

Approved 4-9-18

**Board of Public Works  
Meeting Minutes**

**Date: March 26, 2018  
Time: 6:30 p.m.  
Place: Marshfield Town Hall  
Hearing Room 3**

**In attendance for all or part of the meeting were the following:**

John Vallier	Chairman
Stephen Robbins	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent – <i>not present</i>
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer – <i>not present</i>
Paul Tomkavage	P.E.-Project Manager
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included, minutes, abatements, three action items, items for discussion, and Superintendent's Report. **Seconded** by John Cusick, all in favor.

I. Minutes of Prior Meetings

i. Approval of Draft Meeting Minutes for March 12, 2018

**MOTION:** John Vallier motioned to approve meeting minutes of March 12, 2018.

**Seconded:** Stephen Robbins

John Vallier abstained as he was not present for that meeting.

II. Abatements

i. Abatements Packet #1326

**MOTION:** John Vallier motioned to approve abatement packet #1326.

**Seconded:** Stephen Robbins All in favor.

III. Items for Action

i. Betterment / 22 Musket Road

Business Manager, Dan Bowen was present to provide details regarding the Lien on the property. He indicated that he has spoken the Town Treasurer who confirmed that the requirement of the betterment had been met; the lien has been released.

**MOTION:** John Vallier motioned to sign the release of the lien for 22 Musket Road, Marshfield, MA.

**Seconded:** Stephen Robbins All in favor.

ii. Contract 2017-21-Ultraviolet Disinfection & Clarifier Upgrade at Wastewater Facility Change Orders 2 & 3

Paul Tomkavage was present to explain details of the change orders. Change order No. 2 is for the installation of a sun screen over the HMI (Human Machine Interface), both to protect the HMI from UV rays and for operator convenience. Change Order No. 3 is for three items: critical concrete repairs to the aerobic digesters previously approved by the BPW on 12/4/17; addition of a drain to the plant water well, and the addition of high-level float switches for effective automatic control of the motorized slide gates. Staff recommends approval of these change orders. The prices are fair and well documented.

**MOTION:** John Vallier motioned to approve Change Orders No. 2 and No. 3 to Contract No. 2017-21 with D & C Construction Company, Inc. in the amount of \$28,478.44, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

**Seconded:** Stephen Robbins All in favor.

iii. Renew Contract 2017-17-electrical Maintenance-Water & Wastewater Extension Amendment

The contract is dated May 9, 2017 with an option at Town's sole discretion, to extend the contract annually for a potential total of three years.

Paul Tomkavage stated that Mr. Pieczek of Hi-Voltage is an extraordinarily responsive person to all the utilities of the South Shore. He is on time, gets the job done and in adverse weather conditions; we are very fortunate to have him. Staff recommends extending Contract 2017-17 with Hi-Voltage Associates Inc.

**MOTION:** John Vallier motioned to extend Contract No. 2017-17, Electrical Maintenance, Wastewater and Water Divisions, with Hi-Voltage Associate, Inc. for one additional year starting May 9, 2018, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

**Seconded:** Stephen Robbins All in favor.

IV. Items for Discussion

i. Update on Snow & Ice

Deputy Superintendent, Shawn Patterson was present to provide the update. He indicated that the Funds spent at this time are close to \$600K. He stated that \$600K to \$650K is the average amount expended.

He and Dan have met with the Town Administrator; Town Treasurer and Town Accountant to discuss seawall repairs. He stated Northern Construction has been a lifesaver for us; they have done things that will keep us in decent shape hopefully for the rest of the year.

ii. Update on Sea Wall Temporary Repair

Shawn indicated Northern Construction has plans for repairs that will be cost effective for the Town. There is a plan in place for the clean-up of Brant Rock; Foster Ave.; Bay Ave. and Blue Fish Cove.

V. Next Regular Meeting

i. April 9, 2018

VI. Adjournment

At this time John Vallier **motioned** to adjourn the open meeting of the Board of Public Works for March 26, 2018 at 6:47 p.m. **Seconded** by Stephen Robbins. All in favor.

Respectfully Submitted,

Ann Marie Sacchetti,  
Board of Public Works Secretary