

Approved 2/11/19

**Board of Public Works
Meeting Minutes**

Date: January 28, 2019
Time: 6:30 p.m.
Place: Marshfield Town Hall
Hearing Room 3

In attendance for all or part of the meeting were the following:

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|---------------------|---------------------------------|
| John Vallier | Chairman |
| John Cusick | Vice Chairman |
| Stephen Hocking | Member |
| Thomas Reynolds | Superintendent |
| Shawn Patterson | Deputy Superintendent |
| Rod Procaccino | Town Engineer – not present |
| Dan Bowen | Business Manager |
| Ann Marie Sacchetti | Board of Public Works Secretary |

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included, minutes, abatements, two action items, items for discussion and Superintendent's Report.
Seconded by Stephen Hocking, all in favor.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for January 7, 2019

MOTION: John Vallier motioned to approve meeting minutes of January 7, 2019.
Seconded: Stephen Hocking All in favor.

II. Items for Action

- i. Septage Hauler Permit Renewal

Tom Reynolds addressed and named the applicant that has completed the Septage Hauler's Permit: Albert E. Wood Jr. of Fred E. Nava & Son, Inc.

MOTION: John Vallier motioned to renew the Septage Hauler Permit 2019 for Albert E. Wood Jr. of Fred E. Nava & Son, Inc.
Seconded: Stephen Hocking All in favor.

- ii. Vote to Approve Transfer/Consolidation of Articles to Pay Down Debt

Tom Reynolds indicated there are (2) articles for the upcoming Town Meeting in April; one is related to the General Fund debt and the other is related to Enterprise debt.

He has met with the Town Treasurer and Dan who have fine-tuned the articles. They are left over funds from old articles which will be used to pay down debt. The Town Treasurer/Collector will be present the articles at the STM in April of 2019.

There will be further discussion at a future meeting.

III. Items for Discussion

i. Forensic Audit

John Cusick had question regarding the audit. He indicated that the indirect costs are too high. He is asking these costs to be reviewed. John Vallier stated that previous Chair person; Bob Shaughnessy had negotiated what we all agreed to regarding the indirect costs, John did not. Dan Bowen indicated that every year we meet and review them. John Vallier asked Dan if he thought the costs were too high and Dan stated that it was difficult for him to say. He believes a large portion of the budget is Wastewater; it is strangling that department. It's not only the indirect costs but it's the debt service in that area as well.

As we have spoken many times; it is a Town asset that a third of the population is funding. He thinks the Selectmen are coming to realize that the Wastewater Treatment Plant can't be operated with fundings through a third of the Town.

Going back to the discussion regarding the audit: John Vallier stated that speaking with Town Counsel, the audit comes under the jurisdiction of the Board of Selectmen.

Stephen Hocking stated that at Town Meeting he proposed to amend the audit article but did not pass. He stated Bob Shaughnessy negotiated a fair compromise. Dan, Tom and Staff have come a long way since then. We do have the forensic audit as a tool belt to use if things go sour again. But at this time he does not think a forensic audit is necessary. We now have a good working relationship.

John Cusick would still like to see an audit to find out exactly what the charges should be through an independent audit.

MOTION: John Cusick motioned to go forward with a forensic audit.

John Vallier: **Nay vote** Stephen Hocking: **Nay Vote**

ii. High School Wastewater Plant

Tom Reynolds addressed the issue. There has been an overabundance of water coming into the Treatment Plant at the High School. We have changed out a water meter at Martinson school and have discovered they were grossly under registering their water usage. We will be reviewing the Furnace Brook School and the High School.

We have a meeting Thursday morning with the Principal, Superintendent, Town Administrator, Wastewater Plant Supervisor and me. We are very close to not meeting permit. We need to address it. It has been falling on deaf ears. There is water coming on at 6:45 a.m. that is 600 gallons a minute. It drops drastically at vacation time and then returns once school is in session. We are going to try to come up with a plan to address the issue. We are pumping the water out with tanker trucks.

iii. Wastewater Enterprise Fund Capital Project Split

Tom stated that back in Sewer 2000, we had a 60-40 split on the Capital Projects. That is not the situation now or has been for some time. He would like to suggest having a joint meeting with the Board of Selectmen and discuss some type of split. Anything would help us. Dan Bowen stated that the Plant was built for the whole Town to be sewerred and neighboring towns as well; that end of the bargain was never kept up.

John Vallier will write a letter to the Board of Selectmen to request the meeting.

iv. Superintendent's Contract Extension

John Cusick asked if Tom would be interested in extending his contract for another year from August and Tom indicated he certainly would. It was agreed that Steve Hocking would work out the contract details for Tom with Town Counsel which had previously had done.

Shawn Patterson stated that on behalf of the group at the Barn and himself, they would all love to see Tom stay another year. Tom stated that he appreciates the support and looks forward to another year.

MOTION: John Cusick motioned to extend Tom Reynolds contract from August 18, 2019 to August 20, 2020.

Seconded: Stephen Hocking

All in favor.

IV. Superintendent's Report/Update

i. Snow & Ice Update

Shawn Patterson addressed this issue. He indicated that there have been five snow and ice instances so far. The cost up to this time is \$123,934.22. About \$35,00.00 has been for salt and sand costs.

ii. Update on Wastewater Plant Projects

Tom's Updates:

Update on the leak at the clarifier; the pipe involved with the leak was about 20 feet down. The issue was addressed and repair was made.

The repair of the floor in the old press building has been repaired and completed.

The foundation is set for the new building to house the vector truck and the camera truck.

We will be moving forward on the odor control; we received the funding for that in the fall. We will be getting it back up and running properly.

Rockwood Road; drainage easements. Tom explained some of the details with VRT and the Town in the PMUD and Industrial Park. He referred to an email from Town Counsel dated 1/ 24/19. Board members had previously reviewed the email. The issue of the easements may be presented at Town Meeting.

Town Meeting Articles from BPW: (3) to accept Chapter 90 monies: Grave buy-back: Repair & grading of Private Ways

Property located on Parsonage Street: there is a 4 ½ acre parcel that is being asked to use as a dog park. They would like to meet with the BPW.

There is a joint meeting tonight with the Advisory Board and the Board of Selectmen at Library Plaza, which he will be attending.

V. Next Regular Meeting

February 11, 2019

VI. Adjournment

At this time the open meeting of the Board of Public Works for January 28, 2019 adjourned at 7:17 p.m.

Respectfully Submitted,

Ann Marie Sacchetti, Board of Public Works Secretary