

Approved 7/18/22

**Board of Public Works  
Meeting Minutes**

**Date: June 13, 2022**

**Time: 6:00 p.m.**

**Place: Library Program Room/Conference Room  
Library Plaza**

**In attendance for all or part of the meeting were the following:**

Robert Shaughnessy	Chairman
Dave Carriere	Vice Chairman
John Cusick	Member
Tom Reynolds	Superintendent – <i>not present</i>
Rod Procaccino	Town Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:02p.m.

Dave Carriere motioned to open the meeting and reviewed the agenda which included action items, discussion, minutes and Superintendent's report.

**Seconded** by John Cusick

All in favor.

Board members agreed to address Action Item #3 first.

**ACTION**

**3) Green Harbor Petition**

The Board of Public Works received a letter dated May 31, 2022 from concerned residents regarding public safety at Green Harbor Beach/Burkes. The letter was accompanied with a petition signed by several of the residents. Many residents were present for the discussion. Dave opened the discussion and stated that the only issue we are dealing with is the request for additional trash barrels at beach entries. We do not have authority over street parking which comes under the jurisdiction of the Police Department. Also, in reference to parking signs; we install the signs but do not decide on where they are to be installed. That issue is under the purview of the Police Department as well.

In regard to the trash barrels, Dave indicated that we place them at the walking access points to the beach and anywhere there is a staircase. This is done at the beginning of the season. Once we start seeing large volumes of residential trash, we start removing the barrels.

Residents indicated that there is much trash debris on the beach such as towels and beer bottles; some of that trash we are picking up and are depositing in the beach barrels. Dave suggested at these times to reach out to the DPW to let them know you are doing beach clean up and extra pick up can take place.

Residents stated that there is much trash from the Lobster Pound which ends up on the beach. Dave indicated that he would speak to Tom about adding an extra pick up of trash at that location. Dave suggested that the Lobster Pound could possibly place a dumpster at the access point to the beach at their cost and pickup. John agreed with that suggestion. The only purview we have is with trash.

John stated that the residents could request a meeting with the BOS for a specific item along with 25 signatures. This information is found in the Town Charter, they would have to hold the meeting.

Bob stated that he read the documentation and said this is an issue across the board. It is the 20–30-year-olds disrespect to the residents. He suggested that Tom send a memo to the Building Inspector and to the Board of Health in regard to the Lobster Pound trash. We should be focusing on all the locations.

Discussion ended

1) Contract 2020-18/Generator & Transfer Switch Maintenance & Repair for Wastewater & Water Divisions

Rod addressed the contract. Scope of work; preventative, corrective and emergency maintenance, as requested by the Town, including one major and one minor preventive maintenance per year, on initially a total of seventeen (17) generators, which was increased to include 2 additional generators in the Water Division in the first extension. This extension is the second and final extension of the original contract. Staff recommends extension of Contract No. 2020-18 to FM Generator. They have currently been servicing the generators for the Water and Wastewater Facilities. Both Water and Wastewater Supervisors are in favor of extending the contract with FM Generator.

Cost estimate; the bid amount was subject to escalation based on the skilled worker ENR index. The new extension will be subject to similar escalation calculation, but will not be known until the index is posted in July 2022.

**MOTION:** Dave Carrier motioned to do a comparison on the existing contract going forward if we see a disparity. Also, to authorize Amendment No. 2 to extend Contract No. 2020-18, Generator and Transfer Switch Maintenance for Water and Wastewater Divisions to FM Generator of Canton, MA from July 1, 2022 to July 30, 2023 and authorize the Chairman or designee to execute the extension when it has been prepared. Said extension will come with an approximate escalation of 4.4% (subject to calculation in July 2022) of the original contract amount.

**Seconded:** John Cusick All in favor.

2) Annual Re-Appointment of Town Engineer

Dave read: in accordance with the Town of Marshfield General By-Laws Article 42: The office of Town engineer shall be under the jurisdiction of the Board of Public Works and be appointed annually by the Commissioners as Adopted by Article 7, 1971 STM. He stated that there is only one person who is absolutely indispensable to the Department of Public Works, and that is Rod Procaccino. He encouraged the Board to second and approve. John said let's put that congratulations in the envelope.

**MOTION:** Dave Carriere motioned to re-appoint Roderick Procaccino as Town Engineer for Fiscal Year 2023 with a term starting on July 1, 2022 and ending on June 30, 2023.

**Seconded:** John Cusick All in favor.

4) Drain Layer License Application / J&J Trucking

Dave read the memo from Clint Stetson, Chief Operator of the MWWTF; James Vassacco of J&J Trucking has made application for a new drain layer license with the Town of Marshfield Department of Public Works. He has submitted a completed application, appropriate insurance documentation and appropriate Bond documents to the Wastewater Treatment Facility. The applicant has met the requirements as set forth by the Wastewater Treatment Facility and as such qualifies for licensing by the Board of Public Works.

**MOTION:** Dave Carriere motioned to grant a drain layers license to J&J Trucking, James Vassacco a Master Drain Layer License.

**Seconded:** John Cusick All in favor.

5) Fair Grounds / Fireworks

Bob asked for the subject to be on the agenda as it is the time of the year for that activity. He referred to a letter from the Board of Public Works to the Board of Selectmen dated March 15, 2006. The letter was in regard to Fireworks. In the letter the Board of Public Works stated it would not endorse

fireworks at or adjacent to the Fairgrounds property because perchlorate was detected in the Town's South River Street drinking water well and aquifer. Perchlorate is a chemical compound used as a solid rocket propellant in the production of fireworks. Perchlorates are highly water soluble and can travel significant distances in ground water. It affects the function of the thyroid gland, pregnant women and their fetuses, infants and children under the age of 12. He wanted to restate is the Board's position as it was in 2006 regarding fireworks. At that time the South River Street well was impacted from the fireworks display and have since recovered.

