

**Board of Public Works
Meeting Minutes**

Date: March 9, 2021

Time: 3:30 p.m.

Place: New DPW Building Conference Room

965 Plain Street Zoom Meeting

Street Acceptance Public Hearing

Seth Sprague Drive: Old Woodlot; Harlow Road

In attendance for all or part of the meeting were the following:

Tom Reynolds	Superintendent
Rod Procaccino	Town Engineer
Tom Molanari	Project Engineer
Charlie Swanson	Project Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 2:30 p.m.

Tom Reynolds opened the Hearing and explained that the Hearings are held to inform abutters of the Town's intention to accept roads or portions of roads. The purpose is to follow through on prior Town Meeting vote in early 2000 to accept a number of roads that weren't accepted due to procedural problems.

First Road 2:30 p.m. Seth Sprague Dr. (Proprietors –Old Woodlot.)

Tom read the Roadway Acceptance Procedure: (Typically petitioned by the resident abutters would be petitioning the Town to accept the road)

1. Submit Petition and Documents to Board of Selectmen who would in turn seek Planning Board's opinion on status and condition.
2. DPW would also establish cost to bring road to average acceptable standard and report back to the Selectmen.
3. A determination should be made whether betterments would be assessed and funds appropriated to make the repairs.
4. Layout plans and as-built plans are prepared to determine if there are any encroachments.
5. DPW conducts public meetings to discuss layout plans. Residents notified by certified mail of meeting. (this has been done)
6. Pending meeting support to proceed, BPW votes to adopt layout and notifies Selectmen.
7. Warrant article drafted for Town Meeting. Town Clerk is given layout plan.
8. Deed research to determine if residents required to sign off on taking or if developer retained fee and has sole discretion to grant easement or road layout land for taking.
9. Releases obtained-when required
10. Town Meeting votes; 2/3 vote.
11. Town Counsel prepares order of taking and BPW votes to adopt Order of Taking.
12. Order of Taking and plan recorded in the Registry.

(1) Describe that releases would be obtained from abutters unless Town Counsel indicates otherwise.

Dan M. of the audience asked what changes when the road is accepted. Tom stated that at this time the road is private open to the public. If it is accepted at Town Meeting it will become a Town road which it then becomes eligible for Chapter 90 funding and to be able to spend tax payers dollars on the road regarding repairs etc.

There were no further questions from audience members. Tom indicated that he will move forward with the plan to accept this roadway at Town Meeting.

Tom closed the Public Hearing at 2:37 p.m.

Second Road 3:00 p.m. Old Woodlot Tom Reynolds opened the Hearing and explained that the Hearings are held to inform abutters of the Town's intention to accept roads or portions of roads. The purpose is to follow through on prior Town Meeting vote in early 2000 to accept a number of roads that weren't accepted due to procedural problems.

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11. Town Counsel prepares order of taking and BPW votes to adopt Order of Taking.
12. Order of Taking and plan recorded in the Registry of Deeds.

(1) Describe that releases would be obtained from abutters.

There were no questions from audience members. Tom indicated that he will move forward with the plan to accept this roadway at Town Meeting.

Tom closed the Public Hearing at 3:07 p.m.

Third Road 3:30 p.m. Harlow Road Tom Reynolds opened the Hearing and explained that the Hearings are held to inform abutters of the Town's intention to accept roads or portions of roads. The purpose is to follow through on prior Town Meeting vote in early 2000 to accept a number of roads that weren't accepted due to procedural problems.

Tom read the Roadway Acceptance Procedure: (Typically petitioned by the resident abutters would be petitioning the Town to accept the road)

1. Submit Petition and Documents to Board of Selectmen who would in turn seek Planning Boards opinion on status and condition.
2. DPW would also establish cost to bring road to average acceptable standard and report back to the Selectmen.
3. A determination should be made whether betterments would be assessed and funds appropriated to make the repairs.
4. Layout plans and as-built plans are prepared to determine if there are any encroachments.
5. DPW conducts public meetings to discuss layout plans. Residents notified by certified mail of meeting. (this has been done)

6. Pending meeting support to proceed, BPW votes to adopt layout and notifies Selectmen.
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(1) Describe that releases would be obtained from abutters (2) describe the conditions of the road and work required to bring the road to acceptable standards. We know there are some issues with the sidewalks that we will have to address. There is some crack sealing to be done along with the possibility of micro re-surfacing.

There were no questions from audience members. Tom indicated that he will move forward with the plan to accept this roadway at Town Meeting.

Tom closed the Public Hearing at 3:35 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary