

Approved 8-20-18

**Board of Public Works
Meeting Minutes**

Date: July 30, 2018
Time: 6:00 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

| | |
|---------------------|-------------------------------------|
| John Vallier | Chairman |
| John Cusick | Vice Chairman |
| <i>Vacant</i> | <i>Member</i> |
| Thomas Reynolds | Superintendent |
| Shawn Patterson | Deputy Superintendent – not present |
| Rod Procaccino | Town Engineer |
| Dan Bowen | Business Manager |
| Ann Marie Sacchetti | Board of Public Works Secretary |

The meeting convened at 6:00 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included minutes, abatements, four action items, items for discussion, and Superintendent's Report. Also the Board will convene to attend their 7:20 p.m. appointment with Board of Selectmen to appoint the vacancy on the Board of Public Works.

Seconded by John Cusick, all in favor.

I. Minutes of Prior Meetings

i. Approval of Draft Meeting Minutes for July 9, 2018

MOTION: John Vallier motioned to approve meeting minutes of July 9, 2018.

Seconded: John Cusick All in favor.

II. Abatements

i. Abatements Packet #1371

MOTION: John Vallier motioned to approve abatement packet #1380.

Seconded: John Cusick All in favor.

III. Items for Action

1. Contract 2016-24 Extension – Coastline Plumbing

Tom Reynolds indicated that this is an annual plumbing service for the Town. It begins on July 26, 2016 ending on July 25, 2019. We have had this contractor for a number of years and have had no issues.

MOTION: John Vallier motioned to extend Contract 2016-24, Plumbing Services for the Department of Public Works and other Town Facilities, for a period of one year, beginning on July 26, 2018 and ending on July 25, 2019, and to authorize the Chairman or designated member to sign the documents when they have been prepared.

Seconded: John Cusick All in favor.

ii. Household Hazardous Waste Day

Tom Reynolds indicated that this was an annual event. For the past few years we have had Clean Harbors, a company that is on the State Contract FAC82. Last year the state Operational Services Division (OSD) rebid FAC82 and now has four vendors approved for such events: Clean Harbors Environmental Services; Stericycle Environmental; Clean Venture; d/b/a ACV Enviro and Tradebe Environmental Services, Inc. Stericycle was not available; ACV was not responsive; Clean Harbors was not receptive to lowering their cost which had increased to almost 37%.

Based on pricing, responsiveness to staff questions and strength of references, staff recommends awarding the Household Hazardous Waste Collection contract to Tradebe Environmental Services through the state contract.

MOTION: John Vallier motioned to award the Household Hazardous Waste Collection Agreement, Contract No. 2019-02, to Tradebe Environmental Services, provided they confirm September 22, 2018, for an amount to exceed \$26,271.00, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick All in favor.

iii. Superintendent's Contract

MOTION: John Cusick motioned to extend the Superintendent's contract from August 2018 to August 2019.

Seconded: John Vallier All in favor.

Tom Reynolds thanked the Board members and appreciates their confidence in his continuance as Superintendent.

iv. Authorization for Additional Seawall Repair Work in Brant Rock

Rod Procaccino was present to explain the repairs. He indicated that today was the last pour for the main seawall. There are a number of damages to the top of the seawall to the south. Many of the houses are not elevated. Scope and clarifications are as follows: 131 lf to 2 Foot Cap Repairs and 31 lf to 1 foot cap repair for a total of \$139,300; funding is available. Additional areas for repair are Bay, Ave. Ocean Street (high road), and revetment repairs. Staff recommends moving forward with the additional repairs.

MOTION: John Vallier motioned to authorize Northern Construction Service, LLC to not to exceed \$139,300 in providing cap repairs on Brant Rock Seawall South, cap repairs.

Seconded: John Cusick All in favor.

IV. Items for Discussion

i. Water/Sewer/Trash Utility Rates

Tom indicated that he had recent discussion with the Town Administrator, Town Treasurer, Rod, and Dan on raising the utility rates. Solid Waste will not see an increase however; sewer and water rates will be increased.

Town Engineer, Rod Procaccino explained in detail utility usage and reason for increases. His recommendation is as follows: (1) 2% increase in Commercial, Residential and out of Town Water Rate for FY 2019 (2) Increase Sewer Rate by 6% (3) Out of Town Sewer Rate is based on contract agreement with Duxbury (Contracts require updating).

Discussion.

MOTION: John Vallier motioned to approve the 2% increase in Commercial, Residential and out of Town Water Rate for FY 2019.

Seconded: John Cusick All in favor.

MOTION: John Vallier motioned to approve the 6% increase in Sewer Rates for FY 2019.

Seconded: John Cusick All in favor.

MOTION: John Vallier motioned that there will be no increase in the Trash Rate for FY 2019.

Seconded: John Cusick All in favor.

MOTION: John Vallier motioned to increase the Out of Town Water Rate by 2% for FY 2019.

Seconded: John Cusick All in favor

ii. BPW Re-organized

Passed over at this time.

V. Next Regular Meeting

August 13, 2018

VI. Superintendent's Report/Update

Tom's updates: paving Church and Highland Streets are scheduled for this year

- line painting is on-going, weather permitting
- water division systems mechanic position posted
- playground at Tower Ave. is completed with some fencing and walkway to be done along with field grading to follow
- new field at Governor Winslow will begin construction in August
- scheduling with Mass DOT to address cleaning of culvert at Veterans

- Park that passes under Route 139; also Dam issue to be addressed
- Friends of LaCrosse drove heavy trucks across the field and crushed all our irrigation; we are in the process of assessing the damage
 - water meter software will be out of business in 20 months; we have tried to obtain contact with them in the past but to no avail; we are taking a pro-active on replacement

Tom would like a letter from the BPW Chair to the BOS asking if they would expedite the process in upgrading the Cemetery, Trees and Greens Staff that was agreed to over two years ago.

At this time John Vallier **motioned** to adjourn at 6:45 p.m. in order to attend their 7:20 p.m. appointment with the Board of Selectmen. **Seconded:** John Cusick

7:20 p.m. Joint Meeting with Board of Selectmen – Vote to Fill Vacancy on BPW
Location for this meeting at 15 Library Plaza; Library Plaza Program Room

BOS Chairman, James Fitzgerald indicated they had received letters of request to be considered to fill the vacancy on the Board of Public Works. BPW members also received the same requests.

Board of Public Works Members, John Vallier and John Cusick addressed the BOS. Each presented their recommendations to BOS members.

John Vallier recommended that Stephen Hocking be appointed to the vacancy.

John Cusick recommended that David Carriere be appointed to the vacancy.

Board of Selectmen Members, James Fitzgerald, Michael Bradley and Joseph Kelleher each presented their recommendation to BPW members.

James Fitzgerald recommended that Stephen Hocking be appointed to the vacancy.

Michael Bradley recommended that Stephen Hocking be appointed to the vacancy.

Joseph Kelleher recommended that Stephen Hocking be appointed to the vacancy.

All three BOS members voted for Mr. Hocking based on the fact that he had run for the position in the April 2018 Town Elections.

All candidates were thanked for their interest.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary