

**Board of Public Works  
Meeting Minutes**

**Date:** January 27, 2020  
**Time:** 6:30 p.m.  
**Place:** Marshfield Town Hall  
Hearing Room 3

**In attendance for all or part of the meeting were the following:**

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent – not present
Rod Procaccino	Town Engineer – not present
Paul Tomkavage	Project Engineer
Dan Bowen	Business Manager
Mark MacDonald	MacDonald's Funeral Home
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:30 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the evening's agenda which included 1 appointment, approval of minutes, 5 items for action, items for discussion and Superintendent's report. **Seconded** by John Cusick.

**I. Approval of Minutes of Prior Board Meetings**

i. Approval of Draft Meeting Minutes: January 6, 2020

**MOTION:** Dave Carriere motioned to accept the meeting minutes of January 6, 2020.

**Seconded:** John Cusick Robert Shaughnessy **abstained**, he was not present for this meeting.

**II. Items for Action**

i. Award Roadway Management for FY2020

Tom Reynolds reviewed details of the contract giving an over view of roadwork. The scope of work; this is an annual bid for Roadway Management for the fiscal year 2020. Apparent lowest bidder was T.L. Edwards, Inc. The Supervisor and Superintendent recommends awarding the contract to T.L Edwards, Inc.

**MOTION:** Dave Carriere motioned that the Board of Public Works awards Contract SS 2020 PW1, Annual Roadway Management to TL. Edwards, Inc.

**Seconded:** Robert Shaughnessy All in favor.

ii. Release of Water Betterment Lien

**MOTION:** Robert Shaughnessy motioned accept and sign the release of water abatement lien for 103 Pioneer Trail, Marshfield.

**Seconded:** Dave Carriere

All in favor.

iii. Solid Waste Options FY 2021

Paul Tomkavage was present to review trash disposal options he was tasked to do by the Board which were:

1. Complete resident drop-off of Marshfield Transfer Station: Town discontinues curbside collection.
2. Disposal and transportation options which could include a combination of some curbside services and some drop-off.
3. Town issues RFP/B to hire one vendor for collection, recycling and disposal as is now being done. Residents can opt out as is now the case.
4. Hybrid collection and disposal, similar to item 2.
5. Town operation: Town employees with Town Solid Waste equipment collect trash, recyclables etc. Similar to now but with public employees and public equipment.

Paul elaborated on each option and made his preliminary conclusions and recommendations:

Disposal costs will go up, due to capacity restrictions for trash and continuation of the current situation for recycling; No evidence of significant savings by source-separating recycling; Nearly everyone here gets Town service, opt-outs for private haulers typically are around 130 or 1.5% of 9,400 accounts. Transfer sticker sales increased with the strike to about 6000 but much less than nearly everyone.

Bob Shaughnessy stated if it's not broken don't change it. We have 9,400 hundred residents that would have to go to the landfill. We would increase our carbon foot print and we do not want to do that. The problem is no one wants the recycling. John Cusick asked where the recycling goes at which Paul Tomkavage stated he really had no information on that. John stated that the current hauler, Republic, is not providing the service that was in the original contract. Dave asked Tom to follow up on that issue.

Dave stated we will have to carry on the way we are.

Tom indicated this may be a time to review the traffic flow at the transfer station, including circulation patterns; improve the setup with the dumpsters and bins, fine tuning it to make for easier access. Another issue we may want to look at is to purchase a bailer for corrugated cardboard which is the only recycling commodity right now.

**Appointment:**

6:45 Mark MacDonald/Cemetery Rates

Mark MacDonald was present to discuss the recent cemetery rate increases. He had a question regarding the percentage of funds going to perpetual care. Dave indicated that 5% of the fee goes towards perpetual care for the cemeteries.

Mark thinks that the Cemetery Department has been kicked to the curb by the Town and for that reason the rates have had to substantially increase.

Bob Shaughnessy indicated that during his previous tenure on the BPW, they had a cemetery sub-committee. The issue as mentioned, the Town did not support funding for cemetery expansion in the downtown area; no support from the Selectmen. As a result, we have had to evaluate expansion at Couch Cemetery, an issue that had no funding. We cannot use perpetual care to fund cemetery expansion or bond against it. Tom stated that we can use the interest from the perpetual care for cemetery maintenance and to fund one staff member. At this point Mark indicated that the only issue

he now has is with the grave purchase rate. He has exception with the comparison towns used to determine rates. He thinks the increases went too high too fast. Bob stated that we have to do a developmental cost; a budget for capital improvement, maintenance, what we can recoup and what the Town has to contribute. Costs have gone up. Tom stated that we are in the process of planning expansion in three phases. Currently we are working on 200 graves. The next 600 will require more funding. We will be going to Town Meeting for that funding.

Dave stated that in regard to still birth burials, would be in favor of waiving that fee for anyone who is a Town resident.

Bob Shaughnessy stated that another discussion needed is in regard to the rules and regulations. Right now we need seed money to move things forward. Bob commended Tom for that effort.

At this point Mark thanked the Board members for their time in discussing this issue.

Phyllis Byrne of the audience complained about the condition at the cemeteries. Robbie of the Cemetery Division was present and responded to her complaint. He indicated that staffing is the biggest problem. Tom stated that at one point the Cemetery Division was down six employees. Since that time some positions have been filled. Dave stated that the responsibility of care/maintenance of Town grounds required by the Cemetery Division is expansive.

Discussion ended.

iv. Drain Layers License Renewals

Tom read the applicants: Robert Biagini of Biagini Inc., James Rorke of All-Town, Inc., Kevin Powell of Powell Construction Co., Robert Clancy of Clancy Construction Co. Inc., Russell B. Totman of Totman Enterprises, Michael McDougall of McDougall Bros. Enterprises and Tony Iaria of Iaria Bros., Inc. These are all annual renewals. Jay Parker, the Collections Foreman vets each application thoroughly and makes his recommendations.

**MOTION:** Dave Carriere motioned to renew the Drain Layers licenses for 2020 and to authorize the Chairman to execute the license as approved.

**Seconded:** John Seconded

All in favor.

v. Septage Haulers Permit Renewals

Tom indicated this is an annual renewal. The submission is from Clint Stetson, Chief Operator of the Wastewater Plant. The applicants are: James Rorke of All-Town Inc., Albert E. Wood Jr. of Fred E. Nava & Son Inc., Paul F. Spender Jr. of P.F. Spencer Jr. Inc., Warren Bush of Little Dryden Enterprises, Inc., and Erik Anderson of K.R. Anderson Pumping Co.

**MOTION:** Dave Carriere motioned to renew the Septage Hauler Permits for 2020 and to authorize the Chairman to execute the permits as approved.

**Seconded:** Robert Shaughnessy

All in favor.

**III. Items for Discussion**

i. Account Closeouts

Dan Bowen provided the Board with a spread sheet showing DPW General Fund and Enterprise accounts to be closed out. Board members reviewed and had a brief discussion.

ii. ATM Articles

Tom reviewed the articles: **Article #1**, Acceptance of Chapter 90 Funding; **Article #2**, Emergency Repairs of Private Ways, **Article #3**, Graves Buyback; **Article #4**, Taking of Easements-Shore Front Protection, **Article #5**, Taking by Eminent Domain-Seawall Repair, **Article #6**, Acceptance of Roads. There was discussion regarding the acceptance of roads. Dave and Tom explained that the roads being accepted are determined to be in suitable condition for acceptance without having to do a major improvement. Dave asked that by the next meeting to have a look at Old Woodlot Lane. Tom stated that the process involved in accepting a road takes about 18 months from start to finish. At the next meeting Tom will brief the Board on the roads in general and in particular Proprietors' Drive at Old Woodlot Lane.

Dave stated that funding has improved somewhat on the State side. The main issue is trying to get the Town and part of the General Fund to dedicate more funds to roadway work support.

Residents from Old Wood lot Lane were present who would like their road accepted. Dave advised residents to attend Capital Budget and Advisory Board meetings to support funding for roads.

iii. Use of Town Forces for New Building Construction

Tom provided Board members with a spread sheet showing employee hours for the new building. All costs are being paid for by the building fund. No funding is coming out of the Enterprise Accounts.

**IV. Superintendent's Report/Update**

Tom's update; no snow events occurred; clearing work continuing at garage; doors for the fabric building at Wastewater are being ordered; bid for covers for the clarifiers at Wastewater are in the process of being prepared.

Dredging update as related to flooding at Plymouth Ave. & Ocean St. intersection also at Mayflower Lane; contact made with Plymouth County Mosquito Control to discuss the possibility of dredging at two locations on Plymouth Ave, behind the storage bins.

**V. Next Regular Meeting**

February 10, 2020

**VI. Adjournment**

At this time Dave Carriere **motioned** to adjourn the open meeting of the Board of Public Works for January 27, 2020 at 8:15 p.m. **Seconded** by John Cusick.

Respectfully Submitted,

Ann Marie Sacchetti  
Board of Public Works Secretary