

**Board of Public Works
Meeting Minutes**

Date: July 9, 2018

Time: 6:30 p.m.

Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

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|---------------------|---|
| John Vallier | Chairman |
| John Cusick | Vice Chairman |
| <i>Vacant</i> | Member |
| Thomas Reynolds | Superintendent |
| Shawn Patterson | Deputy Superintendent |
| Rod Procaccino | Town Engineer |
| Dan Bowen | Business Manager |
| Paul DuRoss | Water Division Supervisor |
| Nancy Holt | Scituate Finance Director/Town Accountant |
| Kevin Cafferty | Scituate, DPW Director |
| Sean Anderson | Scituate, Water Supervisor |
| Ann Marie Sacchetti | Board of Public Works Secretary |

The meeting convened at 6:35 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included one appointment, minutes, abatements, two action items, items for discussion, and Superintendent's Report.

Seconded by John Cusick, all in favor.

At this time John Vallier announced that Stephen Robbins had resigned from the Board of Public Works.

He informed the Board members via email with no official letter of resignation at this time. Board members wish him well.

I. Minutes of Prior Meetings

i. Approval of Draft Meeting Minutes for June 19, 2018

MOTION: John Vallier motioned to approve meeting minutes of June 19, 2018.

Seconded: John Cusick All in favor.

II. Abatements

i. Abatements Packet #1371

MOTION: John Vallier motioned to approve abatement packet #1371.

Seconded: John Cusick All in favor.

Appointment

Town of Scituate / Abatement Requests

In a letter dated June 29, 2018, Nancy Holt, Finance Director/Town Accountant for the Town of Scituate stated that there were seven open abatement application requests submitted by the Town of Scituate which have not been approved or denied. Six older applications were sent by mail and a most recent was hand delivered. This application was refused by office personnel and a second time by Paul DuRoss, Supervisor for Water Division. The six older applications were relevant to an increase in rates without consultation or notification to the Town of Scituate.

As a result of the referenced discrepancies she has requested this meeting with the BPW.

In a memo dated July 9, 2018, Paul DuRoss, Supervisor of the Water Division stated that: Week of June 11th they received an abatement form from the Town of Scituate. The week of June 27th he met with a representative from the Town of Scituate to discuss the request for an abatement for excessive water usage due to a water main break at 4th Cliff Airforce Base. His response was "no" because of the two previous leaks that had happened in the Scituate part of Humarock. Marshfield Water Division's daily pumping average totals during the winter months is 1.6 million gallons a day. During the first blizzard in Marsh of 2018, the division's daily pumping average increased to 2.2 million gallons per day. It was brought to Paul's attention that 4th Cliff in the Scituate part of Humarock had a main break that forced Scituate to shut off the main to Central Ave. The break had been leaking for several days before the water main was shut down. His pumping records showed the water main break at 4th Cliff leaked out 3 to 4 million gallons of water.

Tom Reynolds addressed the issue. He referenced the (6) abatement requests and indicated that during his tenure and Dan Bowen's there has never been an abatement request from the Town of Scituate. A 2010 *draft* Water Sales and Service Agreement sent by the then DPW Superintendent, Dave Carriere, to the Town of Scituate, was never responded to. On November 14, 2017 we sent a *draft* to them and received a response from them on January 23, 2018 stating that the *draft* was in the hands of their Town Counsel (Scituate's). Since then, we have not received any further communication from them.

Paul DuRoss stated that knowing the history of the area, with its aging infrastructure, this will be an on-going problem with them.

Nancy Holt stated that they were looking for a good will abatement from Marshfield as related to the recent excess water usage at 4th Cliff due to the water main break. As for the 6 aged abatements; they are related to water rate increases over the years with no prior notification. She referenced "Acts, 1932. – Chaps. 172, which reads "The town of Marshfield may furnish and sell water to the town of Scituate which is hereby authorized to purchase water so sold. Water so furnished and sold shall be at a rate or rates to the mutually agreed upon between said towns acting by their respective boards of water commissioners."

Board Chair, John Vallier stated that we have had to raise rates from our own Marshfield residents to support our own infrastructure purposes; to say Scituate does not have to pay the same rate as Marshfield residents is something he has much difficulty with. We did not receive a response to our draft agreement as of January 2018.

(1) Scituate would like to know rates in advance in order to budget correctly and

(2) Scituate claims they are being charged a commercial rate for water usage which Tom Reynolds corrected that claim; by stating “they are paying the residential rate”.

Dan Bowen stated we don’t notify our own residents of rate increases, we don’t send out a letter stating that we have increased the rates; the rates are available to all of our customers and it would be incumbent upon Scituate, if there is a problem with the rates that you would contact us to obtain that information.

John Vallier reiterated that we have never heard a response from Scituate since last January regarding the agreement.

Town Engineer, Rod Procaccino stated that within the last 8 years, Scituate has been charged the same rate as Marshfield.

John Vallier recommended that the Towns come to an agreement to work out the agreement. Also agreed to extend payment deadline for water usage.

MOTION: John Vallier motioned to extend payment for water usage until August 31, 2018.
Seconded: John Cusick All in favor.

III. Items for Action

1. Recycling Carts / Increase Cost

Tom Reynolds addressed the issue. He stated that the Town’s cost for the recycling carts has recently increased to \$54.61. Residents are currently being charged \$50 for a second one or a replacement bin. He is suggesting changing the price to \$60. This would cover the increase plus other costs, assembly etc.

MOTION: John Vallier motioned to increase the cost of the recycling bin from \$50 to \$60.
Seconded: John Cusick All in favor.

ii. Change Order / Center Marshfield Cemetery Monument Restoration Project

Rod Procaccino was present to review the change order. Status of Project: all but 8 stones have been restored and reset as specified by the original contract. Proposal: repair and reset 5 additional stones recovered. Repair/restore tomb, including repointing brick, resetting lintel, clean door, and replace stone dust entrance. Extend contract completion date to September 30, 2018 with no damages to the Town and Contractor. Staff recommends authorizing change order no. 1. The contractor has been timely and satisfactory. A time extension to allow for additional repairs and to allow planting of grass in more favorable weather is also recommended.

MOTION: John Vallier motioned to authorize change order no.1 to Contract 2018-13 Center Marshfield Cemetery Monuments Restoration Project in the amount of \$3,265 for additional monument and tomb repair, and time extension to September 30, 2018 with no damages to the Town or Contractor and authorize the Chairman or designee to sign the change order when the documents are prepared.
Seconded: John Cusick All in favor.

IV. Items for Discussion

i. Update on Water shut-offs

Tom stated that there is no need for water shut-offs at this time; revenues have been met. He recently met with the Town Administrator and Town Treasurer to discuss a policy regarding the shut-off process.

ii. Update on Winslow Ave. / Beach Access

Tom stated that there are still issues with people driving down and unloading. We have put signage stating we have set-up a drop-off area. There is not a lot of room there.

iii. Status of Brant Rock Seawall

Tom stated we are moving forward; the wall behind the 3 houses that were damaged, is nearly complete.

VI. Superintendent's Report/Update

- Tom referenced letters received from Waterfront Ocean Bluff Residents; residents of Ocean Bluff from Ocean Street and Foster Ave. to Shepard's Path to request repair of the revetment protecting the houses before the next storm. Following the 2018 storms they have suffered considerable damage. The revetment was originally built nearly eighty years ago. They are asking us to make FEMA aware that repairing the revetment will protect the Town's interest.
Possibly internal staff may be able to repair some of the damage. Rod stated that there have been 7-8 failures to the wall caps and they are a very expensive fix.
- Shawn Patterson stated they have focused on repairs to the sidewalks in the Esplanade.
- Still picking up storm damage; a tree fell on Ferry Street / wires down this past week.
- The heat has been an issue.
- Tom stated that the Tower Ave. playground is under construction.
- We have received approval from Conservation to move forward on the soft ball fields at Governor Winslow

V. Next Regular Meeting

July 30, 2018

VII. Adjournment

At this time John Vallier **motioned** to adjourn the open meeting of the Board of Public Works for July 9, 2018 at 7:06 p.m. **Seconded** by John Cusick. All in favor.

Respectfully Submitted,
Ann Marie Sacchetti, Board of Public Works Secretary