**MOTION:** Robert Shaughnessy motion that the Board of Public Works reaffirms our position of perchlorate and fireworks in the well field areas of the Town especially at the South River Street Fairgrounds well because it is adjacent to the Fairgrounds; for prohibition of fireworks in that area.

**Seconded:** John Cusick All in favor.

Board members would like the reaffirmation to be sent to the Board of Health, Fire Department, Selectmen and who ever is responsible for issuing permits to the Fairgrounds.

6) PFAS Letter for Residents near Wells

Dave provided Board members with a "draft" letter regarding the PFAS issue. This will be added to the next agenda for further discussion and editing.

7) Jedidiah's path / Draft Letter to Town Planner

Dave provided Board members with a letter to the Town Planner from the Board of Public Works. The reason for the letter is to express their concern with the manner in which he failed (Town Planner) to factually present the communications received regarding the cul de sac on Jedidiah's Path. Bob addressed the issue. He stated to leave the cul de sac alone. We accepted the road; we have care and control of the road. Therefore, we should have a say in what can be done. Dave referred to the Town Charter where it specifically states that the Board of Public Works has the authority over roadways. That is an accepted section of roadway. We have a number of other areas that have cul de sacs. It is Town property, is in the accepted roadway, it is fully in the purview of the Board of Public Works to determine if the cul de sac is to go or stay. The Board's vote was to stay. Bob stated the circle provides a calming effect to travel and we would be remiss if we took it out and made it a speedway.

All members agree. They also agree with the letter which they will sign and distribute accordingly.

A resident was present to thank the Board and greatly appreciates their support as they want the cul de sac to remain.

## DISCUSSION

1) Encroachment Issue / Metuxet Woods

Bob addressed the issue. He stated that at the top of Holyoke Ave. a resident has stored equipment etc. on the property. He (Bob) has had a discussion with the Superintendent and Fire Department. Fencing would be a consideration. The Superintendent is addressing the issue. He would also want to de-energize the power infrastructure left. Dave indicated he would reach out to Town Counsel in regard to having Eversource remove the equipment. Bob wants to see the pavement area removed and have it going back to nature as it was acquired for water protection.

The subject will be added to the next agenda to prepare a master plan for the property. John stated it needs to return it to its natural state.

Bob appreciates the Board taking an active role on this property. It took a long time to acquire the land. Joe Lambert and Kathryn Webers tried back in 2003 to acquire it but due to the economic downturn it did not take place. Once Dave became the Superintendent, he brought the purchase request to Town Meeting and the purchase passed. He (Bob) still appreciates his efforts.

## 2) Indirect & Direct Costs

John addressed the issue. He stated that we need to do something about the indirect versus direct costs. Through the FOI, he requests the Town Councils costs and Labor Counsel costs on a regular basis their costs are escalating. The town Administrator has increased his charges to the Enterprise Accounts to \$115K up from \$75K. He has (John) researched every Town Administrator's report to the Selectmen. There is no mention of Enterprise rates. We need to put a stop to some of these increases. Dave stated that he that the budget must include the full Town budget which includes the schools. We need documentation to justify costs. Labor and Town Counsel are to bill us as you go and there is no reason why its not there.

Dave stated that most shared services can be broken down by percentages. Shared facilities by %; employee benefits & services by %; shared services, postage- actual; town warrants/annual reports %; fuel, general insurance%; equipment maintenance, accounting, information technology, treasurer collector all actual. Shared professional services, DPW admin., BPW elected officials % of DPW offsets; Town Counsel and Labor Counsel, actual. Bob stated that the methodology must include the schools in the base. If it's direct, it's direct. In regard to the Selectmen and Town Administrator we need justification on their overcharges. The methodology worked but we do not have a good base to start with.

Dave would like to have a two-to-three-page summary, and would like comments going forward for the next meeting.

## 3) Town Wastewater Costs 60/40 Split

John stated the all the housing changes/rebuilds in the sewerred areas are/have increased in size and have impacted the sewer system. The Town is benefitting from the assessments assigned to such properties but the sewer system costs are not Town compensated. He would suggest that the costs should be a 60/40 split with a Town contribution, the whole Town benefits from infrastructure such as major issues; capital projects that protects environmental impacts. Board members are all in agreement.

## VOTE TO ACCEPT MINUTES – 5/23/22 Open Meeting Minutes & 5/23/22 Executive Session Minutes

**MOTION:** Dave Carriere motioned to accept open meeting minutes of 5/23/22.

**Second:** John Cusick All in favor.

**MOTION:** Dave Carriere motioned to accept executive session minutes of 5/23/22

**Seconded:** John Cusick All in favor.

## SUPERINTENDENT'S REPORT

Rod gave the update.

Seawall is completed and deck work is proceeding,/restoration. Stairs need new permitting  
Plymouth Ave. pump station is coming along. Temporary bypass installed/started bypass excavation;  
pipe removed and found deterioration. Pipe has been replaced. Wet well cleaned today.

Tec-traffic study at Stony Brook & Grove Street for a 4 way stop sign be installed.

Dave added-Acorn Street cross walk & at Webster and Ocean cross walk painting

Solid Wates issue- Maples wants permission to enter Transfer Station-condo residents need to make inquiry through condo associations and management firm to provide certain services as part of the condos trash provider's contract.

## NEXT MEETING – June 28, 2022

At this time Dave Carriere **motioned** to adjourn the open meeting of June 13, 2022 at 7:44 p.m.

**Seconded:** John Cusick

All in favor.

Respectfully Submitted,

Ann Marie Sacchetti,  
Board of Public Works Secretary