

Approved 12/11/23

**Board of Public Works
Meeting Minutes**

Date: November 13, 2023

Time: 6:00 p.m.

Place: DPW Media Room, 965 Plain St.

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Robert Shaughnessy	Vice Chairman – <i>not present</i>
Diane Jordan	Member
Shawn Patterson	Superintendent
Rod Procaccino	Town Engineer
Ken Ryan	Environmental Engineer
Jason Armstrong	Boy Scout
Jason Armstrong, Sr	Father of Boy Scout
Lorrie Dahlen	Agriculture Commission
Amy Coughlin	Acting BPW Secretary
Ann Marie Sacchetti	DPW

Several residents including fishermen, interested parties, etc.

The meeting convened at 6:00 p.m.

John Cusick motioned to open the meeting and reviewed the agenda which included an appointment, action items, items for discussion and the Superintendent's report.

Seconded by Diane Jordan

All in favor.

APPOINTMENT:

6:15 P.M. *Eagle Scout Project/Jason Armstrong*

Jason Armstrong, Boy Scout wants to restore Magoun Cemetery on Union Street as his Eagle Scout project. He would like to reset headstones, trim brush and cut down small trees.

Shawn gave his approval for DPW to get the road cleared for them and if they cut the trees DPW will pick them up. Shawn said he would notify DigSafe.

Ken Ryan spoke to say that there's a town owned structure on the property. Concom has approved the project. Armstrong would like to start ASAP. Boy Scout Council needs to approve the project after DPW approval.

Armstrong said he'd like to see a stone sign at base of cemetery. The Board and Shawn signed their approval sheet.

His father spoke on his behalf- to clean up brush and restore headstones, cut a few 6-8" in diameter pine trees. Looking for DPW final sign off on this project. They've already gotten approval from National Heritage and Conservation Commission.

MOTION: Diane Jordan motioned to accept Eagle Scout Project.

Seconded: John Cusick

All in favor.

ACTION ITEMS

1) *Award Road Sand Bid*

Ken Ryan was present to submit bid for Plymouth County Regional Sand Bid. He explained the process of bidding to John Cusick and that they go with the lowest price bidder. Ken Ryan stated that staff recommends to award to the lowest bidder.

MOTION: Diane Jordan motioned to authorize execution of Contract No. 2024-02/Water Materials and Supplies to G. Lopes Construction of Taunton, MA at \$17.48 per ton from September 21, 2023 through September 23, 2024.

Seconded: John Cusick All in favor.

2) *Contract 2024-02/Water Materials & Supplies*

Ken Ryan handed out information and documents to sign. The contract is a one year term renewable for 2 more. December 12, 2023-next December. Ken's recommendation is to award the bid to the lowest bidder.

MOTION: Diane Jordan motioned to authorize execution of Contract No. 2024-02, Water Materials and Supply to Ferguson, EJ Prescott, Wrightington Gas, Stiles and Ti-Sales based on their lowest bid for specific materials from December 12, 2023 to December 11, 2024 and authorize the Chairman or designee to execute the contract when it has been prepared.

Seconded: John Cusick All in favor.

APPOINTMENT

6:30 P.M. Lorrie Dahlen / Agricultural Commission

Lorrie Dahlen of the Agricultural Commission was present to update the Board regarding manure. She provided materials from the Compost/Manure Team. On 3/27/23 Board of Public Works voted to charge commercial manure at \$200/ton minimum beginning 5/1/23. At end of May they met with the BPW and requested a moratorium or waiving of the fees. BPW decided to lift the fees for 6 months and suggested they create a team to come up with ideas to make the situation better for everybody. Team was comprised of Lorrie Dahlen, Ken Ryan, Delia Delongchamp and community members. John Cusick and Shawn Patterson came to one of their meetings.

The team began a process of creating ground rules and went over horseowners' needs and desires and seeing what works and what doesn't work. They researched how composting is done, researched other towns and created some ideas.

The AgCom is working on pros and cons, hurdles and solutions. Lorrie discussed the ideas that they provided in their update documents.

This issue is also time sensitive because no one wants compost in winter. Some of the problems are that residents take manure at the transfer station but can only take small amounts. Residents and community members who want more can not load into their personal vehicles. Some suggestions are creating a day where the load can be delivered to a church parking lot or making a pile right outside the transfer station. It needs more awareness such as posters and possibly getting a note printed on trash/water bills and having local construction companies take compost for free and deliver it to residents. Free except for a delivery fee to residents. This would be a planned event and could benefit everyone.

In addition, the town could use it for free to fertilize town greens. The downside is that they would need a spreader, manpower and machinery. Another option to reduce manure would be to deliver it to Farmer Brett (local farmer) who would then till it and make compost and use it on his farm. Also to help manure breakdown to smaller amounts, they are asking that stable owners mix with various things like newspaper or wood pellets thus creating less to dispose of and to reduce bedding by being clean.

The AgCom would be happy to help the DPW to find outside commercial landscapers to take big loads. They are requesting to work to reduce backlog and utilize presented concepts. They are asking to extend moratorium through June 2023 while they continue brainstorming efforts and hope to reconvene with BPW in late spring to determine options. Shawn will reach out to contractors to see if there is any interest in this endeavor. Ken Ryan spoke to say that he agrees with Lorrie. He is in support of extending the moratorium.

MOTION: John Cusick motioned to extend moratorium until end of June 2024.

Seconded: Diane Jordan All in favor.

3) *Contract Amendment 2021-05/ Engineering Services-Brant Rock Seawall Maintenance Repairs-Various Locations*

Rod provided details of the amendment.

Description: There are 4 remaining sites that were damaged during the Riley Storm that have not been repaired. One of them is the Ocean Bluff Revetment which is currently in the design and permitting phase. The remaining 3 sites are seawall revetment repairs that may require additional permitting because the construction activity will be below the high water mark. In order to expedite the seawall repair work at 8 Ocean Street and adjacent seawall face repairs included in the original scope of work, the revetment work was excluded to expedite the permitting process. This amendment includes design, permitting and preparation of bid documents, bidding and construction bid services for repairing revetment in the following areas:

24 to 96 Ocean Street seawall toe revetment 1555LF

207 to 230 Ocean Street seawall toe revetment

North of 328 Ocean Street 350LF raveled revetment at steel sheeting

Also included in the scope is an inspection and limited topographical survey of the Brant Rock Jetty and conditions report excluding below water survey. See attached GZA proposal dated October 24, 2023.

Proposal: The proposal consists of the following tasks:

Project Review and Kick-off Meeting	2800
Topographical Survey	9600 (includes Brant Rock Jetty Survey and Report)
Environmental Permitting final design	15,700
Final Design	10,700
Bid Phase Services	7,000
Construction Report Services	<u>31,600</u>
Total	77,400

Diane asked when it would be started and Rod said it has to be started in April and finished by June.

MOTION: John Cusick motioned to authorize amendment no.1 to contract 2021-05 with GZA GeoEnvironmental, Inc, Amesbury, MA to prepare Bid Documents, Permits and for Construction Services for three areas requiring revetment repair in the Brant Rock area along Ocean Street, in the amount not to exceed \$77,400 based on time and material basis, and the chairman or designee is authorized to sign the amendment when the documents are prepared.

Seconded: Diane Jordan All in favor.

4) *Transfer Station Waste/Waste Oil Site/Fishermen*

John steered the discussion to Diane Jordan since it was her item on the agenda. She had a conversation in the spring with the Marshfield Commercial Fishermen's Association. The waste oil tank used to be at the pier and then it was moved to the transfer station. Nobody seems to know why or when that happened. Shawn said that he thinks it was moved because it was being policed at the transfer station and it was a hazardous waste threat being on the pier. Local commercial fishermen were in attendance and explained that it was there and that it had been moved to Transfer Station. According to the fishermen, the transfer station waste tank was not available to them at regular hours. There was a separate container for residents.

Diane Jordan asked Ken when it was open at the transfer station and he did not know. Therefore Diane wanted it to go to a vote. Shawn says that fisherman should have access to it the days that the transfer station is open. Shawn will discuss with the harbormaster if it can be placed back on the pier. Diane checked with Conservation Dept and looked at the plans for the harbormaster. She found nothing stating that the oil container tank could not be there. Fishermen surmised that it was probably removed for convenience temporarily during construction of Harbormaster building.

MOTION: Diane Jordan made a motion to open up the oil tank accessibility to fishermen at the transfer station during regular hours. John Cusick said then they would work on getting it back to the pier.

Seconded: John Cusick All in favor.

SUPERINTENDENT'S REPORT

Shawn spoke of his ongoing projects.

- Old Main & Ferry Streets, finishing painting including driveway & aprons
- Fall Cleanup-Cemeteries & Town Commons before snow season
- Finishing of moving in employees to new building
- Installing the transfer switch for the building generator
- Finishing gravel roads

NEXT MEETING -- January 8, 2024

At this time John Cusick **motioned** to adjourn the open meeting of November 13, 2023 at 7:29 p.m.

Seconded: Diane Jordan All in favor.

Respectfully Submitted,
Amy Coughlin,
Acting Board of Public Works Secretary