

Approved 7-9-18

**Board of Public Works
Meeting Minutes**

Date: June 19, 2018
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
John Cusick	Vice Chairman
Stephen Robbins	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included, minutes, abatements, three action items, items for discussion, and Superintendent's Report and Executive Session

Seconded by John Cusick, all in favor.

I. Minutes of Prior Meetings

i. Approval of Draft Meeting Minutes for June 4, 2018

MOTION: John Vallier motioned to approve meeting minutes of June 4, 2018.

Seconded: John Cusick All in favor.

Stephen Robbins was not present for this meeting and did not vote.

II. Abatements

i. Abatements Packet #1367

MOTION: John Vallier motioned to approve abatement packet #1367.

Seconded: John Cusick All in favor.

At this time John Vallier acknowledged the presence of Nancy Holt and colleagues from the Town of Scituate. They were present in regard to an abatement issue. Tom was aware of the issue and Paul DuRoss, Supervisor of the Water Division had spoken with someone from their Engineering Department about the issue the previous week. They have a bill which will be due on June 30, 2018 and have asked for an extension in regard to payment.

MOTION: John Vallier motioned to extend payment of their water bill for 30 days.

Seconded: John Cusick All in favor.

Tom will notify the Treasurer/Collector on the extension for payment. John Vallier indicated they will be added to the July 9th agenda. Also to be discussed is the Municipal Agreement.

III. Items for Action

i. Annual Re-Appointment of Town Engineer

In accordance with the Town of Marshfield General By-Law Article 42: The office of Town Engineer shall be under the jurisdiction of the Board of Public Works and be appointed annually by the Commissioners as Adopted by Article 7, 1971 STM.

Board members praised Rod for his outstanding work; he does a fantastic job and they appreciate all the work he does. Rod stated that the Staff that works along with him do a fantastic job as well. Tom stated the Engineering Department not only does for the DPW but for the entire Town as well.

MOTION: John Vallier motioned that the Board of Public Works re-appoint Roderick Procaccino as Town Engineer for Fiscal Year 2019 with a term starting on July 1, 2018 and ending on June 30, 2019.

Seconded: John Cusick All in favor.

ii. Conservation Restriction – 352 Furnace St. & 555 Main St. - Signing

Karen O'Donnell was present in order for Board members to sign the Amendment to the 310 Furnace Street Conservation Restriction to include 352 Furnace Street & 555 Main Street..

iii. Contract 2018-12 Change Order 1 & 2-Brant Rock Seawall Reconstruction

A. Rod indicated the project is on schedule. Approximately 300 LF of seawall has been installed from 322 Ocean Street toward North Street. The contractor will stop at North Street and start work behind the houses 322 to 328 Ocean Street this week. The overall project is on schedule.

B. Description of Proposed Change Order No. 1: The coastal storm that occurred starting March 2, 2018 caused damage to the seawall behind houses 322, 324 and 328 Ocean Street. This changed the condition of the contract work from being a proposed seawall repair to mostly seawall replacement.

Total of Change Order No. 1 is \$416,130.

Description of Change Order No. 2; Add Alternate Bid Item No. 1 Riprap Toe and Add Alternate Bid Item Lifeguard Access.

Total Change Order No. 2 is \$218,549.

Staff recommends Change Order No. 1 to replace seawall in lieu of repair due to changed conditions caused by the storm. Staff recommends Change Order No. 2 installing toe seawall protection and life guard access as bid.

MOTION: John Vallier motioned to authorize Change Order No. 1 in the amount of \$416,130 for new seawall to reflect changed conditions due to storm damage, and Change Order No. 2 in the amount of \$218,549 for add alternative work no. 1 seawall toe revetment and add alternative work no. 2 lifeguard access to Contract 2018-12 Brant Rock Seawall Reconstruction and authorize the Chairman or designee to execute the changer orders when the documents are prepared.

Seconded: John Cusick All in favor.

IV. Items for Discussion

i. Enterprise Funds Updates & DPW General Fund Updates

Tom Reynolds indicated he and Dan had recently met with the Town Administrator and Town Treasurer. The Enterprise Funds are good shape and all have balances regarding Expenses and Payroll. There will be a future meeting with the BOS Chair and Mr. Robbins also to discuss the collection process/policy.

The Collector/Treasure will keep Tom updated on any revenue issues. .Bi-monthly reports will be generated for Both Collections and Revenue. This will enable us to better budget our accounts. In the past we were not able to obtain accurate accounting. Now, we have the numbers; something we were not able to get until February.

Discussion on rates will begin in July.

John Vallier brought up the point of the rate payers assuming 100 % of the sewer rate.

Tom indicated that part of his discussion with the Town Administrator and Town Treasurer was the issue of the idea of reviewing the Sewer 2000 60 / 40 split they were favorable on the discussion. We need to add to a future agenda. Tom stated that the whole Town benefits from the Wastewater Plant; such as beaches. It is something we really need to take a look at.

ii. Seawall Updates – Rod previously gave an update.

iii. New Seawall-Public Stairs to Beach-Concrete Issue

Tom indicated Rod and Charlie have been assessing the problem. Rod explained in detail the problems. He had photos for Board members. At this time the stairs are secure but there will repairs to be done.

V. Next Regular Meeting

i. July 9, 2018

VI. Superintendent's Report/Update

- Rockwood Road now closed until next spring in order to rest them
- Asked if Board would consider a “ribbon cutting” for the fields and to consider naming
- them. (5 fields)
- Brian Murphy will be organizing a fields committee
- On the 25th and the 26th they will be aerating and seeding the High School varsity baseball field.
- We will be obtaining a price for repairs to the sidewalk damage in Brant Rock
- Guard Rail at Hewitt's point has been addressed
- The trees at the COA will be removed by the end of the month
- Line painting will begin tonight
- Grant for Seawall and Dams has been applied for
- For a future agenda item to consider lifting the moratorium on acceptance of roads; road funding is being re-established which will allow for acceptance. Lack of funding in the past forced the moratorium.

VII. Executive Session

i. Superintendent's Contract

The Board was polled to go into Executive Session and would not return to open session.

Vote

Stephen Robbins yes John Vallier yes John Cusick yes

VIII. Adjournment

At this time the open meeting of the Board of Public Works for June 19, 2018 adjourned at 7:02 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary