

**Board of Public Works  
Meeting Minutes**

**Date: November 22, 2021**

**Time: 6:00 p.m.**

**Place: Library Program Room  
Library Plaza**

**In attendance for all or part of the meeting were the following:**

Robert Shaughnessy	Chairman
Dave Carriere	Vice Chairman
John Cusick	Member
Tom Reynolds	Superintendent
Dan Bowen	Assistant Superintendent
Rod Procaccino	Town Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:00 p.m.

Robert Shaughnessy motioned to open the meeting and reviewed the agenda with one appointment, action items, items for discussion, Superintendent's report.

**Seconded** by Dave Carriere

**All in favor.**

**ACTION ITEMS**

- 1) Draft letter from BPW to various parties re: PFAS Regulations – Town Code 285.29.1.

Dave drafted (2) letters regarding substances (PFAS) to the Marshfield Municipal Code 285-191.1. One letter is directed to DEP, DPU, DTE, Eversource, Comcast and Verizon with action requests and the other letter is directed to the utilities with action requests. He is asking for the Board's input regarding the letters. He indicated he would like to copy the Planning Board, ZBA and BOH and schools as well. Bob and John indicated they would like to take time to review the letters and have the issue added to the 12/13/21 agenda.

- 2) Contract 2021-02 Amendment No. 1 – Landfill Monitoring/Weston & Sampson

Rod provided the details on the amendment. Scope of work; the engineer shall provide the following services for FY2022: Task 1 – Groundwater/Surface Water Sampling and analysis (2 rounds/year, Task 2 – Soil Gas Monitoring (4 rounds/year), Task 3 – Annual third-Party Cap Inspection and Reporting, Task 4 – transfer Station Monitoring Third-Party Inspections and Reporting (2/year), Task 5 – Engineering Assistance (as-needed basis). This amendment No. 1 increases the Task 5 total by \$10,000.00 to a revised maximum of \$20,000.00. Task 6 – Annual CB/SS BUD Management. Original contract revised by \$10,000.00.

Board members asked that updates/documents are provided in spread sheet form.

Staff recommends approval of Amendment No. 1. The solar PV project resulted in DEP taking a very close look at the cap and the vent system. DEP instructed that a BWP SW 45 application be filed for repair of three broken gas vents. The additional requirements were described in the 11/18/21 letter from Weston & Sampson. The net result of this was a competently done and well documented gas vent repair.

**MOTION:** Dave Carriere motioned to approve amendment No. 1 to Contract No. 2021-02, Professional Landfill Environmental Monitoring and Reporting Services, with Weston & Sampson Engineers, Inc. for an additional amount of \$10,000.00, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared and to instruct Staff to follow-up on obtaining data/documents in spread sheet form.

**Seconded:** John Cusick

All in favor.

3) Engineering Services Dyke Road Sluiceway / Water Main & Sewer Crossing Replacement Design & Permitting

Rod provided details of the amendment. Description: the tide gate structure on Dyke Road was found to be in a deteriorated condition upon inspection in July 2019. The Towns Consultant Environmental Partners Group (EPG) identified an emergency condition that need to be addressed immediately. The center concrete support wall that supports the culvert and road base above, required immediate repair or shoring. The shoring work was completed this summer. The 12 inch water main is also in need of replacement. The exterior steel jacket supporting the 20 foot span is completely rotted and providing very minimal support. The sewer line should also be inspected internally and relined if feasible. Funding has become available to address these deficiencies. Proposal: topographical Survey and Wetland Flagging, preliminary design and CCTV inspection, permitting and final design and MassDOT coordination \$82,200. Staff recommends amending contract 2019-13 with EPG to conduct the required survey and plan preparation, permitting and design as submitted, based on time and material basis.

**MOTION:** Robert Shaughnessy motioned to authorize amendment to Contract 2019-13 for engineering services for replacing the water main crossing and lining the sewer crossing for the Dyke Road tide gate structure on a time and material basis for an amount not to exceed \$82,200 and the Chairman or designee will sign the change order when the documents are prepared.

**Seconded:** John Cusick

All in favor.

BOARD DISCUSSION

1) Snow Plowing for Upcoming Season

John wants to ensure the Enterprise Fund employees labor costs are paid from the General Fund or the Snow and Ice Fund and not as an off-set charge for snow plowing during regular working day hours. Tom indicated that during working hours snow plowing labor is used as an offset charge. He indicated all hours are being tracked during snow events that occur during working day hours. After hours plowing time is charged to the Snow and Ice budget. John contends that using rate payer's fees to plow the Town's roads is not allowed according to the enterprise enabling statute. Bob stated he would like a letter drafted to the BOS from the BPW for the purpose of clarification within the indirect policy regarding the use of Enterprise employees and the labor costs attached to snow plowing events during regular working hours. Dan will prepare a draft letter.

VOTE TO ACCEPT MINUTES – 11/8/21 Open Minutes (passed over)

SUPERINTENDENT'S REPORT

1) Update on 965 Plain Street

Tom indicated that the GC was on site Friday to review the area. By this week we should have a preliminary schedule in place. The Facilities director schedules the meetings. We may meet on Wednesday to review the schedule if it is ready. The Utilities sub submitted plans with the BOH for

their review of the septic system. Weather permitting, if we have a mild winter, we may be able to accomplish much.

2) Update on Marshfield Hills Sidewalk Project

Tom indicated that project is substantially complete. Street signs are the last items to be installed. We will do a walk through. Crosswalks were done last week. The project really was done nicely. The sidewalks are done. The road design will correct the accident potential.

3) Road Policy

Tom indicated that the policy is still a work in progress. Legal language needs to be straightened which seems to be the biggest obstacle. We need to meet with the BOS and the Planning Board. All three boards will have to vote on the policy. It will not be ready for the spring Town Meeting. It is about an 18 month process once the policy is in place. We need to meet with the Planning Board Director to see what issues they have with the policy itself. We all need to meet and collectively review the document and possibly have an easier process than was in the past for road acceptance. Rod stated that it is an expensive and timely process involved in accepting a road. Tom stated that when he first came in 2011 there was a moratorium on accepting roadways because the Town was not providing enough funding to support the roadways.

APPOINTMENT

6:30 P.M. Abatement Issue

Board members waited but appointment did not show.

NEXT MEETING – December 13, 2021

At this time the open meeting of the Board of Public Works for November 22, 2021 adjourned at 6:59 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,  
Board of Public Works Secretary