

**Board of Public Works
Meeting Minutes**

Date: March 11, 2019

Time: 6:30 p.m.

**Place: Marshfield Town Hall
Hearing Room 3**

In attendance for all or part of the meeting were the following:

John Vallier	Chairman
John Cusick	Vice Chairman
Stephen Hocking	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer – not present
Dan Bowen	Business Manager
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Vallier **motioned** to open the meeting and reviewed the evening's agenda which included minutes, one action item, items for discussion and Superintendent's Report.

Seconded by Stephen Hocking, all in favor.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for February 25, 2019

MOTION: John Vallier motioned to approve meeting minutes of February 25, 2019.

Seconded: Stephen Hocking All in favor.

II. Item for Action

- i. New Septage Hauler Permit

Tom Reynolds indicated that we have a new hauler for Eben Howland of Howland Disposal Service, Inc.

MOTION: John Vallier motioned to approve the new Septage Hauler Permit for Howland Disposal Services, Inc. for 2019 and to authorize the Chairman to execute the permit as approved.

Seconded: Stephen Hocking All in favor.

III. Items for Discussion

- i. Maintenance Budget Update

Tom indicated they had met with the Town Administrator and Treasurer Collector to discuss budget issues. The Fire Chief was also present at the meeting. Dan Bowen stated that the majority of our maintenance budget, 61%, is spent on Fire apparatus. Every year we bring it to their attention as we

over spend our budget, and every year we ask for an additional \$60K. During the meeting they agreed to supplement our budget by \$50K. Hopefully this will get us through June. Tom stated that there has been discussion to put a line item in the Fire Department's budget that would help us offset some of our costs. In the past we have had to park vehicles in order to keep the Police and Fire vehicles on the road. This would be one way to help keep all the vehicles on the road. Tom stated as of right now all vehicles are on the road. The weather has been somewhat cooperative which has saved some of the Equipment Maintenance budget.

John Cusick had concern that the line item was not included in the current budget.

Tom stated the relationship between the DPW with the Police and Fire Departments have been exceptional. There is an open line of communication to solve issues together. The current administration has been working with us to make changes; they understand the needs. The previous administration looked to cut DPW funding.

ii. Foster Ave. Revetment Project Funding

Tom stated that he met with the Ocean Bluff Group along with John Cusick and Charlie Swanson. They had a very productive discussion regarding funding sources. Tom indicated that Senator O'Connor's office had reached out to us and he would be willing to work with us in obtaining grants available to address some of the needs in Ocean Bluff.

John Vallier indicated he had conversation with the Senator as well and next year he indicated Marshfield will be in line for funding.

John Cusick asked that if any available funding left from the Foster Ave. project could be earmarked for revetment-engineering for the Ocean Bluff issues. Tom stated that it would have to be in-kind use. We could apply for a grant and use the Foster Ave. balance as match money. This could be for the fall Town Meeting of 2020.

Steve Hocking stated that Ocean Bluff requires a huge sum of money for the repairs but we have to start somewhere.

IV. Superintendent's Report

i. Snow & Ice Update

- Tom stated that as of today we have expended \$569,773.60. We have had 13 weather events to date. He will be forwarding a letter to the BOS to deficit spend. They have already allocated some funds with the Advisory Board.
- We are going through the process of interviewing for an Administrative position in Water/Engineering.
- We have had some discussions with the Pioneer Consulting Group in regards to cost of service rate study for water and sewer. The will be coming before this Board sometime in April or May for a presentation from the results of the study. We are trying to go to a quarterly billing cycle with the possibility of implanting by July 1, 2019. This would give us a better revenue stream.
- We will have an Open House at the DPW garage the Saturday prior to Town Meeting

V. Next Regular Meeting March 25, 2019

VI. Adjournment

At this time the open meeting of the Board of Public Works for March 11, 2019 adjourned at 7:01 p.m.

Respectfully Submitted,
Ann Marie Sacchetti
Board of Public Works Secretary