

Approved 11/23/15

**Board of Public Works
Meeting Minutes**

Date: November 9, 2015
Time: 7:15 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

Stephen Hocking	Chairman
Robert Shaughnessy	Vice Chairman
John Cusick	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent- <i>not present</i>
Rod Procaccino	Town Engineer- <i>not present</i>
Dan Bowen	Business Manager
Paul Tomkavage	Project Manger
Susan Caron	South River Park
Robert Nerger	Scout Troop 101
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 7:24 p.m.

Stephen Hocking opened the meeting and reviewed the evening's agenda which included 3 appointments and 10 action items. He **motioned** to accept the meeting's agenda as written.
Seconded by John Cusick. All in favor.

Appointment:

1. Susan Caron / South River Park

Ms. Caron was present to address the Board regarding the up keep of South River Park. She was a former member of the Open Space Committee and was involved in the development of the Park. She had provided the Board members a letter dated September 28, 2015 in which she requested to meet with them. Noting the deterioration of the park, she is requesting permission to formalize a volunteer group as a "Friends of the South River Park" effort. They would develop a management plan with input from a professional source. She is willing to coordinate the effort with the approval from the Board of Public Works. She indicated that when the park was developed it was never intended for the Department of Public Works to be responsible for maintenance of the entire park.

Steve Hocking thanked Ms. Caron for offering the services and is in full support the proposal as well as John Cusick and Bob Shaughnessy.

Bob indicated that the Veterans have been before the Board regarding the tall grass. They favor a cleaner cut, military look, in their section. Ms. Caron indicated that improper care of the park has caused excess and unwanted growth of various plant species, a situation that will be addressed. Bob asked that a message board be placed in the area offering an educational component, explaining what the park is all about. Ms. Caron agreed and this request will be part of the plan.

In conclusion, the Board asked for the management plan once completed; and then to be submitted to the Board of Selectmen for signage approval.

MOTION: Stephen Hocking motioned to allow Susan Caron to go ahead with the “Friends of South River Park” volunteer group to maintain South River Park on a trial basis for the first year.

Seconded: Robert Shaughnessy All in favor.

Tom Reynolds confirmed that the Department of Public will continue to mow the grass as before.

2. Marshfield Boy Scout Troop 101

Mr. Nerger, Scout Master, was present along with the Scouts of Troop 101. In a letter dated September 23, 2015, Mr. Nerger asked the Board of Public Works to consider allowing the placement of a bottle and can drop-off center at the Marshfield Transfer Station. They would place an 8 x 8 premade shed across from the battery drop off area. Troop 101 will be responsible for its upkeep and removal if the program does not work out as planned. The shed will be on a 12 x 12 platform that will be built off-site. This is a fund raising mechanism for the Scouts and has been proved successful in other towns. The funds are solely dedicated to the Scouts and are not to any other entity.

Tom Reynolds indicated he had concern for liability issues and he would contact Town Counsel.

Bob Shaughnessy asked why the use of the Transfer Station as opposed to another more accessible location. Anyone entering the Transfer Station will be required to have a sticker before entering. Mr. Nerger explained that it was the most secure site and many residents frequent the existing recycling area.

Mr. Nerger explained that from the BSA liability, there will always be (2) adults present when the scouts are at the site.

Board members were in favor of the request and would contact Mr. Nerger once Tom has contacted Town Counsel and reviewed with Staff members.

3. Mr. and Mrs. Tsokanis / Bunny Lane

Mrs. Tsokanis was present to explain her situation regarding her application for an abatement. In a letter, Mr. and Mrs. Tsokanis provided a chronology of what transpired in their home regarding the quality of water they have received and paid for covering the period of the winter of 2014 to the present.

Steve Hocking stated that the letter provided to Board members was self-explanatory and the abatement should be granted.

MOTION: Stephen Hocking motioned to grant the abatement request.

Seconded: Robert Shaughnessy All in favor.

Action:

1. Enterprise Funds Discussion

Tom Reynolds stated that Dan Bowen has been working with Mr. Abrams to come up with the right formulas, going forward, of methodology to be used for indirect charges. Dan Bowen stated that he is in the process of reviewing the calculations as provided by Mr. Abrams some of which have back-up and some do not. Tom stated the Mr. Abrams and Dan have agreed that many of the numbers are off.

John Cusick indicated that the calculations are inconsistent as compared to previous years; the methodology is off. Also, he suggested that Town Counsel charges be as a "direct" cost. Dan indicated that he has been in discussion with Mr. Abrams regarding this issue. Steve indicated that direct billing for Town Counsel may be the best direction for his services as well as others charging an indirect cost to the DPW; Enterprise Funds.

Bob stated that all we are asking for is the portion of a bill, which is directly related to the cost at the DPW, i.e.; Water, Sewer, Trash, should be directly billed, as a direct expense to the Enterprise Funds;

From, Town Administrator, Town Accountant, Information Technology, Postage to name a few. We are looking for the costs to be fair and equitable, and not to be doubled or tripled dipping.

Bob stated that in the fourteen years he has been on the Board, past Town Accountants, Town Treasurers, and past Town Administrator, John Clifford, had come to the Board meetings to discuss the budgets. The current administration is refusing to do that. They are just giving us a percentage, they say, to pay it, without any explanation.

Steve stated that it seems that the discussions may be moving in a positive direction.

John brought up the issue on the offset charges. Dan had the example of using a Wastewater truck used for plowing; he, as a rate payer, is paying taxes as a resident, is on sewer and paying a rate for that use. As a rate payer, I am funding the purchase of a truck that is now going out plowing the Town roads, and getting beat-up doing so, I want to be reimbursed for that. In his conversation regarding this issue, with the Town Accountant, she stated that is not a reimbursable offset. Dan indicated that in his conversation with DOR, they stated that it is a reimbursable offset but that offset is the decision of the finance team in the town. Why would I (Dan) send the truck I paid for out to plow. If the truck is being used to plow town streets, it should be used as part of the offset. What is the process for getting the Town Accountant to acknowledge this?

Bob stated that our concern is to be fair with the rate payers and fair with the rest of the town.

2. Rip Rap Damage / 532 Ocean Street

Tom stated that there are two areas going down to the beach which need repair. We submitted our cost for repairs to FEMA last week. We will wait to see if we will receive funds from them for these repairs. The nephew of the home owner was present to speak to the issue. There was significant damage to the rear of her garage as well as the porch area. He had the porch removed as the supporting structure was damaged by the storms of 2015. Rebuilding cannot take place due to the existing condition of the seawall. He is asking what the Board and Town can do for support, and to take steps temporarily before the winter to secure the wall. Tom stated that we had an article at Town Meeting but was informed there was no money. The financial state of the Town is dictating what we can and cannot do. Tom stated that the only thing to do now is to apply for grants. The wall has to be built from scratch.

Steve stated he is aware that this is a major impact area; but there is just not enough funding to make it stable.

* Tom stated that a temporary fix was tried at Bay Ave.; after one storm, the five to eight ton armor stones that were place up against the wall were washed away.

Tom said that he would contact him to meet and take another look at the problem to see if there is something they can do.

In response to the question regarding Town Meeting funding, Board members stated that every year they have submitted a funding request for seawall repairs, with little progress. Through the efforts of our State Representative, James Cantwell, resources for seawall repairs have been secured from state and federal resources.

3. Avon Street / Central Street PS Upgrade / CO #4-D&C

Paul Tomkavage was to explain the reason for the change order; Additional concrete repair in the Central Street Pump Station wet well and entrance manway to remedy extensive concrete deterioration du to H2S gas. Include specialized additional construction-phase testing and inspection. Staff recommends approval in principal of the proposed repairs to the Central Street Pump Station wet well subject to the Engineer's confirmation of repair quantity and concrete condition.

Paul indicated that D&C are very good to work with, very professional.

MOTION: Stephen Hocking motioned to approve in principal the proposed repairs to the Central Street Pump Station wet well, as noted on the annotated proposal of Keltic Painting LLC, and subject to the Engineer's confirmation of repair quantity and concrete condition, for an amount not to exceed \$44,700.00 without prior approval, and to authorize the Chairman or designated member to execute the contract documents when they have been prepared. Approval in principal is also given to the services of Corrosion Probe at an anticipated cost of \$5,250.00.

Seconded: John Cusick All in favor.

4. Stuart Morris Hopkins/ Careswell Water Connection

Brian Taylor was present as he represents the homeowner. The proposal is for an 8 inch water main extension from Careswell St. at Prince Circle to South Point Land including new 8 inch from Careswell Street to end of South Point Lane. The homeowner's water supply well has gone band and he is requesting Town water. This area of Marshfield is supplied by the Town of Duxbury. The homeowner's contractor proposed to install approximately 260 lf of 8 inch waterman in Careswell St. and 640 lf in South Point Land with a hydrant at the end of cul-de-sac. A 2 inch private service line is proposed from the 8 inch water main within homeowners property approximately 1500 lf. A meter pit will be installed at the property line. The homeowner is bearing the cost of the entire project. Duxbury has agreed to supply the water. Brian is here to obtain approval of the project from the Board.

MOTION: Stephen Hocking motioned to approve the project as proposed.

Seconded: John Cusick All in favor.

5. Advisory Board Updates no one from advisory

6. Abatements

MOTION: Stephen Hocking motioned to approve abatement packet #946.

Seconded: John Cusick

All in favor.

7. Minutes

MOTION: Stephen Hocking motioned to accept open meeting minutes of July 13, 2015.

Seconded: John Cusick All in favor.

MOTION: Stephen Hocking motioned to accept open meeting minutes of October 6, 2015.

Seconded: John Cusick All in favor.

MOTION: Stephen Hocking motioned to accept open meeting minutes of October 26, 2015.

Seconded: John Cusick All in favor.

8. Tabled Items None

9. Old Business

John Cusick inquired about the forensic audit. Bob stated he would like the issue to be added as an article for the next Town Meeting.

10. New Business None

11. Executive Session None

At this time the open meeting of the Board of Public Works for November 9, 2015 adjourned at 9:05 p.m.

Respectfully Submitted,

Ann Marie Sacchetti,
Board of Public Works Secretary