

Approved 5/24/21

**Board of Public Works
Meeting Minutes**

Date: March 2, 2021

Time: 3:30 p.m.

Place: New DPW Building Conference Room

965 Plain Street Zoom Meeting

Street Acceptance Public Hearing

Stonybrook Road & Ridge Road

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Dave Carriere	Vice Chairman
Tom Reynolds	Superintendent
Tom Molanari	Project Engineer
Charlie Swanson	Project Engineer
James Kent	Deputy Superintendent
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 3:01 p.m.

Tom Reynolds opened the Hearing and explained that the Hearings are held to inform abutters of the Town's intention to accept roads or portions of roads. The purpose is to follow through on prior Town Meeting vote in early 2000 to accept a number of roads that weren't accepted due to procedural problems.

First Road 3:00 p.m. Stonybrook Road (Grove St.-Telegraph Hill Rd.)-the Town owns the road. The process is slightly different in that we will only need to accept the road lay-out per the plan and designate parcels for drainage purposes; release not required

Tom read the Roadway Acceptance Procedure: (Typically petitioned by the resident abutters would be petitioning the Town to accept the road)

1. Submit Petition and Documents to Board of Selectmen who would in turn seek Planning Boards opinion on status and condition.
2. DPW would also establish cost to bring road to average acceptable standard and report back to the Selectmen.
3. A determination should be made whether betterments would be assessed and funds appropriated to make the repairs.
4. Layout plans and as-built plans are prepared to determine if there are any encroachments.
5. DPW conducts public meetings to discuss layout plans. Residents notified by certified mail of meeting. (this has been done)
6. Pending meeting support to proceed, BPW votes to adopt layout and notifies Selectmen.
7. Warrant article drafted for Town Meeting. Town Clerk is given layout plan.
8. Deed research to determine if residents required to sign off on taking or if developer retained fee and has sole discretion to grant easement or road layout land for taking.
9. Releases obtained-when required
10. Town Meeting votes; 2/3 vote.
11. Town Counsel prepares order of taking and BPW votes to adopt Order of Taking.
12. Order of Taking and plan recorded in the Registry.

Engineering staff recommends crack sealing and patching would be the only work needed for a total cost of about \$3,879.00.

There were no questions from audience members. Tom indicated that he will move forward with the plan to accept this roadway at Town Meeting.

Tom closed the Public Hearing at 3:15 p.m.

Second Road at 3:30 p.m. Ridge Road (Ferry St. – Bayberry Rd.)- Tom Reynolds opened the Hearing and explained that the Hearings are held to inform abutters of the Town's intention to accept roads or portions of roads. The purpose is to follow through on prior Town Meeting vote in early 2000 to accept a number of roads that weren't accepted due to procedural problems.

For Ridge Road (1) describe that releases would be obtained from abutters. Describe that the current paved road encroaches outside of the land court plan of the road near the intersection of Ferry Street and easements will be required to maintain the current configuration. (2) describe the condition of the road and work required to bring road to acceptable standard.

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Engineering staff recommends crack sealing, a level top and a micro seal and patching would be the work needed for a total cost of about \$50,819.00. The road is in fairly decent condition and the project could take place over a few years' time.

John Hackett of the audience asked about the impact on properties. Tom stated that if homeowners have encroached onto the layout of the road such as fencing, stones etc., will have to be removed by the homeowner and will have to be addressed moving forward.

There were no additional questions from audience members. Tom indicated that he will move forward with the plan to accept this roadway at Town Meeting.

Tom closed the Public Hearing at 3:50 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary