

**Board of Public Works
Meeting Minutes**

Date: July 22, 2019

Time: 6:30 p.m.

Place: Marshfield Town Hall

Hearing Room 3

In attendance for all or part of the meeting were the following:

John Cusick	Chairman
Dave Carriere	Vice Chairman
Robert Shaughnessy	Member – not present
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer
Dan Bowen	Business Manager
Paul Tomkavage	Project Manager/Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

John Cusick motioned to open the meeting and reviewed the agenda which included minutes, five action items, items for discussion and Superintendents Report, seconded by Dave Carriere.

I. Minutes of Prior Meetings

- i. Approval of Draft Meeting Minutes for July 8, 2019.

MOTION: Dave Carriere motioned to approve meeting minutes of July 8, 2019.

Seconded: John Cusick All in favor.

II. Items for Action

- i. New Drain Layer's License

Tom stated that the applicant has met the requirements as set forth by the Wastewater Treatment Facility and qualifies for licensing by the Board of Public Works.

MOTION: John Cusick motioned to accept of the new Drain Layer's license for J.D. Mathias.

Seconded: Dave Carriere All in favor.

- ii. STM Article By-Law Amendment

Dave Carriere addressed the issue. He is waiting for a final response from Town Counsel regarding the amendment. Tom stated that he would follow up tomorrow via email to him.

- iii. Utility Rates: Solid Waste / Water / Wastewater

Water Rate FY2020

The water rate for FY20 was previously approved. Rod indicated there was a minor typo and made the correction.

MOTION: Dave Carriere motioned to accept the correction as amended.

Seconded: John Cusick All in favor.

Solid Waste Rate FY2020

Paul Tomkavage addressed the discussion regarding the projections. For the past two years the trash rate has remained at \$340. It is recommended to raise the residential rate to \$360 (scenario 2) as an initial step to support the program's costs, and provide flexibility regarding Republic's requested contract amendment.

MOTION: Dave Carriere motioned to approve Scenario #2 of the rates.

Seconded: John Cusick All in favor.

Wastewater Rate FY2020

Rod Procaccino addressed the discussion regarding the projections. For Condominiums, apartments and commercial it is recommended that a base charge be assessed per unit. It is also recommended that an increase be assessed to some fee requirements from the Wastewater Facility.

MOTION: Dave Carriere motioned to accept the rates as described for fiscal year 2020.

Seconded: John Cusick All in favor.

iv. Household Hazardous Waste Contract

Paul Tomkavage presented details of the contract. Scope of work; to provide personnel, material and vehicles to collect and remove, for proper disposal, household hazardous wastes collected at the annual event at the Furnace Brook Middle School, historically on the third Saturday in September. This year it will be held on September 21, 2019. Vendor and Staff recommendation; the DPW had used Clean Harbors since at least 2001. Last year Clean Harbors significantly raised their pricing in the OSD rebid, while other bidders submitted more competitive prices. Last year Staff contacted the other three firms. Based on investigations, Tradebe was selected and was the vendor last for last year's event. Staff recommends continuing with Tradebe for the upcoming event. They were responsive throughout the pre-event last year; meeting with staff before; setting up logistics early and executing smoothly during a packed event. Last year other vendors in general were not responsive throughout the vetting process or were unavailable for the event date.

MOTION: Dave Carriere motioned to award the Household Hazardous Waste Collection Agreement, Contract No. 2020-04, to Tradebe Environmental Services, for an amount not to exceed \$26,271.00 and to authorize the Chairman or designated member to execute the contract documents when they have been prepared.

Seconded: John Cusick All in favor.

v. Contract 2019-04 Amendment/Design Services Couch Cemetery - *Passed Over*

III. Items for Discussion

i. Indirect & Offset Charges

John Cusick indicated that if there is a meeting that reflects our budgets, per our policy, that we be notified in order for someone on the Board to attend. Tom will let John know.

John indicated that he would like to look at are the direct charges. He made a list of items that could be tracked as direct charges. Dan Bowen stated some of the direct charges have been reviewed with the Town. He indicated he will go over the list with the Treasurer and respond back to the Board. He stated that in some instances there is an added cost for separate billing; some instances there is an incentive for paying as a group. He will get back to the Board on his findings. Regarding offsets, John stated that we need an accounting of the beach trash pick-up. Tom will review. Dave brought up the issue of depreciation of equipment; incremental depreciation of equipment attributes as an indirect cost.

ii. Road Acceptance Policy

Tom addressed the issue. We have talked about accepting the roads that were accepted at Town Meeting in 2002. There were 20 streets accepted. They were approved but never went to the Registry of Deeds. The plan is to start with those streets and find the mylars. Dave indicated that some were common driveways. Tom stated that we should start with the roads that were accepted in 2002 first before accepting new roads. Going forward we have to look at the dates projects were done and take them case by case based on dates. They also have to meet specifications.

iii. Republic Recycling Issues

Dave stated that they are in the process of negotiating in good faith.

At this time Dave wanted to openly compliment the Deputy Shawn Patterson in regard to an impending strike from the trash haulers. Shawn did a great job putting together a plan; mobilizing staff and communicating to all those involved.

IV. Superintendents Report / Update

Tom:

Fourth of July created much rubbish

Paving has been completed; Furnace Street, Dyke Road, Acorn Street, Summer Street

Chapter monies release played a role in not have these projects done prior to the fourth of July.

Working on de-water on Dyke Road

Rod and Charlie are working with the State on de-watering of the culvert on Route 139

11 Rexhame Road was completed

Bay Ave. Seawall RFP going out to bid for a consultant

Line painting is done overnight weather permitting-will be done at Brant Rock

New Engineer will be starting

Monday of next week we will have 2 new CTG employees

It's summertime; a busy season

V. Next Regular Meeting

August 5, 2019

VI. Adjournment

At this time John Cusick motioned to adjourn the open meeting of the Board of Public Works for July 22, 2019 at 7:35 p.m. seconded by Dave Carriere All in favor.

Respectfully Submitted, Ann Marie Sacchetti, Board of Public Works Secretary