

Approved 10-16-17

**Board of Public Works
Meeting Minutes**

**Date: September 11, 2017
Time: 7:00 p.m.
Place: Marshfield Town Hall
Hearing Room 3**

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
Stephen Robbins	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Dan Bowen	Business Manager – not present
Rod Procaccino	Town Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:00 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which consisted of 2 action items and an executive session. **Seconded** by Stephen Robbins, all in favor.

Action:

I. Minutes of Prior Meeting

MOTION: John Vallier motioned to approve open meeting minutes of July 31, 2017.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to approve open meeting minutes of August 14, 2017.

Seconded: Stephen Robbins All in favor.

John Cusick brought up the issue regarding the return of \$256K to the Enterprise accounts. John Vallier stated that he would have an update on the issue by the next Board meeting.

II. Abatelements

MOTION: John Vallier motioned to accept abatement packet # 1224.

Seconded: John Cusick All in favor.

III. **Items for Action**

- i. Contract 2017-21 Ultraviolet Disinfection & Secondary Clarifier Upgrade
Change Order No. 1

Town Engineer, Rod Procaccino was present to review details of the change order. He explained that it was an allowance for the Miscellaneous Metals Sub-Bid. The UV and Clarifiers upgrade was bid in accordance with MGL Ch. 149, Sections 44A-44J inclusive as amended, which requires filed sub-bids for designated sub-trades, which for this project were Electrical and Miscellaneous Metals. The change order is the difference between the allowance carried in the general bid and the actual cost provided by the General Contractor, and results in a credit. Staff recommends approval of the change order. The credit can be used for expanded contingency or recommended upgrades.

MOTION: John Vallier motioned to approve Change Order No. 1, Reconcile Allowance for Miscellaneous Metals Sub-Bid, to Contract No. 2017-21 with D&C Construction Company, Inc. in the CREDIT amount of \$35,268.00, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Stephen Robbins

All in favor.

ii. Contract 2017-16 / Spring Street Change Order No. 1

Town Engineer, Rod Procaccino provided details of the Change Order. He indicated that the watermain has been installed from Highland Street to Main Street but not connected to Main Street. Replacement of deteriorated 12 inch CMP Drain with 12 inch RCP approximately 56LF at station 62 & 25 is needed; in addition, to extend the completion date to November 15, 2017 with no damages to Town or Contractor. The contractor has had difficulty getting the watermain to pass quality tests causing a delay in service installation. Staff recommends replacing the drain due to its deteriorated state, rendering it unserviceable, and to extend the completion date from September 1, 2017.

MOTION: John Vallier motioned to authorize Change Order No. 1 to Contract 2017-16 Construction of Spring Street Watermain to replace drain pipe for the amount of \$7,490.72 and to extend the contract completion date to November 15, 2017 with no damages to the Town or Contractor and the Chairman or designee will execute the change order when the documents are prepared.

Seconded: Stephen Robbins

All in favor.

IV. **Items for Discussion**

i. Warrant Articles

Tom Reynolds reviewed the articles that the Board will have in the Warrant. 1) Brant Rock Seawall Reconstruction 2) Army Corp of Engineers Shoreline Protection 3) Wastewater Personnel Budget Supplement 4) Replacement of a 6 Wheel Dump Truck 5) Purchase of three High Discharge Snow Plows.

Discussion regarding the purchase of the dump truck was in question by Board member, John Cusick, regarding where funding for the purchase would be from. Tom Reynolds indicated that funding may come from the Water Enterprise account. John Cusick took exception to this possibility. Tom and John Vallier stated that they would contact Town Counsel for clarity on the funding issue.

Tom indicated that Town Counsel is in the process of reviewing (3) additional articles related to By-Law changes/ Utility Collections. The three articles could possibly be combined as one article.

ii. Capital Budget Committee

Tom indicated he is still waiting to meet with them.

iii. Household Hazardous Waste Day Update: Time & Items for Disposal

Tom stated that the date for the event would be on Saturday, September 16, 2017. Location will take place at the Furnace Brook Middle School for Marshfield residents only, and must have a valid driver's license as proof of residency. Time frame will be from 9:00 a.m. to 1:00 p.m. This is an annual event for the disposal of common household items that may contain toxic chemicals that need to be disposed of properly.

V. Personnel

Tom stated that as a follow-up from a previous meeting, there is a vacancy currently in Highway that was approved to be filled and he wanted to confirm that he can fill the position. He has discussed this with Labor Counsel and HR. This position has been vacant for two years and is fully funded.

MOTION: John Vallier motioned to approve filling the vacant position in the Highway Division.
Seconded: Stephen Robbins All in favor.

VI. Next Regular Meeting

September 25, 2017

VII. Superintendent's Report/Update

Tom provided updates to:

Winslow Ave. Extension Update: the project is on-going; we are short-handed; we have had a wet spring and have a number of other projects that are more demanding at this time. The plan right now is to go there the week of September 18, 2017. A bull dozer will be used to clear the brush. Town resident, Joe MacDonald of Waterman Ave. was present to express his concern regarding beach access along the Winslow Ave. Extension and the length of time it has taken for the clearing to take place. Tom stated that he has explained the issues to Mr. MacDonald on several occasions.

Seawall Update: Tom stated that Northern Construction has completed 1200 lf of the seawall and made the final connection at 3rd Road last week. Stairs, decks and some outstanding foundations issues and placement of large rip rap stone still needs to be addressed.

Spring Street Water Main Update

Previously discussed.

Snow & Ice Equipment & Materials Update: Tom indicated that there are 3 trucks that will not pass inspection; he gave details on the conditions of the 3 vehicles. There are 50 DPW pieces of equipment; 62 private contract vehicles for snow and ice. Regarding materials: we currently have 1800 tons of salt; 500 cubic yards of salt/sand mix; 6000 gallons of liquid de-icer; 2 pallets of ice melt on site for the Town Buildings. At the end of the season we replenish all our materials in order to be prepared for the next winter.

At this time, Chairman, John Vallier announced that there would be a Memorial this coming Sunday, September 17, 2017 for Frank Hayes, who recently passed away. It will be held at the Veterans Park, Korean War Memorial location at 11:00 a.m.

VIII. Executive Session: Collective Bargaining Issue

The Board was polled to go into executive session to discuss collective bargaining issues:

Vote: Stephen Robbins Aye John Vallier Aye John Cusick Aye

At this time the open meeting of the Board of Public Works for September 11, 2017 adjourned at 7:40 p.m. to go into executive session and would not return to open session.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary