Engineer may provide the listing of areas that are requesting as well.

To confirm; Shawn indicated that since the development is now complete, they will be added to the plowing list.

Rod Procaccino indicated that one of the requirements is to notify the Board of Selectmen 120 days prior to Town Meeting that you are petitioning the BOS to consider accepting your roads. Provide a letter to them asap. There will be another issue to discuss with Town Counsel on whether we are accepting a fee in the road or as an easement or whether Chapter 90 will reimburse us if we do not take the fee. That has been an issue which has not been resolved at this time.

Appointment ended at 6:21 p.m.

Appointment:

6:30 p.m. Ocean Bluff Revetment Repair / GEI Project

Russell Titmuss of GEI Consultants was present in order to provide residents a review of the Coastal Protection Study done of the Ocean Bluff Revetment Repair. The study was projected via zoom for the audience. The area of study is between 26 Foster Avenue and 432 Ocean Street. The goals of the study are to identify a range of alternatives for repair and/or upgrade of the shore protection structures and to identify a preferred alternative for further design and permitting. The revetment protects approximately 1,875 feet of shoreline with 30 homes. Key goals for the repairs/modification are to provide protection to the homes while also providing improved means of access to the revetment for the Town to perform maintenance. The existing revetment slope is typically over 30 feet wide with very limited access from the top due to the closely spaced houses and limited access from the beach due to tidal water conditions. Performing repairs to armor stone is undesirable and somewhat unsafe due to the need to reach upslope to place or reset armor stones. Working below armor stone placement puts the machine and operator at risk of stones rolling onto the machine. The development of alternatives considers projected climate change impacts by evaluation of today's conditions and a 100 year storm event taking place 50 years from 2020.

Part of the study provided 6 Alternatives for repair and the associated explanations for each. The Alternatives are: Alternative 1-Repair Existing Configuration; Alternative 2-Full Revetment Reconstruction; Alternative 3-Reconstruct Revetment with working platform(s) for long term maintenance; Alternative 4-Expanded Footprint with Working Platform; Alternative 5-Revetment with Top of Bank Stabilization; Alternative 6-Offshore Breakwater. In developing these options, it is

understood that the Town is seeking a longer term repair than the previous partial repairs that have been performed. Due to limited funding, the Town may have to perform repairs in phases. Once the presentation was complete residents in the audience were given an opportunity to ask Mr. Titmuss questions. Mike Fay of the Ocean Bluff Preservation stated that the Town Engineer said that we could get a private presentation for all the members. Rod stated that it would be up to the Board and there would be a cost associated with that. Rod indicated that he invited everyone to this meeting as it is the presentation even though it is the first time our Board has seen it. We also extended the presentation to the Association. The Board would have to entertain an additional presentation. Mr. Fay stated it was unfair and they had many questions. At that point Rod said to ask them. Mr. Fay proceeded to ask some questions. Kelly McDonald of the Association spoke and was critical indicating she was disappointed that Rod is not going to support GEI coming to meet with the group. Dave Carrier spoke right up and stated that Rod indicated that it was a Board decision and stated it has not been discussed among Board members at this time. He stated if there are questions in regard to the Consultant they may be directed through the Town Engineer or the Superintendent so that we know what the questions are as well and we may be able to answer them not being a man hour charge for the Consultant as it is expensive. John Cusick reiterated that we are having the presentation now for them. At this point Mr. Fay proceeded to insult Rod by accusing him of a bait and switch tactic regarding the presentation. The Superintendent and Board Members became very upset at the accusation and defended Rod who maintains the utmost of character, is sincere and straight forward. They will not allow him to be insulted. Other residents proceeded to ask questions but not in the orderly fashion. At this point Mr. Fay's microphone was silenced. Dave suggested that the Association collectively put their questions together, eliminating duplicate questions, and submit them through the Town Engineer. We will then forward them to GEI for answers. If the group is not satisfied with that, if necessary, we can discuss at the next Board about having a presentation in general to the group.

Dave Carriere **motioned** to close the appointment based on the statement. **Seconded** by John Cusick.

Roll Call Vote: Dave Carriere yes John Cusick yes

Unanimous

**Both John and Dave agreed to have the full Board present to discuss this issue.*

Appointment ended at 7:45 p.m.

Action Items Continued:

- ii. Contract Award 2021-07 / Cleaning & Painting Telegraph Hill & Forest St. Tanks

Rod Procaccino presented the Contract and provided details. Description: the interior and exterior of the Telegraph Hill Tank is in need of repainting. The exterior roof of the Forest Street Water Tank is also in need of painting. Ten bid proposal were received. Staff recommends awarding the contract to Trumble Construction Inc. Texarkana, TX. Trumble Construction Inc. was low bidder on the base bid and all of the alternate work. Amory Engineers have checked references and contacted Trumble to review the bid. References were found to be satisfactory and the paint manufacturer was also contacted and gave Trumble a favorable review.

MOTION: Dave Carriere motioned to award Contract 2021-07 Cleaning and Painting Telegraph Hill and Forest Street Water Storage Tanks and Appurtenant Work, to Trumble Construction, Inc. Texarkana, TX in the amount of \$787,862.03 which includes base bid and alternate work specified, and the Chairman or designee will execute the contract when the documents are prepared.

Seconded: John Cusick

Roll Call Vote: Dave Carriere yes John Cusick yes

Unanimous

iii. Old Main Street Sidewalk Proposal

Shawn Patterson presented the subject. Environmental Partners submitted the Scope of Services and fee schedule to the Town of Marshfield for professional engineering services associated for the design for American Disabilities Act (ADA) compliant sidewalk accommodations along Old Main Street from Prospect Street to Marshfield Hills Cemetery, a distance of approximately 1,380 linear feet (0.26 miles). Several years ago Environmental Partners assisted the Town with the conceptual design along with public outreach for the subject project. Recently the Town proposed to advance the project but with a reduced construction budget. The following Scope of Services outlines an approach to design the corridor with the recently changed design parameters: A. Phase 1 – Preliminary Design; B. Phase 2-Final Design & Bid Document Preparation; C. Phase 3-Bid Phase Services; D. Phase 4-Construction Phase Services.

MOTION: Dave Carriere motioned to confirm and ratify the action of the Superintendent in executing the contract with Environmental Partners for Tasks 1, 2 and 3, a lump sum of \$61,900.00 and Task 4 a cost of \$44,500 for a total amount of \$106,400.00.

Seconded: John Cusick

Roll Call Vote: Dave Carriere yes John Cusick yes

Unanimous

II. Items for Discussion:

- i. Methodology/Abrahams Group -*Defer to a future meeting*

III. Superintendent's Report:

Shawn's Updates: Project on-going on Bartlett's Island to replace the culvert/ water main

Couch Cemetery Phase I Expansion on-going

Routine Maintenance on grounds and roads continue in preparation for the upcoming winter

Maintenance of Vehicles continues

965 Plain Street-about 85% of the renovations are complete. Dan Bowen handling the furniture with great success

Next Meeting will be November 23, 2020.

IV. Adjourn

Dave Carriere **motioned** to adjourn. John Cusick **seconded**.

Roll Call Vote: Dave Carriere yes John Cusick yes

Unanimous

At this time the open meeting of the Board of Public Works for November 9, 2020 adjourned at 8:06 p.m.

Respectfully Submitted,
Ann Marie Sacchetti,
Board of Public Works Secretary