

Approved 12/10/18

**Board of Public Works
Meeting Minutes**

Date: November 19, 2018
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
John Cusick	Vice Chairman
Stephen Hocking	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – <i>not present</i>
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
William Last	Green Harbor Yacht Club
Kevin Maguire	Consulting Engineer/GHYC
Robert Shaughnessy	Waterman Ave. /Circuit Ave.
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included two appointments, minutes, two action items, and Superintendent's Report.

Seconded by Stephen Hocking, all in favor.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for October 29, 2018.

MOTION: John Vallier motioned to approve meeting minutes of October 29, 2018.

Seconded: John Cusick All in favor.

II. Items for Action

- i. Personnel Update (2) Positions
- a) Assistant Town Engineer
 - b) Clerical Administrative Position

Tom Reynolds indicated he has prepared job descriptions regarding the 2 open positions. The Clerical position has been approved by the Clerical Union; he will submit the Engineer's job description to Town Counsel and the Human Resource Director for their review before posting. He is looking for Board support going forward. Funding will be split among the four divisions; 25 % from each Enterprise Account for the Engineering position and funding for the Clerical position will come from the Water Division.

IV. Superintendents Report/Update

Snow update; Tom indicated the snow came quick. Crews came in at 9:00 p.m. There was snow accumulation in the northern section of Town; plowing continued until 6:00 a.m.

Appointment:

1. William Last Sr./Green Harbor Yacht Club

Mr. Last was present along with Mr. Maguire, Consulting Engineer for the Yacht Club. Mr. Last requested to meet with the Board regarding the dredging that has to be done at Green harbor Yacht Club. Mr. Maguire indicated they had been before the Board two years ago asking for permission to use the upland road on Joseph Driebeek Way for disposal of the dredge spoils. At that time the Town Engineer asked for additional testing which they provided to him. With recent permitting in place at this time, they would like permission to use the upland disposal site. Tom Reynolds did not have an issue with it; also, Town Engineer, Rod Procaccino did not see an issue as well.

Bob Shaughnessy brought up the issue of limited space. He stated that it is good for commerce from the Town's perspective because you are dredging commercial entities within the harbor, but we also have Town entities that have needed dredging over the last 15 years and have also used the same spot. We might be shut off from using that spot in the future with the now limited space.

In regard to the amount to be deposited; Mr. Maguire indicated that there would be about 3,160 cubic yards of material brought to the prospective location and no more than that amount.

MOTION: John Vallier motioned to allow Green Harbor Yacht Club to use the dredge disposal site of Joseph Driebeek Way.

Seconded: Stephen Hocking

All in favor.

II. Items for Action

ii. Award-Design Contract for Brant Rock Seawall Repair Phase II

Rod Procaccino was present to explain details of the project.

The Town applied for and received a State Grant for \$94,500 for the design and permitting of the next phase of Brant Rock Seawall Repair. The Town committed to 25% or \$31,500 for total cost of \$126,000. The project will include raising the seawall approximately 3.5 feet from its current elevation. The repair and replacement options will be investigated and permit applications will be submitted. The final design is subject to regulatory approval. The seawall will be replaced or repaired from North Street to South Street a distance of approximately 630 LF. Construction funding has not been authorized. *Proposal:* GEI Consultants Inc. – Cost proposal dated November 14, 2018 for site investigation and topographical and existing conditions survey and cost proposal dated November 15, 2018 for design and permitting for total cost of \$126,000. Staff recommends awarding the contract to GEI Consultants, Inc., Franklin, MA. They successfully designed and provided oversight for the first phase of the Brant rock Seawall Repair Project.

MOTION: To award Contract 2019-09 Engineering Services-Brant Rock Seawall Repair Phase II to GEI Consultants Inc., of Franklin, MA in the amount of \$126,000 which include design and permitting of approximately 630 LF of seawall from North Street to South Street, and the Chairman or designee is authorized to sign the contract when the documents are prepared, and upon receipt of final executed contract from the State for the State Grant through the Dam and Seawall Grant Program.

Seconded: Stephen Hocking

All in favor.

Appointment:

2. Request to Install Street Sign at Corner of Watermen Ave. & Circuit Ave. West by Robert Shaughnessy

John Cusick recused himself as he is a resident of Waterman Ave.

Robert Shaughnessy requested to meet with the Board regarding Waterman Street sign. He referred to the court case that determined that (4) roads in that area are private, closed to the public which included Waterman Ave. However, the Winslow Ave. Extension is open to the public and provides beach access. The problem is that signage showing where public access is located is not clear. The request is for the Town to accept as a gift, a sign providing better clarification and direction for the route so the public can access the beach. The sign would replace the existing sign on the Town owned pole.

John Vallier stated that he went to the area and agreed it is confusing. He suggested that Bob contact Kevin Feyler, Safety Officer, and explain the plan. Bob stated all that is being asked for is a clearer sign.

Stephen Hocking stated that he went to the area also and agreed it is very confusing in determining where the beach access is; he said this is a common sense solution. He would not be adverse to seeing better signage and to use the proper protocol in having the sign replaced.

Bob Shaughnessy stated that it's the Town's responsibility to make the beach access clear. This past summer, his 91 year old mother was verbally abused by beach goers using her private road. Bob also explained that it becomes a liability issue and the owners of the private road are responsible.

He is asking for the Board's support. John Vallier stated that Tom will talk to Kevin Feyler and Bob can meet with them to determine the solution.

V. Next Regular Meeting

December 10, 2018

VI. Adjournment

At this time the open meeting of the Board of Public Works for November 19, 2018 adjourned at 7:06 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary