

Approved April 6, 2015

Board of Public Works Meeting Minutes

Date: February 23, 2015
Time: 7:15 p.m.
Place: Marshfield Town Hall
Hearing Room 3 Second Floor

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
Chris Ionta	Member – <i>not present for this meeting</i>
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Paul Tomkavage	Project Manager
Eric Potter	Resident/Naomi Street
Richard Prone	Plainville Cemetery
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:21 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 15 action items and 2 appointment. He **motioned** to accept the meetings agenda as written.
Seconded by Robert Shaughnessy All in favor.

Action:

1. Septage Haulers Permit Renewals

MOTION: Stephen Hocking motioned to approve the Septage Haulers Permit Renewals for 2015 as approved in a memo dated 2/23/15 from Gus Lewis, Chief Operator of Marshfield Wastewater Treatment Facility for: James Rorke of All-Town Inc.; Kevin Rorke of Duxbury Sanitary Pumping; Fred J. Nava of Fred E. Nava & Son; Paul F. Spencer Jr. of P. F. Spencer; Warren Bush of Little Dryden Enterprises Inc.; Michael Walsh of Septic Pro Inc.; Stephen Leaman of Premier Portable Pumping; Pat McGonagle of McGonagle Septic; Nicholas McKinnon of Atlas Pumping.

Seconded: Robert Shaughnessy All in favor.

2. Drain Layers License Renewals

MOTION: Stephen Hocking motioned to approve the Drain Layers License Renewal Applications for 2015 as approved in a memo dated 2/12/15 from Jay Parker, Collections Assistant Foreman of Marshfield Wastewater Treatment Facility for: Robert Biagini of Biagini Inc.; James Rorke of All-Town, Inc.; Kevin Powell of Powell Construction Inc.; Robert Clancy of Clancy Construction Co. Inc.; Kevin Sealund of Sealund Corporation; Russell B. Totman of Totman Enterprises; Dahn Tibbett of Weed & Feed Inc.; Michael McDougall of McDougall Bros. Enterprises; James Rorke Jr. of Rorke Excavating.

Seconded: Robert Shaughnesy All in favor.

3. Award/Discussion-Contract 2015-21 / Avon St. & Central St. Pump Station Upgrades

Paul Tomkavage was present to explain details of the contract. He indicated that both pumps at both stations are original, no longer made or supported with parts. The Central Street station's pumps have failed, necessitating bypass by pumper trucks, most recently during the January 26-27 2015 blizzard. It is critical to upgrade this station and it is to be done first. Engineering feels it is in our interest to also upgrade the Avon Street station now, with the present appropriation. Both stations will feature the Fly-N dry-pit submersible pump which was used in the recent Main Lift Station upgrade. The low bid for both stations was from D&C Construction. He said he was comfortable with the references for D&C.

MOTION: Stephen Hocking motioned to award Contract 2015-21, Avon Street and Central Street Pump Station upgrades, to D&C Construction, for the Base Bid and Alternate 1 in the amount of \$1,514,541.00 and contingent upon the Advisory Board's approval of a \$95,000 Reserve Fund Transfer, and to authorize the Chairman or designated member to execute the contract documents when they are prepared.

Seconded: Robert Shaughnessy All in favor.

4. Contract 2014-15-Amendment #1 / Design, Bidding & Construction / Fueling Facility

Paul Tomkavage explained the amendment request. Weston & Sampson is requesting the amendment for the New Fueling Facility Project for additional work outside their scope of services and for additional work necessary during the construction phase of the project.

MOTION: Stephen Hocking motioned to approve Amendment #1 to Contract 2014-15, Design, bidding and construction administration for a new fueling facility, to Weston & Sampson Engineers, Inc. for the additional amount of \$14,000, and a revised contract total of \$6,500, and to authorize the Chairman or member to sign the contract documents when they have been prepared.

Seconded: Robert Shaughnessy All in favor.

6. Contract 2013-23 / Engineering Svcs. WWTF Outfall Pipe Repairs-Amendment #3

Paul Tomkavage explained the amendment is for tasks 7-10. Task 7; Confirmation Inspection, \$7,400.00; Task 8; Redevelopment of Bid Documents, \$12,750.00; Task 9; Bid Assistance \$14,000.00; Task 10; Construction Phase Services, \$44,300.00. Total Tasks 7 through 10: \$78,450.00.

MOTION: Stephen Hocking motioned to approve Amendment #3 to Contract 2013-23, Conditions Assessment and Design of Repairs to the Marshfield Wastewater Treatment Facility's Ocean Outfall, to COWI North America, Inc. for an amount not to exceed \$78,450.00 without prior approval and to authorize the Chairman or member to sign the contract documents when they have been prepared.

Seconded: Robert Shaughnessy All in favor.

Appointments:

1. Naomi Street / Eric Potter

Tom Reynolds indicated that this meeting was a follow-up to the January 5, 2015 meeting with the Board. Residents of Naomi Street are asking for flooding relief. Town Engineer, Rod Procaccino indicated there were (2) options that could help: to replace drain and reconstruct the roadway without raising it with a cost estimate of \$100K; to replace drain and raise roadway grade with a cost estimate

of \$115K.

Tom Reynolds stated that the river and marsh both contribute to flooding, raising the road would trap the water under extreme tides. Rod said we could install French Drains-Duck Bills work but always have issues. Tom mentioned that he had a discussion with a gentlemen regarding the use of a series of bags filled with either sand or concrete. They are used extensively along the Mississippi River. The process may work along the river and the marsh. This is something he is looking into.

Mr. Potter stated that he believes the real source of the problem is the basin at the end Naomi Street that literally floods the whole street. Shawn Patterson agreed.

Rod stated that he is reluctant to raise the road. He would install a new drain on conservation land; eliminate the drain that runs under house #15 by filling it, abandoning it; reconstruct the drain from Beach Street and raise the road. Bob Shaughnessy questioned the need to raise the road.

Tom suggested to fix the drain and see what the results are at that point. Bob and Steve agreed.

Steve stated that the decision would be to upgrade and remove the drain that goes under house #15 after the proper filing with conservation, fix the outlet drain and tie into the existing drain. He said that this is a work in progress and the residents may contact the DPW for updates. Shawn indicated he would work the project into his plan.

Appointment:

2. Plainville Cemetery / Richard Prone

Mr. Prone was present and requested an update on the possibility of the Town assuming responsibility of the cemetery. Steve deferred the opening discussion to Bob Shaughnessy, Chair of the Cemetery Committee. Bob indicated that doing research with Town Counsel, they reviewed other communities that have taken responsibility of church cemeteries. In doing so, they have comprised a list of documentation required for review of Plainville Cemetery acquisition. The issue of acquisition would be presented at Town Meeting. We would need all the requirements with review from Town Counsel prior to. If the Town did assume responsibility there would be a memorandum of understanding, a legal document which would establish the transfer of the lands ownership to the Town and the obligation going forward. Bob indicated that it is a timely process which may take a year and then be on the warrant for the 2016 spring Town Meeting. Mr. Prone indicated that he had given cemetery documents to someone at Town Hall but not sure who. He would obtain copies and give them to Dan Bowen, as instructed by Bob and Tom Reynolds.

Action:

5. Storm Related Damage: Storm Budget, Shorefront Damage Review

Tom stated that storm related damages began January 25 and carried on for five weeks.

Brant Rock and Bay Ave. suffered severe damage. Several houses are deemed unsafe. Town Engineer prepared a memo dated 2/23/15 for the Board; Re: 46 & 50 Bay Avenue-Section of Seawall collapsed.

Description: 110 linear feet by 2 feet high section of seawall cap collapsed at 46 and 50 Bay Avenue. Northern Construction was called to provide immediate assistance. They assessed damaged area and mobilized equipment during weekend of 1/31/15. Steel plates and sand bags were place behind the steel plates. The barrier at the beach access was repositioned and fortified with 30 one cy sand bags. Work was completed by 2/7/15. Cost of temporary measures-\$55,284.68.

MOTION: Stephen Hocking motioned to ratify emergency procurement for services provided by Northern Construction to construct steel plate and sand bags to temporarily fill 110 foot by 2 foot void in seawall after the section collapsed during the Blizzard of 2015 in the amount of \$55,284.68.

Seconded: Robert Shaughnessy

All in favor.

Description: 89 linear feet by 6 foot high section of seawall collapsed and 68 feet by 2 foot high seawall cap was damaged in the area of 322 and 308 Ocean Street and the back shore behind the seawall at Hewitts Point across from 339 Ocean Street had washed out by waves overtopping the seawall. Eric Watson Excavating of East Bridgewater was contacted and they plugged the gap in the seawall with approximately 500 tons of 4 to 6 ton stones that had been stored in the area for future work on the seawall toe revetment. The majority of work was complete by January 31, 2015. Cost of temporary measures \$30,000 (estimate).

MOTION: Stephen Hocking motioned to ratify emergency procurement for services provided by Eric Watson Excavating to construct temporary rock fill to plug 89 foot by 6 foot high void in seawall after the section collapsed and to backfill washed out backshore of seawall caused during the Blizzard of 2015 in the amount of \$30,000 in the form of change order to Contract 2015-08 Hewitts Point Revetment Reconstruction Project and authorize the Chairman or designee to execute the change order when the documents are prepared.

Seconded: Robert Shaughnessy All in favor.

Tom Reynolds stated that since the January 26, 2015 storm, the majority of the employees have been working at least every day since. He cannot say enough about the job they have done. Everyone has stepped up when needed. He is proud of them and as for Shawn Patterson, he doesn't know where he would be without him.

7. Annual Reports

Bob Shaughnessy indicated that the Annual Reports have been submitted to the Selectmen. Last year's report was used as the template; it presents a unified consolidated DPW report. He thanks Staff for their assistance; it is mind boggling to see what they accomplish with very little Staff.

MOTION: Robert Shaughnessy motioned to accept the 2015 Annual Reports as written.

Seconded: Stephen Hocking All in favor.

8. ATM & STM

Tom Reynolds indicated that both the Annual & Special Town meeting warrants are now closed. The computer system for the Wastewater Plant needs to be upgraded which hasn't been done in 15 years. The annual articles such as for road repairs; grading; seawall repairs are articles included in the warrant.

Tom indicated that the Selectmen will be asking for a by-law change regarding the issue of private plow trucks and snow blowers pushing snow into the roads then calling the DPW saying the road was not plowed. This action has caused accidents and has become a major issue. Right in the center of Town certain establishments were pushing snow into the roads.

9. Guidelines Covering Abatements for Financial Hardship

MOTION: Stephen Hocking motioned to accept DPW 2015-01 Financial Hardship Guidelines effective 1/22/2015.

Seconded: Robert Shaughnessy All in favor.

10. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet # 840.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 850.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 853.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 860.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 861.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 862.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 867.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 869.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet # 870.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve lien abatement for Parcel ID #1030104 in the amount of \$14.72.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve lien abatement for Parcel ID #D14-0325 in the amount of \$15.94.
Seconded: Robert Shaughnessy All in favor.

11. Minutes

MOTION: Stephen Hocking motioned to approve open meeting minutes of 11/17/2014.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve open meeting minutes of 12/8/2014.
Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve open meeting minutes of 1/5/2015.
Seconded: Robert Shaughnessy All in favor.

12. Tabled Items None

13. Old Business None

14. New Business None

15. Executive Session

At this time the Board of Public Works voted to go into executive session for the purpose of personnel issues and potential litigation and not to return to open session.

Vote:

Robert Shaughnessy	yes	Stephen Hocking	yes
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The open meeting of the Board of Public Works for February 23, 2015 adjourned at 8:46 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary