

3) Electrical Maintenance for Water & Wastewater Divisions Contract 2020-21 Extension

Ken Ryan presented the contract details. Scope of work: preventative, corrective and emergency maintenance as requested by the Town, for Wastewater and Water Division's facilities and pump stations. The work includes but no limited to, motor control centers, switch gears, various sizes and types of motors, high voltage as well as 110, 220, and 440 volts along with some instrumentation and alarm work has been added. This is the final year of the contract. High Voltage has been with the Town for a very long time and has done exceptional work for us, always there when we need them.

Staff recommends is to continuing using them for the final year of the contract.

Dave Carriere stated he has worked with Mike Pieczek over the years and is extraordinary. He supports extending the contract.

MOTION: John Cusick motioned to extend Contract No. 2020-21, Electrical Maintenance, Wastewater and Water Divisions, with Hi-Voltage Associates, Inc. for one additional year starting September 14, 2022, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Dave Carriere All in favor.

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes
Unanimous

APPOINTMENT

6:15 P.M. AM/Vets / Island

Members were present to ask about the policy regarding irrigation at the island at Plymouth Ave. and Ocean Street. Dave indicated that drought conditions exist. John Cusick brought up the issue that the Harbormaster has irrigation on the island next to the building where his office is. Tom stated that he is doing that without permission and thanked John for pointing it out. John is in support of installing the irrigation on the island and is disturbed that he does not have the support of the other two Board members. Dave's position is no. Bob Shaughnessy stated that he said no at the last meeting as it would change precedence across the board. He stays with his previous decision. A resident of Billings Road spoke and said the island is now Veterans Park, not an adopt- an- island location. Dave stated that the island in the middle of the roadway system is the in the custody of the BPW/DPW. In order to change that you would have to have an article for Town Meeting. Dave stated that the island is in a hazardous location. They keep referring to the location as a park which it is not a park. Bob Shaughnessy stated if you want to make it a park it will have to go to Town Meeting. It is not an issue of Veterans and non-Veterans. John Cusick stated that is it not an adopt-an-island location. Dave asked the secretary, Ann Marie who manages the program if it is part of the program and she indicated yes, it is an adopt-an-island and they want the sign to remain on the island. It has been there for a long time. She has spoken to Roger Egan and suggested contacting the Veterans Office to see if they could help with a location. Just a suggestion. John Cusick suggested that the group write an article and he would help them with it and bring it to Town Meeting. Tom stated that no other islands have irrigation. Town pier is not an adopt-an-island. Dave stated that it is his obligation as a Water Commissioner is to minimize and eliminate to the extent possible any unnecessary excessive use of water. That is his position. Dave stated the debate is over. The discussion became contentious with the Veterans representatives not agreeing with the Board's position.

6:30 P.M. Future Use of Peter Use of Peter Igo Park / Bud Dykstra

Bud Dykstra and Russ Ellis were present on behalf of Friends of Peter Igo Park, Inc. (FOPIP). They are seeking the Marshfield DPW's support to create an article for the 2022 Special Town Meeting to allow FOPIP to lease Peter Igo Park on and on-going basis beginning in 2023. In return, FOPIP will continue to work in concert with the DPW to maintain and improve the Park as it has for the past 8 years. The lease can be cancelled by the town should the DPW Board determine that FOPIP is not fulfilling its responsibilities effectively. Russ opened the presentation. Bud stated all the park's

renovation along with the on-going maintenance performed the FOPIP volunteers. He indicated the FOPIP is a registered 501©3 non-profit. Russ stated that funds are received through donations, running sports leagues & tournaments, seeking grants and obtaining services-in-kind. Tom stated that the FOPIP had previously approached him in regard to work something out with the park itself and the programs they run. We had a brief conversation with Town Counsel on how to proceed with this. His recommendation would as a first step would be to come before this Board for our support; the next step would be to put an article before Town Meeting in order to do this. The Boys and Girls Club have a similar agreement with the Town. We thought we could author this agreement similar to theirs. Bud made mention of an award they received in regard to the park and to its success.

Tom stated that their group has been instrumental in developing the partnership with the Town and the private entities. The vision they had to develop Peter Igo Park from a run-down couple of pieces of broken recreational equipment and to turn it into what it is today is a credit to what they have done and with the people who have been involved. I would support this 100%. The partnership has been fantastic, it's a showcase. It would be great if we could get more things like this. It has been a pleasure to work with them. John and Bob are in support.

MOTION: Dave Carrier motioned to support the concept of Friends of Peter Igo Park Inc. to prepare a Town Meeting Article that the Board of Public Works will support in its majority.

Seconded: John Cusick All in favor.

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes
Unanimous

4) Landfill Environmental Monitoring Contract 2021-02

Ken Ryan presented the contract details. Scope of work: Task 1-groundwater/surface water sampling and analysis, Task 2-soil gas monitoring, Task 3-annual third-party cap inspection and reporting, Task 4-transfer station monitoring third-party inspections and reporting, Task 5-engineering assistance, Task 6-annual CB/SS BUD management. They have not raised their rates. They have done good work for us in the past. Staff recommends extending the contract with Weston & Sampson (WSE). They designed the final landfill closure and the Transfer Station and has performed the monitoring services for years without increasing their prices unless the scope increased due to MassDEP action or Town request. WSE provides professional and staffing continuity in this works Staff obtains assistance from WSE on various items including trend analysis and data interpretation. Staff recommends a one-year extension of Contract No. 2021-02. Bob agrees to stay with the current vendor.

MOTION: Dave Carriere motioned to extend Contract 2021-02 for Professional Landfill Environmental Monitoring and Reporting Services, with Weston & Sampson Engineers, Inc. for a period of one year, in an amount not to exceed \$49,000.00, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick All in favor.

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes
Unanimous

5) Contract 2022-07 Change Order No. 2 / Plymouth Ave.

Ken Ryan presented the change order details. Status of the project; the force main in Plymouth Ave. has been addressed. Final pavement restoration remains outstanding for placement in the fall after settlement period. The sewer on Second Road has been replaced from Ocean Street to Plymouth Ave. Description of change order No. 2: during excavation of the 18inch ductile iron sewer force main on the section leaving the pump station building, the contractor exposed a significant erroneous pour of concrete surrounding the pipe as it left the building from the pump chamber. The contractor was directed to remove the concrete around the pipe. The bolts securing the pipe and flange had deteriorated and the pipe extending through the 2-foot-thick wall required removal. The Venturi Meter

which weighed approximately 2000 lbs. and suspended approximately 20 feet from floor elevation was also required to be removed. A new 18-inch ductile iron pipe was provided to replace the existing pipe and unutilized meter. Staff directed the additional work to be performed and our consultant observed the work and tracked time, material, and equipment.

MOTION: John Cusick motioned to authorize change order no. 2 to contract 2022-07 with N. Granese & Sons, Salem, MA in the amount of \$91,723.31 for additional work required to replace section of deteriorated sewer force main extending into the pump station and the Chairman or designee will sign the change order when the documents are prepared.

Second: Dave Carriere All in favor.

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes

6) Indirect Policy

Dave provided the Board with a Draft for the Indirect Policy. He read the document. Part of which is as follows: "The Town of Marshfield has developed this third iteration of indirect costs methodology consistent with the Department of Revenue, Division of Local Services, Bureau of Accounts Informational Guideline Release (IGR) No. 21-11 of April 2021, which supersedes IGR 2008-101 and inconsistent Prior Written Statements. Said document is incorporated in this policy by reference.

Identifying indirect costs helps a community to readily identify a total cost of services

Indirect costs: expenses incurred by other tow departments providing services to the Enterprise Divisions, which are most often appropriated as part of the General Fund operating budget and are allocated to the Enterprise Divisions fund for funding as reported. The indirect services provided by a General Fund function or division to an Enterprise Division is limited to the proportionate share of labor, benefits and expenses expended for the Enterprise Divisions.

The indirect costs expenditures may include for the General Fund; employee benefits, general insurance, workers compensation, unemployment insurance, legal and borrowing costs, professional and clerical support and shared facility usage. These charges must be supported by a detailed cost documentation for allocation.

Consistent with IGR No. 21-11 indirect costs should be clearly set forth in writing showing wat costs will be shared and how much when the budget resolution is adopted to avoid disputes later in the fiscal year.

The 2009 Annual Town Meeting warrant is an example of a format that clearly set forth the indirect charges." In addition, Dave listed charges which will be the actual costs for the Enterprise Divisions and shared services that will be based on a percentage of each of the Enterprise Division prior year cost divided by the total Town costs excluding the direct costs as listed in the document (#1).

Dave indicated that he would provide this document to the BOS chair in order for him to have a discussion with his Board and we can review comments from their discussion.

John and Bob are in agreement.

MOTION: Dave Carriere motioned that he will forward the indirect policy to the Board of Selectmen through the Chairman, Steve Darcy for their review and discussion.

Seconded: John Cusick All in favor.

Roll Call Vote: Dave Carriere yes John Cusick yes Robert Shaughnessy yes

Unanimous

Tom stated that he would be meeting this week or next week internally with the business team to go over the indirects.

DISCUSSION

1) STM Articles

Tom indicated that he wanted to let Board members know what Staff has decided what is needed for Special Town Meeting and also for Board members to make changes as necessary or to add. Tom

proceeded to review all needs from each DPW Division. He will summarize all the articles and distribute to the Board.

VOTE TO ACCEPT MINUTES – 7/18/22 & 7/25/22 Open Meeting Minutes
Minutes were passed over.

SUPERINTENDENT'S REPORT

965 Plain Street-starting to look nice; things are taking shape; machine is here to unload the panels due in on Thursday or Friday of this week; at the end of the month the heavy steel will come in.

The final three columbiums were delivered and installed today at Couch Cemetery.

Jimmy Kent provided the update on paving: waiting on T.L. Edwards. Highland Street and Ocean Street will be paved late September – October. Other things to do; guardrails on Joseph Driebeek Way Lobster Fest on September 17th to prepare for.

Jim Kent: the trees on the corner of Webster & Ocean Streets need to be trimmed. We don't know who owns them; Diamond or Station 8. The Town Administrator asked Tom if he could trim but we don't know ownership. Tom said there are lights entangled all through the trees and bushes so we cannot just cut them. Rod looked into it and said there is a license for the trees. Tom said whomever holds the license is the responsible party. We'll go out and trim back enough in order to see the signs. No one stops at the red arrow either.

Tom said he received a call from Treasurer O'Brien that we have been awarded \$1.7 million dollars for the Surf Ave. project through the ARPA funds. They will be coming out for a photo opp.

NEXT MEETING – August 22, 2022

At this time Dave Carriere **motioned** to adjourn the open meeting of August 8, 2022 at 7:24 p.m.

Seconded: John Cusick All in favor.

Roll Call Vote: Dave Carriere **yes** John Cusick **yes** Robert Shaughnessy **yes**
Unanimous

Respectfully Submitted,
Ann Marie Sacchetti,
Board of Public Works Secretary