

Approved 9.14.2016

## Marshfield Community Preservation Committee

### Open Meeting Minutes

August 10, 2016

CPC Members in Attendance: Tim Russo, Bert O'Donnell, Kevin Cantwell, Michele Campion, Mike Bilas. Kerry Richardson. Others in Attendance: Karen O'Donnell, Don MacAleer.

#### Open Meeting

MOTION: Kevin Cantwell made a motion to open the meeting at 7:03 p.m. Second by Tim Russo.

#### Minutes

MOTION: Tim Russo made a motion to accept the Open Meeting Minutes of July 13, 2016. Michelle Campion second. Abstain: Kerry Richardson. Minutes approved.

#### Trails Committee Study

- Mike Bilas, Chair of the Trails Committee, reviewed the study process with BL Companies that started on July 25, 2015. He said Jon Nash is putting up links on the town site to the various trails.
- Mike Bilas said trail signage is the big issue right away, and members are developing some cost proposals and types of signage recommendations.
- Mike Bilas said the Trails Committee will come to CPC in September with a proposal for funding of signage and kiosks.
- Mike Bilas said they want to take the project one trail at a time in order to do it right so residents can be proud of the work.
- Mike Bilas said the committee is also still looking at developing a multi-use trail, possibly from Summer to South River streets.
- Mike Bilas asked BL Companies if the study can be used as a document for seeking federal grants and they do not think so.
- Tim Russo asked if they will pick one trail, clear it and install signage before moving to the next.
- Mike Bilas said they want to install a kiosk, markings on trees and do one trail at a time, he said there is actually some opposition in town to clearing all trails.
- Michele Campion said the town should consider a special design or branding signage for the town.
- Kerry Richardson asked if a consultant should be hired to identify other towns that have received grants and try and do the same.
- Karen O'Donnell said to be aware that federal grants can take a really long time to process through.
- Kerry Richardson said maybe CPC should use administrative funds for grant writing.

#### Member Vacancies

- Kevin Cantwell said he spoke with the Recreation Committee and the Planning Board and they are all looking for members, the problem is everyone is on one or two boards.
- Kevin Cantwell also asked Recreation Committee to change its meeting times from Wednesday so there is not conflict with CPC.
- Kevin Cantwell said Bert O'Donnell has expressed interest in serving as the CPC rep to the Open Space Committee.

MOTION: Kerry Richardson made a motion to recommend to the Board of Selectmen that Bert O'Donnell serve as the Community Preservation Committee representative to the Open Space Committee. Kevin Cantwell seconded the motion. All approved. Motion passed.

#### Open Space Plan Update

- Karen O'Donnell said that her committee is of the opinion that updating the open space plan is too big a project for volunteers.
- Karen O'Donnell consulted with Bob Galvin who informed her CPC could pay for it if agreed.
- Karen O'Donnell said it is crucial for the town to update the plan if it wants to apply for any grants.
- Kevin Cantwell said if the town is required to file this or not be eligible for any grants the town should fund it out of the general budget.
- Karen O'Donnell said part of the mission of the open space committee is to help coordinate the process.
- Kerry Richardson said a consultant should be fully responsible for the project.
- Bert O'Donnell said CPC talked about funding the update all last year and did vote to help fund it but the fiscal year ended before it happened.
- Kevin Cantwell said he will discuss the funding with Rocco and if he says the general budget cannot pay for the update, CPC will look at funding it.
- Tim Russo says Open Space needs to submit a formal application to the CPC for the project if it comes out of the 10% Open Space set aside instead of admin.
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#### Old Business

- Kerry Richardson said the Housing Partnership and Jack Mather said they have 8/10 applications and five are closing on homes but they need additional funds.

#### New Business

- Kevin Cantwell said the Charter Review Committee is planning to talk to the chairs of each committee on August 25 at 8:15 p.m. to get feedback on how town government should change.

MOTION: Michele Campion made a motion to adjourn the meeting at 7:54 p.m. Kerry Richardson second. The Open Meeting adjourned at 7:54 p.m.

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Respectfully submitted,

Carolyn Shanley, CPC Administrator