

Approved 6/3/20

**Board of Public Works  
Meeting Minutes**

**Date: March 23, 2020**

**Time: 6:00 p.m.**

**Place: Ventress Memorial Library  
Conference Room**

**In attendance for all or part of the meeting were the following:**

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Rod Procaccino	Town Engineer
Robert Galvin	Town Counsel
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:00 p.m.

Dave Carriere **motioned** to open the meeting and reviewed the evening's agenda which included 5 items for action, items for discussion, Superintendent's report and executive session.

**Seconded** by John Cusick

All in favor

**I. Items for Action**

**i. Discussion & Vote on Pudding Hill Sprint Lease Agreement**

Tom Reynolds addressed the subject. He indicated that this contract is the renewal of a contract we had with Sprint on the Pudding Hill water tank. Town Counsel and representative of Sprint have approved of the contract. The Tennant will pay \$2,870.86 in equal monthly installments.

**MOTION:** Dave Carriere motioned to accept the Sprint Pudding Hill lease agreement as prepared and approved by Town Counsel and Counsel for Sprint LLC.

**Seconded:** John Cusick

All in favor.

**ii. Discussion & Vote on Contract Award 2020-14 / Foster Ave. Revetment**

Rod Procaccino was present to provide details of the project. Scope of work: the project includes, but is not limited to, removal of the existing revetment stones, procurement of new toe, cap and armor stones, and construction of new revetment with filter fabric and bedding stone and all other appurtenant work required to meet the specifications of the contract documents. Staff recommends that based upon the review from the consultant GZA, T. Ford Company, Inc., of Georgetown, MA is the apparent low bidder for the Base Bid plus Alternate 1. Based upon review of T Ford's and Mass Pavement's bid submittal, the responses received from contacted references, and our past experiences, GZA can find no objection to the Town of Marshfield awarding the Foster Avenue Revetment Improvement Project to either T Ford Company, Inc. of Georgetown, MA or Mass Pavement Reclamation, Inc. of Hanover, MA.

**MOTION:** Dave Carriere motioned that the lowest qualified bidder of Base Bid plus alternate 1, T. Ford Company, Inc. of Georgetown, MA be awarded Contract No. 2020-14 in the sum amount of \$744,160; based on the specifications and actual quantities used, and authorize the Chairman of the Board of Public Works, or designee, to execute the contract.

**Seconded:** Robert Shaughnessy All in favor.

iii. Discussion & Vote on Contract 2020-15 / Bay Ave. Seawall Repair

Rod Procaccino was present to provide details of the project. Scope of work: the project includes, but is not limited to, repairing approximately 105 LF of concrete seawall between houses #70 and #76 Bay Ave., including pouring new footing and seawall, the addition of permanent steel sheeting for support and scour protection in front of the wall, and resetting protective toe revetment, removing and restoring concrete patios from backshore, and removing the temporary steel plates and additional revetment used to support the failed seawall. Staff recommends based upon the review from the Towns consultant, Tighe and Bond, the bid from Northern Construction Services was the lowest qualified bid.

**MOTION:** Dave Carriere motioned that the lowest qualified bidder, Northern Construction Services LLC, of Weymouth, MA be awarded Contract No. 2020-15 Bay Avenue Seawall Repair Project in the amount of \$738,920; based on the specifications and actual quantities used, and authorize the Chairman of the Board of Public Works, or designee, to execute the contract when the documents are prepared.

**Seconded:** John Cusick All in favor.

iv. Discussion & Vote on Design Services for Couch Cemetery Amendment 2019-04

Rod Procaccino was present to provide details of the projects amendment. Additional design services required to respond to both ZBA and Conservation Hearings including hiring wetland consultant to conduct site visit to delineate additional wetlands and incorporate wetland line on plan, modifying plan to reflect planting schedule in the buffer zone as specified by wetland consultant after comments from Conservation Hearing, additional time for attending continued hearings, additional time to respond to peer review for storm water issues, time for preparing and filing storm water SWPPP and filing NOI for NPDES Permit.

**MOTION:** Dave Carriere motioned to authorize amendment no. 3 to Contract 2019-14 Design Services Couch Cemetery Expansion with Merrill Associates of Hanover, MA in the amount of \$13,000, and authorize the Chairman of the Board of Public Works, or designee, to execute the contract amendment when the documents are prepared.

**Seconded:** John Cusick All in favor.

v. Discussion & Vote on Waste Hauler Contract

Dave Carriere suggested to defer discussion on the issue to such time when the public can attend prior to July 1, 2020.

Board members, John Cusick and Robert Shaughnessy were in agreement of this decision.

2. Superintendent's Report/Update

**Site Update on new DPW building funding-** only monies being paid is for staff overtime. Work is on hold at this time due to permitting and an appeal that has been submitted regarding the Conservation

Commission's decision related to the building project. To confirm, the bond money for the entire project that the employees are being from when doing the prep work for the new building; he has a spread sheet.

**Governor's emergency orders:** we have skeleton crews working; curbside rubbish pick-up will continue.

**Effective tomorrow at 4:00 p.m.,** the Transfer Station will closed to the public but will be staffed with a skeleton crew in order to allow the Republic trucks to enter for dumping; that will be the extent of access to the Transfer Station.

**Town Hall will be closed** as of noon time tomorrow and will not be staffed until April 7, 2020.

**Wastewater, Water, DPW, Cemetery Trees & Greens, Equipment Maintenance** are on a skeleton crew that will work one week on and then the second crew will work the second week in order to have adequate coverage for these essential services. All Staff members are aware that if there is an emergency all will come in if needed; plans have been set across the board.

Burials are still taking place although there are no church services and are restricted to the funeral home services.

**Also, the scheduled April 6<sup>th</sup> meeting** will not be held.

Dave indicated the next meeting will be held when deemed appropriate.

3. **Executive Session** (suspended until the next meeting)

4. **Adjournment**

At this time Dave Carriere **motioned** to adjourn the open meeting of the Board of Public Works for March 23, 2020 at 6:35 p.m. **seconded** by John Cuslick, all in favor.

Respectfully Submitted,

Ann Marie Sacchetti  
Board of Public Works Secretary