

Approved 5-21-18

**Board of Public Works
Meeting Minutes**

Date: May 7, 2018

Time: 6:30 p.m.

Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
Stephen Robbins	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included, minutes, abatements, five action items, two items for discussion, Superintendent's Report and Executive Session

Seconded by Stephen Robbins, all in favor.

I. Minutes of Prior Meetings

i. Approval of Draft Meeting Minutes for April 23, 2018

MOTION: John Vallier motioned to approve meeting minutes of April 23, 2018.

Seconded: Stephen Robbins

II. Abatements

i. Abatements Packet #1352

MOTION: John Vallier motioned to approve abatement packet #1352

Seconded: John Cusick All in favor.

III. Items for Action

i. After Town Elections: Annual Re-Organization of BPW

Following a Town election for a seat on the Board of Public Works, it is customary to reorganize positions at the next Board Meeting.

According to the Town Charter: "following each annual Town election: (a) select from its membership a Chairman, a Vice Chairman, and a Clerk for the ensuing year".

Town elections took place on Saturday, April 28, 2018. John Cusick was re-elected to serve for the three year term on the Board of Public Works. This will be his second term sitting on the Board. The next Board Member, who would be up for re-election, traditionally is voted as the next Chairman. Board Member, John Vallier is currently serving his third year on the Board and has been Chairman during the past year. He will be up for re-election next year, 2019. At that time he will have completed three years serving on the Board of Public Works.

Motions for re-organization of positions:

1. **MOTION:** Stephen Robbins motioned for John Vallier as Chairman.
 Seconded: John Vallier John Cusick opposed.
2. **MOTION:** John Vallier motioned for John Cusick as Vice Chairman
 Seconded: John Cusick Stephen Robbins abstained.
3. **MOTION:** John Vallier motioned for Stephen Robbins as Clerk
 Seconded: John Cusick All in favor.

ii. Contract 2017-14 Amendment / Engineering Services-green Harbor Dredging

Town Engineer, Rod Procaccino was present and explained details of the amendment. *Scope of work*; the project includes preparation of Notice of Intent and DEP 401 water quality certification application for the emergency dredging of the entrance channel that was conducted in May of 2017. These permits are required because the Town is pursuing a ten year CH91 permit to allow this same emergency dredging operation where the Town and ACOE dredge, and temporarily stockpile sediment and load out the Currituck for near shore disposal. Once approve the Town will be under permit and able to conduct this emergency operation by just notification to the agencies for the next three years for Conservation, next four years for the ACOE regulatory branch, five years for DEP.

Staff recommends authorizing amendment No. 1 to contract 2017-14 with Foth-CLE Engineering of Marion, MA in the amount of \$8,500.

MOTION: John Vallier motioned to authorize amendment No. 1 to contract 2017-14 to prepare and submit NOI and 401/Water Quality Cert. application for Green Harbor entrance Channel Dredging in the mount of \$8,500 and the chairman or designee is authorized to execute the amendment when the documents are prepared.

Seconded: John Cusick All in favor.

iii. Special Town Meeting Articles

Superintendent, Tom Reynolds addressed the articles. He indicated Article #3 is an article for the seawall at 328 Ocean Street that was breached during the March 3rd storm which was not included in the contract that was opened on March 2nd. We need additional funding as a result of the damage from the subsequent storm of March 3rd. Tom stated that they worked with the Town Treasurer and the Town Administrator to determine funding needed to facilitate damaged seawall.

MOTION: John Vallier motioned to support Article #3 of the Special Town Meeting of May 21.

Seconded: John Cusick All in favor.

Regarding **Articles #8 and #9**; Tom stated that the two articles were not addressed at the Annual Town Meeting due to a posting issue with Capital Planning. Therefore, we were able to add to this Warrant. **Article #8** is for the purchase of a vibrotech screener for use in the continuing construction of playing fields at Rockwood Road. Funds will be transferred from the Undesignated Community Preservation Fund balance.

Article #9 is for funding to be used to pay for the crushing and screening of materials located at Clay Pit Road. The materials to be crushed and screened is an accumulation of asphalt remnants from various road work projects in Town, concrete from drainage projects and various other materials gathered from numerous Town Projects.

MOTION: John Vallier motioned to approve Article 8 of the Special Town Meeting.

Seconded: John Cusick All in favor

MOTION: John Vallier motioned to approve Article 9 of the Special Town Meeting.

Seconded: John Cusick All in favor.

iv. Peter Igo Park & Rockweed Road Signage

Tom Reynold provided Board members with example drawings of the signs. He indicated that he would need approval of the signage from this Board and then from the Board of Selectmen for their approval. The Peter Igo Park sign is being purchased by the Harbor Master. It is the same type of a sign that is used at Joseph Driebeek Way and Dyke Road. We would like to keep it consistent in design. The choice for the Rockwood Road sign is a one sided sign; one with 8" granite posts or one with 14" re-purposed telephone pole posts. Funding for this sign would be from the Rockwood Road funds.

MOTION: John Vallier motioned to approve the sign for Peter Igo Park.

Seconded: John Cusick All in favor.

MOTION: John Vallier motioned to approve the sign designated as Letter (A); 8" granite posts.

Seconded: John Cusick All in favor.

v. Contract 2018-05 Change Order #2-Parking Lot & Stairway Improvements at Marshfield Council in Aging/Youth Baseball Facility-Addition Grading & Restoration Work

Rod Procaccino explained he reason for the change order. Note: Charlie Swanson is the Project Manager. The *scope of work*; the project was awarded with stump removal and grubbing by others. The area that was grubbed was larger than the limit of work in the DANDEL Contract and required additional filling and grading to blend into the remaining wood line. *Staff recommends* authorization of Change Order No. 2 to increase the contract amount by \$1,414.50 to a new contract amount of \$121,689.50.

MOTION: John Vallier motioned to authorize Change Order No. 2 Contract 2018-05 Parking Lot & Stairway Improvements at Marshfield Council on Aging/Youth Baseball Facility to increase the contract amount by \$1,414.50 to a new contract amount of \$121,689.50. Chairman or designee is authorized to execute the contract change order when the documents are prepared.

Seconded: John Cusick All in favor.

IV. Items for Discussion

i. Tower Ave. Playground-CPC Project

Tom Reynolds addressed the issue. He indicated that he submitted a purchase order today for equipment for the Tower Ave. playground. The equipment should arrive by the second week of June.

Equipment remaining at the park is old and not worth salvaging with the exception of one piece. He reached out to the organization "Hands Around the World" who may be interested in that one piece. Grading will be done once the old equipment is removed; we will add parking; remove the small baseball field which is no longer in use; and new fencing will be installed. Funding is from CPC and funds from his budget will offset the cost. The age group to use the park will be from two to twelve with separate apparatus for the 2-5 age group and for the 5-12 age group.

ii. Willow Street Bridge Replacement

Tom Reynolds indicated he spoke to the Town Administrator regarding possible funding in the future for the bridge replacement. There is a \$500k grant towards construction that will be applied for.

Rod Procaccino indicated that he has spoken to two consultants; repair versus replace. The general condition of the bridge shows it needs to be replaced. It is a 117 year old bridge that has had a couple of repairs. A total replacement would amount to \$2 million. He determines it makes sense to replace the bridge. There will be permitting and design costs down the road. The bridge may have to be widened to meet current requirements. The height may have to be increased to meet the current tide increases and flooding. The state inspected the bridge in 2016 and said barriers needed to be placed.

Rod stated that the bridge has historical value as it was once a covered bridge. Tom stated that something to consider if it is replaced, is to add a sidewalk on it. Doing that would connect Ocean Street to South River Street, along the recreational area and also would allow us to add a new water main.

V. Next Regular Meeting

i. May 21, 2018

VI. Superintendents Report/Update

- o 24 and 30 Bay Avenue; 129 feet of breach 5 foot cap repair is complete
- o 34 Bay Avenue; the 60 foot repair and 4 foot cap repair is almost complete
- o Repairing minor cracking adjacent to the breaches and work on the ramp are in progress
- o Today, demolition began of the seawall at 324 Ocean Street
- o Cove Street ramp was completed
- o Winslow Avenue beach path will be addressed this weekend
- o Foster Avenue needs some additional cleaning of debris left from storms
- o Shephard Path stairs will not be put back; many rocks have all been moved and pose a danger to replace
- o We are currently trying to address everything along the beaches so they are ready for Memorial Day

Town resident, Joe McDonald was present to comment on the Winslow Ave. beach access. He has been an advocate for beach access for the public.

VII. Executive Session

i. Superintendents' Contract

The Board was polled to go into Executive Session and would not return to open session.

Vote:

Stephen Robbins	yes	John Vallier	yes	John Cusick	yes
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VIII. Adjournment

At this time the open meeting of the Board of Public Works for May 7, 2018 adjourned at 7:10 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary