

Approved 6/15/20

**Board of Public Works  
Meeting Minutes**

**Date:** May 19, 2020  
**Time:** 6:30 p.m.  
**Place:** Town Hall  
Hearing Room 3

**In attendance for all or part of the meeting were the following:**

Dave Carriere	Chairman
John Cusick	Vice Chairman
Robert Shaughnessy	Member
Thomas Reynolds	Superintendent
Shawn Patterson	Deputy Superintendent
Paul Tomkavage	Project Manager/Engineer
Ann Marie Sacchetti	Board of Public Works Secretary

The meeting convened at 6:32 p.m.

**Roll call vote to open meeting by Tom Reynolds:** Dave Carriere aye John Cusick aye  
Robert Shaughnessy aye

Dave Carriere motioned to open the meeting and reviewed the agenda which included action items, items for discussion and Superintendent's report; motion to accept the agenda.

**Roll call vote to accept the agenda by Tom Reynolds:** Dave Carriere aye John Cusick aye  
Robert Shaughnessy aye

**Unanimous**

**I. Action Items:**

- i. Approval of Meeting Minutes for: February 24, and March 4, 2020

**MOTION:** Dave Carriere motioned to accept minutes for February 24, 2020 as written.

**Seconded:** Robert Shaughnessy

**Roll Call vote by Tom Reynolds:** Dave Carriere aye Robert Shaughnessy aye

**Unanimous**

*\*John Cusick was not in attendance for the meeting therefore he abstained from vote.*

**MOTION:** Dave Carriere motioned to accept minutes for March 4, 2020 as written.

**Seconded:** John Cusick

**Roll call vote by Tom Reynolds:** Dave Carriere aye John Cusick aye Robert Shaughnessy aye

**Unanimous**

- ii. BPW Policy Re: Invitation from BOS to BPW member to Attend BOS Executive Sessions

Dave indicated that he was invited to attend the Executive Session of the BOS meeting in regard to the purchase of 965 Plain Street. Going forward he would hope that when there is joint interest between the BOS and BPW that such attendance would be acceptable with the Board, not just for his tenure but for future Boards.

Tom Reynolds indicated that a few years back, the Board voted on a policy that stated the Chairman of the Board of Public Works or his designee would be the representative at any meeting representing the Board of Public Works.

Board members agree with the original policy as set forth in the past.

**MOTION:** Dave Carriere motioned to Re-affirm the previous policy.

**Seconded:** John Cusick

**Roll call vote by Tom Reynolds:** Dave Carriere aye John Cusick aye Reobert Shaughnessy aye

**Unanimous**

## **II. Discussion:**

### **i. Future Sidewalk Program**

Dave proposed an adopt-a-sidewalk program somewhat modeling after our adopt-an-island program. There are a number of sidewalks that have fallen in disrepair and maintaining them is not the main priority we have before us. He would like Board members review his "draft plan" and have a discussion regarding it at a future meeting.

Dave asked Bob Shaughnessy to document his comment regarding how such a plan would work with neighborhood associations and to have it prepared for the next Board meeting.

### **ii. Update on Due Diligence for 965 Plain Street Property**

Tom Reynolds addressed the issue. Our Engineering firm, Weston & Sampson walked through 965 Plain Street. Also, the architect, the HVAC engineer, the electrical engineer and the plumbing engineer conducted their inspections throughout the building. The environmental and structural engineers will be conducting their inspections of the metal and the steel girders. Tom provided photos of a walkthrough of the facility.

Dave pointed out that the positives far outweigh the negatives in having this facility and we should recognize there will be a significant savings with this purchase.

### **iii. Options for 965 Plain Street & Parsonage Street**

Topic was discussed in item ii,

### **iv. Chapter 90 Fund Status for FY20 & FY21**

Tom addressed the subject. He indicated that for FY20 there is about \$122K left in Chapter 90 monies available for our use. Currently for FY21 Chapter 90 bill is in front of the bonding committee and they have not made a decision as of yet. We are at the mercy of the state and their revenues. We are in limbo with waiting for a decision to be made at the State level through the legislature.

### **v. Bay Avenue Seawall Update**

Tom addressed the update. He spoke to Rod who stated that the footing will be poured tomorrow morning and will start forming the wall section and hope to complete that process by the end of next week. They are on schedule at this point. They have had tide issues and the storm that went out to sea did not cause as much havoc which enabled them to continue working. They are on schedule and plan to be done by the end of next week.

### **vi. Ocean Bluff Revetment Update**

Tom addressed the update. We have been there for a couple of day to provide some maintenance. We had two virtual proposals/meetings recently with two of the consultants. There is a difference in price between the two. We will make the best decision on facts and move forward in order to get the project under way in order to help the residents in that area.

vii. Hardship Waivers

John Cusick wanted to reiterate that the understanding regarding water, sewer and trash hardship waivers fall under the jurisdiction of the Board of Public Works. Acceptance or denials is a decision is under the purview of the Board of Public Works. How the Treasure/Collector wants to make collections is under his jurisdiction.

Dave indicated that the Guidelines for Poverty is built into our policy as dealing with abatements. Dan and Patrick will work together on these issues. Our authority is not to undermine but to supplement.

viii. Labor Costs Update Re: parsonage Street to Clay Pit Road

Tom addressed the update. John had asked Tom about the cost of moving gravel from Parsonage Street which is a \$1120.00 per day price for a trailer to haul any material from there. We will not take the whole pile. Some may be needed for the Police Station. It is structural fill that has been tested by our engineers which can be used for under a building, filling trenches, water main work and there is a need for it on Dyke Road. We are lucky to have gravel that we can use and take advantage of it.

At this time Dave reviewed the time line regarding 965 Plain Street from the end of the Republic Strike on 11/21/19 through May 14, 2020 when the Town's consulting engineers and owners project manager inspected the building. Capital Budget Committee voted to support the purchase of the building; STM article re-purposing Fall 2019 STM vote.

Viii. Zoom Remote Meetings

Tom addressed the issue. He stated that Zoom is not a free product. The Town has the license. We all use the same Zoom but the ID number is changed for each individual meeting. He indicated that once Town Hall opens there will be restrictions and Zoom will still be needed to accommodate full public access.

### **III. Superintendent's Report/Update**

**Tom's updates:**

Street sweeping is underway, cleaning up after the winter

Patch crew has been out every day

Cemeteries; in the process of getting ready for Memorial Day

Tower Ave. playground upgrades will be re-commencing within a week or so

Grace Ryders upgrades will be re-establishing the work beginning in about 2 weeks

Bay Ave. as previously mentioned; repairs are underway

Couch Cemetery project is on-going

Ocean Bluff revetment project is on-going

The sidewalk construction at Harbor Walk is underway

Opening beaches on Friday and we will be working closely with the Police Department

Friday the 22<sup>nd</sup> the Beach Street Bridge will be open to the public. The parking lot at Burke's beach will be minus a half of parking space due to the ADA compliance cross walk. The state was adamant about that condition.

Crews are in and waiting to see when we can open up. We meet with the task force 3 times a week.

It's a great effort by all and is a great team. Working with the EOC has prepared us for a situation like this where we have not missed a beat. Everyone is working together and he is proud to be a part of it. It has worked out very well.

Dave Carriere **motioned** to adjourn. **Seconded:** Robert Shaughnessy

**Roll call vote by Tom Reynolds:** Dave Carriere aye John Cusick aye Robeert Shaughnessy aye  
**Unanimous**

The open meeting of the Board of Public Works for May 19, 2020 adjourned at 7:40 p.m.

Respectfully Submitted,

Ann Marie Sacchetti  
Board of Public Works Secretary