

**Board of Public Works
Meeting Minutes**

Date: January 7, 2019
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
John Cusick	Vice Chairman
Stephen Hocking	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer – not present
Paul Tomkavage	Project Engineer/Manager
Dan Bowen	Business Manager
Paul DuRoss	Supervisor/Water Division
Stephen Drosopoulos	Venus II
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included one appointment, minutes, abatements, three action items, items for discussion and Superintendent's Report.

Seconded by Stephen Hocking, all in favor.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for December 10, 2018.

MOTION: John Vallier motioned to approve meeting minutes of December 10, 2018.

Seconded: Stephen Hocking All in favor.

II. Abatements

- i. Abatement Packet #1426

MOTION: John Vallier motioned to approve abatement packet #1426.

Seconded: Stephen Hocking All in favor.

III. Items for Action

- i. Septage Hauler Permit Renewals

Tom Reynolds addressed and named each applicant that has completed the Septage Hauler's Permit: James Rorke of All-Town Inc.; Kevin Rorke of Duxbury Sanitary Pumping; Patrick McGonagle of McGonagle Septic Services; Warren Bush of Little Dryden Enterprises Inc.; Paul F. Spencer Jr. of P.F. Spencer Jr. Inc.; Robert J. Fortini of Plymouth Septic Service; Erik Anderson of K.R. Anderson Pumping.

MOTION: John Vallier motioned to renew the Septage Hauler Permits for 2019 for James Rorke of All-Town Inc.; Kevin Rorke of Duxbury Sanitary Pumping; Patrick McGonagle of McGonagle Septic Services; Warren Bush of Little Dryden Enterprises Inc.; Paul F. Spencer Jr. of P.F. Spencer Jr. Inc.; Robert J. Fortini of Plymouth Septic Service; Erik Anderson of K.R. Anderson Pumping.

Seconded: Stephen Hocking

All in favor.

ii. Review & Update Policy for Meeting before the BPW

Tom Reynolds addressed the issue. He indicated that there a couple of existing policies. He wanted to bring to the Boards attention in order to review the policy and update if necessary. He proceeded to read the most current policy which is dated 8/7/2007, and was written by David Carriere:

"To handle the scheduling of residents requesting appointments in a manner that is administratively efficient the following is the policy of the Board of Public Works as voted at its meeting on August 6, 2007:

Appointments should be in writing and at the DPW office at least two working days prior to the next scheduled BPW meeting, excluding executive session meetings.

Depending on the level of effort of staff to address the item (s) of the appointment request the staff will make a recommendation to the Board as to the time needed to address the item (s) and the Board will direct staff to schedule the appointment as appropriate. The BPW at its sole discretion may also direct staff to meet with the party requesting the appointment to discuss the item (s) and to reach such resolution as staff may be able to offer. If the party requesting the appointment has not been satisfied by staff's response then the party may avail themselves of the scheduled appointment.

By Direction of the Board of Public Works, David Carriere, Acting Superintendent."

Tom indicated that he believes this policy is a good policy as it gives us an opportunity to review what the request is and research the issue. He believes the two days is enough time depending on the complexity of the request and he asks that going forward, that the Board abide by this policy so that we can have some time. Also, there are things that can be addressed in the Superintendent's report.

Board members agreed with the policy as it currently exists. Tom will update the policy stating that it remains in effect as is, and is reaffirmed by the Board of Public Works.

iii. UV Change Order/Spot Repair on Clarifier Waste Line/D&C

Paul Tomkavage was present to explain details of the change order. Scope of work; Repair a leak in the waste sludge line from Clarifier No. 1 to the waste sludge pumps in the Operations Building. Staff suspected a leak when they isolated a scum pit to pump it out, and it would instead rise. A pull camera demonstration in the line further indicated liquid fluctuation and a leak. Staff recommends approval of this work. D&C has done spot repairs for us a number of times.

MOTION: John Vallier motioned to approve this Change Order, for repair of a leak in the waste sludge line, to Contract No. 2017-21 with D&C Construction Company, Inc. in an amount not to

exceed \$20,939.98 without prior approval and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: Stephen Hocking

All in favor.

