

Approved 1/25/16

**Board of Public Works
Meeting Minutes**

Date: January 4, 2016

Time: 7:15 p.m.

Place: Marshfield Town Hall

Hearing Room 3 Second Floor

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Paul Tomkavage	Project Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:27 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 10 action items and 1 appointment. He **motioned** to accept the meetings agenda as written.

Seconded by John Cusick.

Action:

3. Contract Amendment 2015-11 / Survey Storm Damage @ Ocean Bluff

Town Engineer, Rod Procaccino was present to explain amendment details. He reviewed the status of the project. Revetment repair between 211 and 24 Ocean Street (Wave Street) and revetment repair near 12 Foster Ave. and including repairs to Shepard Ave. stairs; work is complete.

Additional areas with rip-rap slope failure between Shepard's Ave to Massasoit access ramp have been identified including the slope at 532 and 542 Ocean Street since the NEMO storm of 2013 and the Blizzard of 2015.

Amendment No. 2 is to increase task 6 unclassified meetings by \$2500 and to increase scope of services to include survey and existing conditions plan to cover rip-rap slope approximately 1400 lf from Shepard's Ave. to Massasoit ramp I accordance with GZA letter dated 1/4/16.

Staff recommends authorizing amendment no. 2 to Contract 2015-11.

MOTION: Stephen Hocking motioned to authorize amendment no. 2 to increase Contract 2015-11 in the amount of \$20,200 for engineering services with GZA Geo-Environmental Inc., Hingham, MA and the Chairman or designee will execute the contract amendment when the documents are prepared.

Seconded: John Cusick

All in favor.

4. Proposal for Design Svcs.-UV Upgrade at MWWTF

Paul Tomkavage was present to explain the contract details. He indicated that title of the project is for engineering services for the UV upgrade at the Marshfield Wastewater Treatment facility-Contract 2016-19. The current Trojan 4000 UV disinfection system dates from 1999 and replaced the original chlorine gas system. The Trojan unit is no longer supported by the manufacturer and has proven expensive to operate and maintain. Wastewater Staff has met the strict new enterococci limits but operation at full power has been necessary. The engineer shall provide the following services for the proposed upgrades; coagulant testing; preliminary UV Design & Procurement; and final UV & Chemical System Design. There is new technology in place which is more efficient.

MOTION: Stephen Hocking motioned to award Contract No. 2016-19, for Engineering Services for the UV upgrade at the Marshfield Wastewater Treatment Facility, to Tighe & Bond in the amount of \$133,000.00 and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Robert Shaughnessy

All in favor.

5. Contract 2015-21 / Avon/Central PS Upgrades/Change Order 4 Revision

Paul Tomkavage was present to explain details of the amendment revision. This change order 4 constitutes additional concrete repair in the Central Street pump station wet well and entrance manway to remedy extensive concrete deterioration due to H₂S gas. Will also include specialized additional construction-phase testing and inspection. Staff recommends approval in principal of the proposed repairs to the Central Street Pump Station wet well, subject to the Engineer's confirmation of repair quantity and concrete condition.

MOTION: Robert Shaughnessy motioned to approve in principal the proposed repairs to the Central Street Pump Station wet well, as noted on the annotated proposal of Keltic Painting LLC, and subject to the Engineer's confirmation of repair quantity and concrete condition, for an amount not to exceed \$44,700.00 without prior approval, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared. Approval in principal is also given to the services of Corrosion Probe at an anticipated cost of \$5,250.00

Also to approve the proposed repairs and vent pipe installation to the Central Street Pump Station wet well, for an amount not to exceed \$52,233.44 without prior approval, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick

All in favor.

At this time Board members moved to the Selectmen's meeting as they have an appointment with the Board of Selectmen to discuss indirect costs to the Enterprise Funds. Mathew McDonough, Chair of the BOS opened the discussion. He indicated he preferred discussion to go through him and Stephen Hocking, Chairman of the Board of Public Works. The goal of the meeting was to discuss indirect costs that have been charged to the Enterprise Funds and the methodology used to justify the charges. A methodology plan developed by the Abrahams Group (financial consultants for the Town) was discussed. An edited version by the BPW of this plan was given to the BOS. The Board of Public Works had several questions regarding specific indirect costs. Steve Hocking had nine for this meeting but there are many other unanswered indirect costs. Steve stated that it has been difficult and impossible to obtain back-up documentation for these costs. Dan Bowen, Business Manager for the Department of Public Works was present and had a spread sheet presentation available for showing in an effort to further explain questionable charges but was unable to move forward with that as the objective of the meeting came in conflict. Discussions became heated. Bob Shaughnessy stated that this was nothing but a shell game that has been going on for years. He stated that in the distant past,

the Town Administrator, Town Treasurer, and the Town Accountant would come to the Board of Public Works meeting for discussions regarding budget issues and associated matters. That does not happen anymore and it has become nearly impossible to obtain answers to budgetary questions.

BOS members indicated that they would need more time to review the edited version of methodology.

Steve Hocking stated that the Board of Public Works has a fiduciary responsibility to the rate payers of Marshfield as well as do the Board of Selectmen. He would like to have questions answered and hopefully to come to an agreement on the methodology to be used regarding the indirect costs to the Enterprise Funds.

John Cusick expressed his frustration with not being able to be included in previous budgetary discussions and asked Matt McDonough if he could meet with him to discuss this issue. Mr. McDonough stated that he would agree to meet with him.

After some further discussion Matt McDonough asked for the Board of Public Works to provide any additional questions to the Town Administrator. A meeting for department heads will be scheduled for next Tuesday, January 12, 2016 to further discuss the questions.

The BPW returned from the BOS appointment at 9:15 p.m. and continued with agenda items.

1. Warrant Articles Discussion for Spring ATM/STM 2016

Steve Hocking opened the discussion. He reviewed (3) articles as submitted by Paul Tomkavage; all related to the Wastewater Facility. Additional articles as proposed by Board members: (3) separate articles for each Enterprise Fund; an article regarding a forensic audit to be done.

There will be additional articles to review and discussed at the next meeting of January 19, 2016.

6. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet #957.

Seconded: John Cusick All in favor.

7. Minutes

MOTION: Stephen Hocking motioned to approve open meeting minutes of November 23, 2015.

Seconded: Robert Shaughnessy All in favor.

MOTION: Stephen Hocking motioned to approve open meeting minutes of December 7, 2015.

Seconded: John Cusick All in favor.

MOTION: Stephen Hocking motioned to approve open meeting minutes of December 14, 2015.

Seconded: John Cusick All in favor.

8. Tabled Items None

9. Old Business None

10. New Business None

11. Executive Session None

At this time the open meeting of the Board of Public Works for January 4, 2016 adjourned at 9:25 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary