

Approved 12/4/17

**Board of Public Works
Meeting Minutes**

Date: November 13, 2017

Time: 7:00 p.m.

Place: Marshfield Town Hall, Hearing Room 3

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
Stephen Robbins	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent – not present
Shawn Patterson	Deputy Superintendent
Dan Bowen	Business Manager – not present
Rod Procaccino	Town Engineer
Paul Tomkavage	Project Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:00 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which consisted of 1 appointment; 2 action items; 5 items for discussion. **Seconded** by John Cusick, all in favor.

I. Minutes of Prior Meeting

MOTION: John Vallier motioned to approve open meeting minutes of October 30, 2017.

Seconded: John Cusick All in favor.

II. Abatements

MOTION: John Vallier motioned to accept abatement packet # 1254.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to accept abatement packet # 1255.

Seconded: Stephen Robbins All in favor.

III. **Items for Action**

i. Contract 2018-09 / Water Works Materials Supplies

Town Engineer, Rod Procaccino was present to review details of the contract. He indicated that this is an annual contract. The scope of work; materials, supplies and services for DPW Water Division.

MOTION: John Vallier motioned to award Contract 2018-09 to the lowest bidder for each item enumerated.

Seconded: Stephen Robbins All in favor.

ii. Contract 2018-05 / COA / Youth Baseball Parking Lot & Stairway Improvements

Town Engineer, Rod Procaccino was present to review details of the project. Scope of Work; to expand parking on the ballfield upper parking lot and replace concrete stairway from parking lot to field. Deduct alternate bid: no. 1 for tree removal; no. 2 for grubbing and stump removal; no. 3-wood guard rail and grading. Staff recommends awarding contract 2018-05 to Dandel Construction, Hanson, MA including deduct alternates 1, 2 and 3 to allow construction to occur based on \$130K available funding.

MOTION: John Vallier motioned to award contract 2018-05, Parking lot and Stairway Improvements at Marshfield Council on Aging to Dandel Construction, Hanson, MA in the amount of \$120,275 which includes base bid and deduct alternates no. 1, 2 and 3, and authorize the chairman or designee to sign the contract when the documents are prepared.

Seconded: Stephen Robbins

All in favor.

Appointment:

7:15 p.m. Carol Robinson / Plastic Bag Ban

Ms. Robinson was present to discuss the issue. She indicated that a small group of concerned Marshfield residents have written a bylaw to present to the 2018 Town Meeting this spring: "Reduction of Single Use Plastic Bags in Marshfield". They have had two meeting with the Board of Health. Members of that board have expressed support of the bylaw and would be its enforcing agency once we satisfy some of their concerns. They are hoping to obtain support from the Board of Public Works.

Details of their bylaw would include; single-use plastic carryout bags would not be allowed; plastic bags for dry-cleaning, newspapers, and those provided by stores for meats, produce, and raw or wet foods would be allowed. Paper bags with 40% recycled paper content would be available at all stores. Reusable carryout bags, sold at reasonable prices will be encouraged.

The group has received letters of support from Mass Audubon, The North River Commission and the North and South Rivers Watershed Association.

They cited that to date, 55 other Massachusetts communities have passed plastic bag bans with more pending.

Their concern is for the negative impact to the environment contending they are not biodegradable and break down into smaller bits contaminating waterways. Banning the use of plastic bags would improve the quality of waterways and reduce plastic bags in them. They would like this to be a statewide initiative.

They are waiting to have a meeting with the Board of Selectmen in regard to their issue.

Several residents were present and expressed their opinions; some were in support with others against the proposal.

Board member, John Cusick indicated the ban could have a negative impact on the local economy. Consumers may opt to go to other neighboring towns to shop. He cited everything we use is plastic.

Chair, John Vallier stated that he would like more information on the issue and will discuss the issue at a later date. He appreciated their presenting their proposal to the Board.

Barry Cornwall asked the Board to specify what additional information they are looking for and to add the issue to a future agenda. In addition to his suggestion, he pointed out that there is deficiency in the recycling program. The current literature that is available makes no reference to plastic bags. He

suggested that the literature include where citizens should recycle items the Town does not handle. This is an additional service that can be provided to help educate the public on this issue as opposed to saying, we don't deal with that.

Pam Keith stated that she has the opposite opinion regarding the plastic bag ban. Research proves to be a complicated issue. She suggests that thicker plastic bags be used. She stated there are eight states opposing the ban of the ban on plastics, they are going in the opposite direction. She stated that nationwide, plastic bags constitute 1/3 of 1% of all trash.

John Vallier suggested that possibly the BOH could have a public hearing on the issue.

IV. Items for Discussion

i. Proposed Charter Changes for the Town

Chairman, John Vallier stated that this was not a joint meeting with the Charter Review Committee; It is a discussion in order to give Board members an opportunity to voice their opinions on it. The committee members were appointed by the Board of Selectmen. The committee has recommended to do away with the Board of Public Works. John stated that the Board of Public Works should remain elected. The more elected people in the Town, the better. There have been disagreements between Board of Selectmen and the Board of Public Works. Disagreements are not necessarily bad as long as they are handled civilly, negotiated and worked out. Having served on this Board, he recommends that it stays.

Board member, John Cusick directed questions to Mr. Bowers of the Charter Committee who was present. He asked if he had looked at their on-line survey regarding elected boards. Almost 66% of the survey indicated they wanted "elected" boards, not appointed. Mr. Cusick also referred to the Collins Report where they never met with one member of the Board of Public Works. John referred to various pages of the Collins Report and there was nothing in the report that showed any indicated elimination of the Board of Public Works. He supports the existence of a Board of Public Works and that it is an elected position. He does not know how the Charter Committee came up with their recommendations. Board member, Stephen Robbins stated that he was not sure why this topic was on the agenda. He chose to reserve his opinion until the Selectmen have indicated their position and when it comes to Town Meeting

Town resident, Pam Keith spoke. She stated that the Board of Public Works is the only Board where one can come and voice their opinion in contrast, traditionally, to the rest of the Town government. The selectmen are also elected but that branch of government has had the long standing tradition of not allowing public comment. That board continually does things behind the scenes and causes wonder. That part of our government is not working that well; does not work well for the public. It doesn't make sense to feed that part of government and eliminate the more open part of government.

Barry Cornwell spoke and provided points for the BPW to consider the suggested Charter Committee proposal of having a Town Administrator to having a strong Town Manager. Also, boards need to be policy making bodies. He inquired if the BPW has a policy manual. It was confirmed that there is a policy manual which has been in existence and can be provided to him on a zip drive.

John Cusick referred to the committee's on-line survey regarding the issue of having a Town manager; 68% of the resident's said "no".

Town resident, Joe Pecevich spoke. The committee is suggesting moving toward adding two more elected members to the board of selectmen as a means to address the disenfranchised, yet they recommend to take away the elected 3 Board of Public Works members; elected 3 Board of Assessors members and the elected Town Clerk.

Joe Peceovich brought up the issue of methodology as related to the Enterprise Funds indirect costs. He indicated that it has been worked out, but if it had not been for the independent elected DPW Board of Public Works, that issue would have never been resolved. How is it that they are keeping an elected Board of Health by saying it's a Board that deals with so many diverse issues that we should keep them elected; whereas the DPW deals with ten times that amount.

Discussion ended.

ii. Access to Transfer Station

There was discussion regarding the issue. John Vallier wanted further review from Paul Tomkavage and the discussion to be added to a future agenda.

iii. Pudding Hill Condo Water Infrastructure Responsibility

John Vallier addressed the issue. A resident of the complex complained to the DPW that their fire hydrant was broken. Per Town Counsels review; the location is private property; the fire hydrants were installed by the developer and is the responsibility of the Condo development.

iv. Scituate & Duxbury Utility Agreements

Rod Procaccino addressed the issue. He reviewed the proposed Water Service Agreement Scituate 2017 for water provided to the Humarock area. He has added projected water utility rates so Scituate can plan ahead. There are new water restriction requirements and water conservation requirements by the Water Management Permit just received. He is also requesting Scituate to provide a list of accounts.

He will forward the proposed agreement to Scituate upon the Board's approval and Town Counsels review. He will edit based on Town Counsel's comments and the Board's. Once completed, he will send to the Selectmen and Scituate for review. Then will be added to a future agenda for final review.

v. Airport Commission Proposed Fence at Woodbine

John Cusick had concern for the fence proposed by the airport Commission at the end of Woodbine Road. He indicated that the commission has secured a grant for this work. He would like Rod to send them a letter asking for their intentions and to supply their engineered drawing to the Board. Rod stated it could impact the road layout.

V. Next Regular Meeting

December 4, 2017

VI. Superintendent's Report/Update

- Shawn Patterson gave an update to the Rte 139 Intersection. The work is underway and should be done by the end of this week.
- The movie company's last day of filming is Wednesday. After that, they will proceed with the cleanup of Brant Rock. All fees/charges related to services provided by the Water Division, Highway Division and Wastewater Division will be paid for by the film company.
- Next Monday and Tuesday, Spring Street will be paved curb to curb.

VII. Adjournment

At this time the open meeting of the Board of Public Works for November 13, 2017 adjourned at 8:10 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary

Documents presented at this meeting were the following:

Contract 2018-09 Award for: Water Works Materials & supplies

Contract 2018-05 Award for: COA / Youth Baseball parking Lot & Stairway Improvements

Draft: Town of Scituate, MA Water Sales & Service Agreement