Appointment:

Stephen Drosopoulos / Venus II

Mr. Drosopoulos has requested to meet with the Board in order for them to consider abating his utility bill that reflects an unprecedented amount of water usage by his facility.

John Vallier stated that the Board has already given him an abatement. Paul DuRoss, the Water Supervisor was present and provided data that indicates that there is a leak somewhere in the building right now. The data shows that on off peak hours there is 60 to 75 gallons a minute running. This usage adds up. There is something in the building that is using the water. It is still an issue. The meter is registering the water usage.

Mr. Drosopoulos indicated that prior to the water meter being replaced in 2016, he had a plumber inspect the property for leaks and found none. After that, the meter was replaced and the water usage was back to normal use. Tom Reynolds stated that the reason is because you had a plumber repair the leaks.

Mr. Drosopoulos contends there were no leaks and insists that the meter was at fault.

Tom stated that now, over time since your last visit to the Board, there are leaks since the water is shown to be running. Also, a meter is good for 15 years.

Paul DuRoss re-stated that he has a years' worth of data just off the date logger and it is showing that in off peak hours there is something running continuously.

Stephen Hocking stated that he recognizes that Mr. Drosopoulos's family does a lot for the community, but he also understands how staff is upset. The Town is telling him there is still something wrong. Steve proposed giving an abatement for half of what he is asking for and resolve the issue. John Vallier agreed with Steve but contends there is still a problem with leaks at the property.

Mr. Drosopoulos stated that half of what he is asking for is fine; he will move on from this and address the issues that have been brought to his attention today regarding the leak and move forward.

Dan Bowen added that if it is decided to give the abatement, that there would be no more abatements for the Venus II. Board members agreed.

MOTION: John Vallier motioned to give the Venus II an abatement for the water bill in the amount of \$3,954.80.

Seconded: Stephen Hocking

All in favor.

IV. Items for Discussion

i. Snow Plowing/Enterprise Accounts/Daytime Hours

Dan Bowen had provided a spread sheet for Board members to review and discuss. Review of the indirect charge as related to snow and ice and to possibly update in the future.

ii. Wastewater Enterprise Fund Discussion

Tom indicated that he met with the Treasurer/Collector, Dan and Town Administrator to review collections for Wastewater. We currently are at the same situation we were at the same time last year regarding collections. We are trying to look at some other revenue opportunities to meet to try to offset shortfalls. It is nothing we cannot control. Our septage intake has increased since last year which is positive. Residents are slow in paying the utility bill.

Dan Bowen indicated that the new Town Administrator and Treasurer are great to work with and have been very good to us and entertaining our input.

IV. Superintendents Report/Update

Tom's Updates:

Special Town Meeting Articles: we are currently working on an expansion plan for Couch Cemetery. Meeting tomorrow with Town Administrator and Treasurer to review Capital; to consolidate some articles such as old Seawall Articles in order to address some rip rap needs.

Waiting to meet with Capital Budget; we have met with Treasurer and Town Administrator

We understand our Capital budget has been approved by the Board of Selectmen; we still need go before the Capital Budget Committee

DPW Garage update: new site location for new garage is Clay Pit Road at this time. At the current location there are issues with flooding and would require much fill to raise the elevation

Mayflower and Surf Ave.; we had a consultant come in who did some work; some drain lines have collapsed and need to be replaced; the road is lower than the groundwater; the road may have to be raised

Need to discuss with Town Administrator and Treasurer ongoing seawall issues and what funding is available along with fund for the DPW garage.

DPW Garage; we will be spending monies to shore up some spots; welding and roof will be done over; including foam insulation; this is a band-aid approach that needs to last at least 2 years while going through the process. The Town Administrator would like to confirm the new site for the garage. A meeting is scheduled for 1/28/19.

V. Next Regular Meeting

i. January 28, 2019

VII. Adjournment

At this time the open meeting of the Board of Public Works for January 7, 2019 adjourned at 7:37 p.m.

Respectfully Submitted,
Ann Marie Sacchetti,
Board of Public Works Secretary