Board of Public Works Meeting Minutes

Date: February 26, 2018

Time: 6:30 p.m.

Place: Marshfield Senior Center Conference Room

230 Webster Street

In attendance for all or part of the meeting were the following:

John Vallier

Chairman

Stephen Robbins

Vice Chairman

John Cusick

Member

Thomas Reynolds

Superintendent

Shawn Patterson

Deputy Superintendent

Dan Bowen

Business Manager-not present

Ann Marie Sacchetti

Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier motioned to open the meeting and reviewed the evening's agenda which included, minutes, abatements, five action items; two items for discussions and Superintendent's report Seconded by Stephen Robbins, all in favor.

VI. Superintendent's Report/Update

The Superintendent gave his report at the beginning of the meeting rather than at the end in order for him to attend the Advisory Board's meeting taking place this evening.

i. Snow & Ice Update

Tom indicated that the snow and ice expenditures to date are about \$368,000. All working hours as applied to the Enterprise Accounts were not ready for this meeting.

ii. Collections Update

• Tom stated the collection rate for Water is at 92%; Solid Waste is at 83%, and Wastewater is at 68%.

March 1, 2018 bills will be sent beginning with Precinct 8. Residents will have 45 days to pay their bills.

• The RAV Mobil Safety, the new media tool, will be launched shortly. This system will allow us to contact geographically different areas throughout the Town to inform residents of various updates such as for example; rubbish pickup delays; Town Hall closing; water main breaks; detours, to name a few circumstantial updates. It is a multi-media mobile system

We will have the ability to use texting email land line phone and twitter. More details will be

We will have the ability to use texting, email, land line phone and twitter. More details will be worked through.

• Tom indicated that he received the letter from DOT regarding the release of funds by the State for FY19 Chapter 90. Marshfield usually receives \$758K; an amount which he will verify.

IV. <u>Items for Discussion</u>

i. Snow & Ice / Overtime & Straight Time

John Cusick provided a handout related to Enterprise Funds and the Indirect Methodology Policy. At this time the DPW offsets for snow and ice are at 4%.

John C. indicated the policy in place regarding use of Enterprise vehicles and employees during times of emergencies must be revisited and changed.

Steve Robbins stated this is something we can revisit and update as needed.

Resident, Robert Feeney was present and offered historical background regarding Enterprise Funds. He stated that they were developed in the 1930's and Marshfield adopted them in the 1970's. He has clear understanding of what the funds from those accounts can and cannot be used for.

Shawn Patterson stated the simple solution to this issue, would be to pay storm related costs out of the Snow and Ice budget. That ends the problem. John Vallier agreed and will make sure it is a legal solution.

ii. Revised Enterprise Accounts FY19 Indirect Charges

Articles 4, 5 and 6 are revised.

John Vallier motioned to accept revised Solid Waste Budget, Article 4.

Seconded: Stephen Robbins John Cusick voted "No"

MOTION: John Vallier motioned to accept revised Wastewater Budget, Article 5.

Seconded: Stephen Robbins John Cusick voted "No"

MOTION: John Vallier motioned to accept revised Water Budget, Article 6.

Seconded: Stephen Robbins John Cusick voted "No"

John Cusick voted **no** on the motions as he finds many discrepancies with the indirect charges to the Enterprise accounts. He stated there are too many over charges and he cannot accept the budgets in the interest of the ratepayers.

III. Items for Action

MOTION:

iv. Articles for Annual Town Meeting

MOTION: John Vallier motioned to approve DPW Article 7, Screening of Materials at

Clay Pit Road.

Seconded: Stephen Robbins All in favor.

MOTION: John Vallier motioned to approve DPW Proposed Hydrant Bylaw Amendment.

Seconded: Stephen Robbins All in favor.

iii. Special Town Meeting Articles

MOTION: John Vallier motioned to approve STM DPW Article 1, Easement Plan for

Shoreline Protection.

Seconded: Stephen Robbins

All in favor.

MOTION: John Vallier motioned to approve STM DPW Article 2, Communication

Agreement with Sprint for Pudding Hill Water Tank

Seconded: Stephen Robbins

All in favor.

MOTION: John Vallier motioned to approve STM DPW Article 3, Enterprise Accounts

Retained Earnings Supplement

Seconded: Stephen Robbins

All in favor.

I. <u>Minutes of Prior Meetings</u>

i. Approval of Draft Meeting Minutes for February 12, 2018

MOTION: John Vallier motioned to approve meeting minutes of February 12, 2018.

Seconded: Stephen Robbins

All in favor.

11. Abatements

i. Abatements Packet #1305

MOTION:

John Vallier motioned to approve abatement packet #1305.

Seconded:

Stephen Robbins

All in favor.

Ill. <u>Items for Action</u>

i. Septage Haulers Permit Renewal

John Vallier motioned to approve Septage Hauler Permit for McGonagle Septic

MOTION: Services.

Seconded: Stephen Robbins

All in favor.

ii. <u>Contract No. 2017-21 / Ultraviolet Disinfection & Secondary Clarifier Upgrade Project Change Order</u>

Passed over.

At this time the open meeting of the Board of Public Works for February 26, 2018 adjourned at 7:03 p.m.

Respectfully Submitted,

Ann Marie Sacchetti, Board of Public Works Secretary