

Approved 9/11/17

**Board of Public Works
Meeting Minutes**

**Date: August 14, 2017
Time: 7:00 p.m.
Place: Marshfield Town Hall
Hearing Room 3**

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
Stephen Robbins	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Dan Bowen	Business Manager
Rod Procaccino	Town Engineer
Paul Tomkavage	Project Engineer
Billy Last Jr.	Rockwood Road
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:00 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which consisted of 7 action items and an executive session. **Seconded** by Stephen Robbins, all in favor.

Action:

I. Minutes of Prior Meeting

MOTION: John Vallier motioned to approve open meeting minutes of July 17, 2017.

Seconded: Stephen Robbins *John Cusick voted not to approve.*

July 31, 2017 minutes will be passed over and reviewed at the next Board meeting.

IV. Items for Discussion

ii. Billy Last Jr. / Rockwood / Turtle Mitigation

Mr. Last was present to discuss Turtle Mitigation as related to the project located at Rockwood Road, Marshfield, MA., which is the development of (5) athletic fields, a building, parking, access drives and associated site work. He gave Board members the historical background regarding permitting, and protection of the Eastern Box Turtle; endangered species. He indicated that not one Town official initially involved with the historical development of this project and the issues attached to it are no longer working for the Town. At this point in time, he has a plan to create a walking path around the ballfield area and to connect that with all other sections such as the Boys & Girls Club etc.; to open the area up to anyone. The turtles become an issue. He is asking the Board if they would be agreeable, he

could add to the Town plan, the layout of the walking path, and can take some additional credit land that is sitting from the restriction from Couch Cemetery to go as additional credit for the ADA walking path he is trying to construct. He has met with the State and they stated that this is under the jurisdiction of the Board of Public Works who are in control of the property; and have been overseeing the work being done in the area. The Board of Selectmen confirmed that it is under the BPW jurisdiction.

Tom Reynolds indicated that he has had been talking with Mr. Last for some time on the project. He thinks we should continue the discussion and work as a team in order to see the project through.

II. Abatements

MOTION: John Vallier motioned to accept abatement packet # 1212.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to accept abatement packet # 1214.

Seconded: Stephen Robbins All in favor.

III. Items for Action

i. Contract 2018-03 Award-Household Hazardous Waste Collection

Project Manager, Paul Tomkavage was present to review details of the contract. He indicated this is an annual event which takes place in September. The Solid Waste Administrative Aid, Donna Loomis takes this very seriously and helps a great deal with managing the details. Scope of work: to provide personnel, material and vehicles to collect and remove, for proper disposal, household hazardous waste collected at the event at the Furnace Brook Middle School on the third Saturday in September. Vendor Selection Process; State contract FAC82 allows municipalities to hire a preapproved contractor for Household Hazardous Waste Day events. Two vendors are approved for such events; Clean Harbors Environmental Services, Inc. and Stericycle Environmental. Staff recommends continuing with Clean Harbors through the state contract. Clean Harbors has been providing this service to the Town for years. They have been a responsive vendor, work independently, and know the Marshfield set-up very well.

As part of the negotiated Solid Waste Contract, Republic Services Group will contribute \$2,500.00 annually to the Town for this event.

MOTION: John Vallier motioned to award the Household Hazardous Waste Collection Agreement, contract No. 2018-03, to Clean Harbors Environmental Services for an amount not to exceed \$20,000.00 and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Stephen Robbins All in favor.

ii. Contract 2016-05 / Extension for Bituminous Concrete

Superintendent, Tom Reynolds explained that the extension will need to be tentative, depending on the ability of "night work".

MOTION: John Vallier motioned to tentatively approve of the extension based on whether night work can be done.

Seconded: Stephen Robbins All in favor.
iii. Contract 2015-33 / Extension for Bulldozer Operator Services

Superintendent, Tom Reynolds we use this contract for several instances and it is quite a savings having this contracted service.

MOTION: John Vallier motioned to extend the contract of Bulldozer and Operator Services between the Town of Marshfield Department of Public Works and W. D. Lopes Grading, Marshfield, MA.

Seconded: Stephen Robbins All in favor.

iv. Contract 2015-21-Change Order No. 5: Avon & Central Streets Pump Station Upgrades

Paul Tomkavage explained details of the change order. He indicated that the change order 5: includes Blue Fish Cove sewer repairs, NEMA 4X SS enclosure, gate valve labor, credits for unused allowances and misc. metals which total a credit of \$2,875.05. Staff recommends approval of this change order which balances and concludes the contract.

MOTION: John Vallier motioned to approve Change Order No. 5 to Contract 2015-21, the Avon Street and Central Street Pump Stations Upgrade, in a CREDIT amount of \$2,875.05 and to authorize the Chairman or designated member to sign the contract documents when they have been prepared.

Seconded: Stephen Robbins All in favor.

v. Contract 2018-04 Award-Wastewater Treatment Facility Residuals Transportation & Disposal

Paul Tomkavage explained details of the contract. Scope of work: provide transportation and disposal services for the sludge generated at the Marshfield Wastewater Treatment Facility. We received one bidder, the incumbent contractor. They gave us a very good price and has served us very well for a number of years.

MOTION: John Vallier motioned to award Contract No. 2018-04, Wastewater Treatment Facility Residuals Transportation and Disposal Agreement, to Waste Water Services, Inc. at the Year 1 rate of \$0.048 per gallon for transportation, \$309.00 per dry ton for disposal, with a 1.5% increase for Year 2, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Stephen Robbins All in favor.

vi. Enterprise Fund Rate Increase

Town Engineer, Rod Procaccino was present to review the rates. Dan Bowen stated that there was a surplus in each of the Enterprise Accounts. Rod and Paul used some of the retained earnings of off-set the rates.

Rod recommended no increase in Commercial, Residential and out of Town Water Rates for FY2018: Increase of 9% for Sewer rates; Out of Town Sewer Rates is based on contract agreement with Duxbury.

John Vallier stated that he would like to have a consultant view operations at the Wastewater Plant; possible advancement in technologies.

Tom indicated that we should have a rate study done; something we had discussed a year ago.

MOTION: John Vallier motioned not to increase water rates for FY2018.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to increase the Sewer Rate by 9% for FY2018.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to increase the Solid Waste Rate by 8% for FY2018.

Seconded: Stephen Robbins All in favor.

vii. Order of Taking / Beach Street Bridge Repairs

Rod Procaccino, explained details of takings for the project.

MOTION: John Vallier motioned to execute the Order of Taking dated August 14, 2017 by Eminent Domain to take land to alter the southerly layout of Beach Street and to take necessary permanent and temporary easements from abutters for the purpose of the Beach Street Bridge Repair as authorized by Article 7 of the Special Town Meeting of April 24, 2017 with land damages awarded to abutters as listed in the order.

Seconded: Stephen Robbins All in favor.

IV. **Items for Discussion**

i. Warrant Articles

Tom Reynolds indicted that there are possibly five articles for the fall STM. Formulated at this point; funds for capital items such as plows, replacement of the dump truck; land takings for Brant Rock for seawall repairs; and By-Law changes for utility collections.

V. Personnel

Tom stated that when the budget was formulated it did not include an increase for two Wastewater employees who obtained the licenses required to receive upgrades. There is funding available in the Enterprise Fund to meet that requirement.

VI. Next Regular Meeting

September 11, 2017

VII. Superintendent's Report/Update

Tom provided updates to:

- a. The collection process is continuing
- b. Winslow Ave. Extension Beach Path: we need to bring a bulldozer to complete: Tom has stated in the past that this is not a priority. We address when we can, being short-handed and multiple pressing issues on a daily basis do not allow for time to address some projects.
- c. Route 3A & Route 139 intersection; we received the permit Friday from the state to proceed with repairs at the water main break.
- d. Collection rates: Water was at 89% for fy17; Wastewater was at 90%; Solid Waste was at 92%

- e. Beach Policy: we met last week with Conservation, DPW, Town Administrator, and Board of Health; trying to develop a beach policy in an effort to manage the beaches.

VIII. Executive Session: Collective Bargaining Issue

The Board was polled to go into executive session:

Vote: Stephen Robbins Aye John Vallier Aye John Cusick Aye

At this time the open meeting of the Board of Public Works for August 14, 2017 adjourned at 8:30 p.m. to go into executive session and would not return to open session.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary