

Approved 10/29/18

**Board of Public Works
Meeting Minutes
Special Town Meeting**

**Date: October 15, 2018
Time: 6:00 p.m.
Place: Marshfield High School
Room 144**

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
John Cusick	Vice Chairman
Stephen Hocking	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Paul Tomkavage	Project Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:05 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included, minutes, abatements, one action item, items for discussion, and Superintendent's Report.
Seconded by Stephen Hocking, all in favor.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for September 24, 2018.

MOTION: John Vallier motioned to approve meeting minutes of September 24, 2018.
Seconded: Stephen Hocking All in favor.

II. Abatements

- i. Abatement Packet #1409

MOTION: Stephen Hocking motioned to approve abatement packet #1409.
Seconded: John Vallier All in favor.

MOTION: Stephen Hocking motioned to approve abatement packet #1412.
Seconded: John Vallier All in favor.

III. Business Manager Upgrade

The Board of Public would like to recommend an upgrade to the Union position listed as DPW Business Manager, to Grade 14 Step 1.

MOTION: John Vallier motioned to recommend Dan Bowen, Business Manager, for an upgrade.

Seconded: John Cusick

All in favor.

IV. Items for Discussion

i. Canal Street Bridge

Tom Reynolds addressed the issue. He indicated that repairs to the Canal Street Bridge will cost \$249K. The Town of Duxbury will contribute \$75K towards the repair as they use the bridge for access to their beach area. Article 25 of the Town Warrant addressed funding for this project. The wooden timbers will be replaced with metal girders; guard rails and sidewalks will not be included.

The project should be completed by the end of December. Beach Street bridge repairs will be delayed to a future date.

MOTION: John Vallier motioned to support Article 25 of Special Town Meeting.

Seconded: Stephen Hocking

All in favor.

ii. MADEP Meeting Recycling Update

Paul Tomkavage was present to discuss the issue. He attended a DEP initiated meeting at the Southeast Regional Office in Lakeville. DEP reached out to Marshfield to attend as we have a transfer station. The meeting objective: develop more flexibility in transfer of materials to recycling outlets. Contamination in recycled materials and China's National Sword policy has made recyclables costlier than trash, and limited recycling outlets. Small haulers appear most squeezed and have been facing challenges with getting materials from the curb to available processing facilities.

DEP wants to curtail issuing waivers and to develop more flexibility in transfer of materials to recycling outlets. Costs may rise that could be passed on to customers.

MassDEP has started the RecycleSmart initiative to increase the quality of recyclables and reduce contamination. The website RecycleSmartMA.org focuses on what not to put in the recycling bins.

Tom Reynolds stated that the first step is to have a meeting with our current hauler, Republic, to discuss what type of increase might take place regarding this issue.

iii. Employee's Credit Cards

John Cusick stated that he wants to see credit card activities of all employees.

Tom Reynolds stated that we have two credit cards in the Water Department; Shawn and he (Tom) each have a credit card. Statements are received each month. Dan Bowen processes payments with all backup information. There are checks and balances in place. Dan stated John can view them any time.

John Vallier stated that he trusts what the Superintendent does and he does not feel that it is necessary to present the Board with it. They are paid professionals and do a great job.

John Cusick insisted that he wants to see all charges and if not he will ask as a freedom of information request. Shawn Patterson stated that he can see whatever he wants; he doesn't use the card that often. John Cusick keeps repeating; he wants another set of eyes.

Stephen Hocking stated that he would like see a policy similar to what the Board of Selectmen have implemented and would take the lead on the issue. John Vallier agreed. Steve stated he does not need to see use of the credit card on a monthly basis. He sees no abuse of it by Staff. He would like to be pro-active and develop a policy and be done with it. It has not been abused and we know it won't be.

The issue will be discussed at a future meeting.

iv. Water Meter Discussion

Tom addressed the issue. There are many meters that are 25 years old. He will be proposing at the Special Town meeting, funding to begin the process of changing out the aged meters starting with Precinct 3.

Rod Procaccino indicated that 25 years is about the shelf life of the meters. The meter technicians can provide input as to the condition of them. Tom spoke to the Treasurer on bonding for replacement costs. Tom stated we are losing revenue. If we can identify meters that are defective, then we need to put a pro-active program in place to begin the process of changing them out. Plymouth and Bridgewater are in the process of changing theirs.

John Vallier stated that they have to be tested; if they fail, they have to be replaced. Tom stated we are in the process of testing meters. John Cusick wants to see the data; John Vallier stated we will, since they are being tested.

V. Superintendent Report/Update

Tom Reynolds stated that they are getting ready for the winter months

Shawn Patterson stated that paving is complete; there is no funding to pave Furnace Street
Some additional line painting is to be done

VI. Next Regular Meeting

i. October 29, 2018

VII. Adjournment

At this time John Vallier **motioned** to adjourn the open meeting of the Board of Public Works for October 15, 2018 at 6:37 p.m. and would return to the call of the Chair.

Seconded by John Cusick.

All in favor.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary