

Approved 8/16/21

**Board of Public Works
Meeting Minutes**

Date: June 21, 2021

Time: 6:00 p.m.

**Place: Library Program Room
Library Plaza**

In attendance for all or part of the meeting were the following:

Robert Shaughnessy	Chairman
Dave Carriere	Vice Chairman
John Cusick	Member
Tom Reynolds	Superintendent
Dan Bowen	Assistant Superintendent- <i>not present</i>
Rod Procaccino	Town Engineer
Paul Tomkavage	Project Manager/Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:06 p.m.

Robert Shaughnessy motioned to open the meeting and reviewed the agenda which included action items, items for discussion, executive session and Superintendent's report.

Seconded by Dave Carriere **All in favor.** **Unanimous**

I. Approval of Minutes of Prior Board Meetings

- i. Approval of Draft Open Meeting Minutes: 5/24/24 Open & Executive Session Minutes/
Open Meeting Minutes of 6/7/21- *to be passed over*

MOTION: Robert Shaughnessy motioned to accept open meeting minutes of May 24, 2021.

Seconded: John Cusick **All in favor.** **Unanimous**

MOTION: Robert Shaughnessy motioned to accept executive session meeting minutes of May 24, 2021.

Seconded: Dave Carriere **All in favor.** **Unanimous**

III. Items for Discussion:

- i. Update on 965 Plain Street

Tom gave the update and indicated there was no activity this week. All unsuitable material has been removed. We may need gravel to bring the site up about a foot within the footprint of the building. We are about a foot below the final grade. We have stock piled the suitable material that was removed. We removed an old drainage line; began clearing the retention basin. The water main is installed and we will be doing some drainage work. A hydrant will be installed this week. It may be temporary or permanent to be discussed at a future meeting. Wednesday requests for bids for the building will be advertised in the Central Register and on the 30th of June, it will go out to the public. We are hoping to have a contractor by the end of the first week in August pending satisfactory bids and to begin working the second week in August. We are looking to purchase a trailer that will accommodate /combine other trailers so that we can eliminated (3) in total that we currently lease.

vii. Brant Rock Exposed Sewer Out Fall Pipe

Rod gave the update. He indicated that it has been exposed about four (4) time in fifty (50) years. It is located just south of Brant Rock. We have been monitoring it over the last three weeks to see if sand has covered it but which has not taken place. We are looking at a two pronged approach. We can cover with whatever material is on the beach now such as cobble and sand. File an emergency notification with Con Com; the Army Corp. or whatever notification is needed. Long term we can cover with articulated mattresses over the top and anchor which will need permitting. Thirty feet is exposed when the tide is out, it's located in the tidal zone. Tom said we are concerned with permitting that is required.

MOTION #1: Robert Shaughnessy motioned that the partially exposed pipe is a state of emergency As it poses a potential risk to surrounding areas such as the beaches and to take any means necessary to stabilize the area.

Seconded: Dave Carriere **All in favor.** **Unanimous**

MOTION#2: Robert Shaughnessy added to move forward with a permanent fix and to stabilize obtaining the associated permits with the government levels that are required.

Seconded: John Cusick **All in favor.** **Unanimous**

II. Action Items:

i. Extend Contract 2021-02/Landfill Monitoring & Reporting Services/Weston & Sampson

Paul Tomkavage was present via phone. He gave an outline on the scope of work for fy2022 which involved six Tasks. Weston & Sampson (WSE) designed the final landfill closure and the Transfer Station, had has performed these monitoring services for years without increasing their prices unless the scope increased due to Mass DEP action or Town request. Last year their price increased by \$1,000 for Transfer Station Waste Ban Compliance and Landfill Cap inspections which they indicated was a more accurate reflection of their costs. WSE provides professional and staffing continuity in this work. Staff obtains routine assistance from WEE on various items including trend analysis and data interpretation. After discussion with the Superintendent and Town Engineer suggested extending the present contract. Staff concurs and recommends a one-year extension of the contract.

MOTION: Robert Shaughnessy motioned to extend Contract No. 2021-02 for Professional Landfill Environmental Monitoring and Reporting Services, with Weston & Sampson Engineers, Inc. for a period of one year, in an amount not to exceed \$49,000.00 and subject concurrence of Counsel, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick **All in favor.** **Unanimous**

III. Items for Discussion-continued:

iv. Proposed By-Law-Control PFAS in Zones 1&2 of Town

Dave Carriere addressed the issue. He reviewed the Towns By-laws including the Board of Health By-laws. The Marshfield General By-Law No. 285.23 (94). He is proposing to amend the By-law by adding: *Entities performing any activities in zone one or zone 2 of the Town aquifers are also required to provide the Superintendent, Water Division Supervisor, Town Engineer and Board of Health a complete list of substances that contain the chemicals or other products containing Polyflouroalkyl*

Substances aka PFAS (includes PFOA, PFOS, GenX and other such chemicals) to be used. The list shall show the PFAS content as a % by volume or mass. Entities shall show cause as to why products or chemicals without PFAS cannot be used for the work. Entities that perform work where the use of PFAS cannot be avoided shall submit work plans to the Superintendent, Water Division Supervisor, Town Engineer and Board of health that show how physical barriers, capture methods and/or other actions will implemented to prevent PFAS from entering the soils and ground water of Zones 1 and 2. These activities shall include but are not limited to new construction pole replacement, relocation, pole pesticide treatment, transformer repair, maintenance of underground services and fuel supply maintenance.

This by-law will not apply to Water Division activities including those by the Divisions contractors, or other Town departments performing work for the Water Division.

Bob Shaughnessy indicated that our water is safe and we are not at risk. We need to work with the Health Department to police its use in the areas of zone 1 and 2. At the next meeting Dave will provide a final draft of this amendment in preparation for a warrant article to be included in the STM for the Fall Town Meeting.

ii. Update on Marshfield Hills Sidewalk Project

Tom gave the update. He indicated that the trees have been cut; the granite has been delivered. The water main project on Main Street will be concluding this week. That same crew will be stripping the sidewalks at Old Main Street once Plain Street is completed. Once Old Main is complete the next project will be Longview Terrace.

iii. Status of the Infrastructure Letter

Tom gave the update. The letter was reviewed by the Board of Selectmen. They questioned how we had arrived at the 20%. In the essence of time we have decided to send the letter through the Board of Public Works Chairman to; Senator Warren, Senator Markey, Congressman Keating, Senator O'Connor, State Representative Kearney and to Governor Baker. Dave provided the formula that he used to arrive at the 20% of the funds. It was not a shot in the dark. It was based on statistics. Bob stated that we have coastal issues and we need shore front protection. It is our job and is what we got elected to do.

vi. Bill Dodge Retirement

Tom stated that Bill Dodge, the Veterans Agent had retired last year during the Covid pandemic. At that time nothing could be done. The plan is that there will be a time scheduled for him at the Venus, next Tuesday night at 5:00 p.m. If anyone wishes to make a contribution they may see Carin at the Veterans office.

v. Enterprise Methodology

Bob indicated that at the last meeting John would provide his comments on the methodology. Bob stated that he would like to see what the major categories are and what the minor categories are. Board members had a copy of the December 2015 Methodology. They reviewed the document. Comments were made beginning with page 4; John takes exception to the fact the Total Town Budget is not including the schools; page 5, indirect costs shall be identified as separate individual enterprise fund budget warrant articles; page 7, should use actual costs; page 11 was corrected; page 12 was corrected; page 13 was corrected; page 14 was corrected; page 16 corrected; page 20 taken care of; 21 taken care of; page 22 taken care of; page 23, 24, 25 work in progress (new software will help); page 29 TownAdministrator costs needs discussion and documentation; page 30 needs review; page 31 audit still open; page 33 review; page 34 done; page 35 needs update.

Bob summarized: there are (2) major issues, page 4 Town Budget versus no schools and removal of prior year's indirect language. Minor issues, across the board actual costs; page 5 retained earnings to offset rates; page 29 Town Administrators costs; page 30 offsets need to keep control over appendix language based on documentation.

Bob indicated to Tom to set up a meeting with Dan, Tom, and himself to go through the methodology using a systematic approach for the review.

IV. Superintendent's Report/Update:

Tom indicated he has previously updated the projects except on Damon's Point. The sluiceway is in place and is working.

V. Executive Session – *Passed Over*

VI. Next Regular Meeting

July 12, 2021

VII. Adjournment

At this time Bob Shaughnessy **motioned** to adjourn the open meeting of the Board of Public Works for June 21, 2021 at 7:47 p.m.

Seconded by Dave Carriere

All in favor.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary