

**Town of Marshfield Community Preservation Committee**  
**Open Meeting Minutes --- APPROVED---**  
**Hearing Room # 2 at Town Hall**  
**November 8th, 2017, 7pm**

**CPC Members in Attendance:** Chairman Kevin Cantwell, Bert O'Donnell, Michele Campion, Mike Bilas and Billy Last, Jr. and Tim Russo. **Members absent:** Tony Pina and Kerry Richardson.

**Guests in attendance:** Karen O'Donnell, Susan Caron, Tom Whalen, Linda Cincotti, Mimi Walker (WATD), Cindy Castro, Sheila Gagnon, Carol Hamilton, Brian Murphy.

**Open Meeting**

**MOTION:** Kevin Cantwell made a motion to call the meeting to order at 7:06 pm. Second by Tim Russo.

**Discussion of FY 2019 CPC Funding Applications**

**South River Park ADA Upgrades**

- Susan Caron, of the Friends of South River Park (FOSRP), presented a proposal for \$8,866 to improve the ADA accessibility at the South River Park. FOSRP removed the ADA railing component from the submitted application. The FOSRP is requesting support for walking path restoration and wildflower meadow replacement. The typical lifespan of such stone dust pathway resurfacings is about 5-6 years. The FOSRP explored other more durable materials, such as pavement, but that can't in accordance with the Wetlands Protection Act.
- Kevin Cantwell asked if the Marshfield Veterans support this project. It looks like all the labor is volunteer/free and the proposal is only for the materials.
- Susan Caron said that the Veterans want improvements to the over- grown meadow. The FOSRP have applied for a \$ 3,100 grant will find out soon. If approved, FOSRP will reduce the amount requested from CPC.
- Billy Last Jr. asked about future plans for the Park.
- Susan Caron responded that there is a lot of interest in these upgrades. Karen O'Donnell and Greg Guimond have been supportive for a long term plan including the South River front trail.
- Kevin Cantwell said he will follow up with Town Counsel Bob Galvin about whether or not the proposal falls under rehabilitation or maintenance.

**Chapel Cemetery**

- Tom Whalen presented a request for \$143,000 for restoration of Chapel Cemetery headstones and monuments. The proposed budget includes an estimated price for five tombs. The actual cost and determination of which tombs require work will depend on the actual condition of the tombs and damage from tree roots, etc. About 65% of the headstones require restorative work.
- Tim Russo asked how long the project will take to complete.
- Kevin Cantwell asked the number of bidders for this project and how many more cemetery projects does he see, looking forward.
- Tom Whalen responded that there are 5-6 bidders for this project. The cemetery across from 139, from Chapel Cemetery, may require around \$400,000 plus project funding for the fence and headstones.
- Billy Last Jr. asked if Tom Whalen can keep the CPC informed about all the anticipated future projects and to break it up in phases.
- Bert O'Donnell asked if there are any grants for this kind of work.
- Tom Whalen responded that the Marshfield Hills Cemetery did receive a small Civil War grant.

**Pratt Family Barn Relocation**

- Cindy Castro explained that the Marshfield Agricultural and Horticultural Society (MAHS) have an opportunity to move the Pratt family barn from the Pratt property to the nearby fairgrounds. The request for \$55,000 from CPC to move the barn which will be used for displaying agricultural items. She explained that the MAHS would like to have the barn but it isn't their highest priority.

- Bert O'Donnell asked if the Marshfield Fair can contribute some money to this. The MAHS will seek some funding for other displays. The MAHS sees this as a good opportunity, good location, and would like to display the tools used for saltmarsh haying.
- Billy Last Jr. is a member of the MAHS and will recuse himself from a vote on this project.
- Michele Campion asked if it's possible for the Town to loan the barn to the fairgrounds. She said that the Marshfield Historical Society has one year to decide or demolish it.
- Karen O'Donnell said that if it is moved and the moving costs are covered by CPC historic preservation funding then the MAHS must maintain the historic designation. Can CPC funds be used to move the barn given any/all historic deeds or designations? Can Marcy Strazer Concannon check with the Community Preservation Coalition regarding this question?

### **Beach Access for All Residents**

- Marshfield Beach Administrator Cindy Castro is requesting \$27,360 funding to purchase six MOBI mats for use at Rexhame and Green Harbor beaches. The mats can be rolled out each Spring on the entry paths to Rexhame and Green Harbor Beaches to help those with limited abilities to better access the Town beaches. The mats also serve to protect the fragile dunes and vegetation. The mats would be rolled up and stored again in the fall. They are also multi-use and can be used for heavy equipment at other work sites, thus protecting the ground underneath (i.e. on playing fields). The last 50 feet of Green Harbor's boardwalk, near the beach, would be replaced with the MOBI mats. The current boardwalk is in poor condition and requires a lot of maintenance.
- Karen O'Donnell commented that improving access to Town beaches is one of the stated goals of the Open Space plan.

### **Marshfield Recreation Trails Project-Phase I**

- Linda Cincotti, Recreational Trails Committee Chairwoman, explained the recent proposal of \$71,640 for Phase 1 proper signage along the Bridle Path and Rail Trail, Jose Carreiro Trail, Corn Hill Trail, John Little Trail and the Pratt Property. The goal is to improve safety, access and use of these trails.
- Mike Bilas asked if the Marshfield High School (MHS) is building the kiosks.
- Kevin Cantwell responded that the MHS students are building the kiosks but unsure if they are installing them as well. Can the South Shore Votech students do this?
- Tim Russo asked if there will be improvements to the Carolina Hill trail.
- Linda Cincotti said that the Bridle Path is the top priority.
- Michele Campion said that the B & L Company, who authored the Trails study, said that the metal markers on the trees attract beetles and recommended against their use.
- Linda Cincotti said that Bill Grafton, Town Conservation Agent, recommended the metal signs.
- Tom Whalen said that the Plymouth State Jail also performs graphics and printing.
- Bill Grafton said that the designs can be made with the Town CAD system. It costs \$383/kiosk design for the graphics. He has never heard that the metal signs attract beetles. He has been installing the metal markers on trees in Norwell trails and other towns and in his seven years of experience and over 500 trees he has never seen this problem with beetles.

### **Seaweed Grooming**

- Marshfield Conservation Agent Bill Grafton said that the Town has established policies for proper seaweed grooming methods. The National Park Service also does seaweed grooming. The Conservation Service would like to groom with it. In the grooming process, some of the seaweed will be left behind.
- Kevin Cantwell said he is talking with Town Counsel about this proposal from DPW and whether or not this will be considered maintenance or capital improvement.

### **Open Space Land Acquisitions**

- Karen O'Donnell said she is requesting \$800,000 from CPC as she is considering three properties for possible acquisition but she doesn't have any specific proposal right now. She asked CPC to just leave the Set Asides for Open Space. One property would be multi-use and could support many CPC goals and objectives of the Open Space Plan.

- Billy Last Jr. asked if Karen is saving Open Space funds for a larger parcel purchase.
- Karen O'Donnell said it's difficult to plan or predict future available lands for purchase.
- Bert O'Donnell stated if a large acquisition came up for sale, for an example something as large as a golf course, the Town could borrow funds if necessary.
- Billy Last Jr. said that a lot of farms might be coming up for sale and the Town has the first right of refusal.
- Karen O'Donnell said that she spoke with Mike Maresco, the new Town Administrator, to formalize the open space acquisition process. The three properties under consideration are not for drinking water protection but rather open space parcels. The three properties total \$800,000.
- Billy Last Jr. asked Karen O'Donnell if he can see a copy of the Pratt Conservation Restriction.
- Karen O'Donnell responded she doesn't have an electronic version and it's not a public document yet. She suggested that Billy Last Jr. contact Town Counsel Bob Galvin about it.

#### **Senior Center- Recreation Facilities**

- Carol Hamilton described the Phase III Senior Center request for \$840,000. The project involves site preparation, terrace work, parking, and recreation equipment, shade structure an outdoor yoga area and storage shed for baseball. The proposal has trimmed back some of the amenities such as picnic tables and horseshoes. It's possible to fundraise for picnic tables. The COA is working with Weston & Sampson to look for grants.
- Kevin Cantwell asked if the Phase II has gone out to bid.
- Carol Hamilton responded that it has and the COA will vote on it November 13<sup>th</sup>. There is \$144,000 remaining for Phase II work. The commitment with Weston and Sampson will be complete following the Phase II work completion.
- Kevin Cantwell said that he met with Sheila Gagnon, Carol Hamilton and Billy Last Jr. He suggested the contact Bud Duksta about the bocce courts at Peter Igo.
- Billy Last Jr. said that he cut trees and removed stumps as part of the Phase II work. This should save the Senior Center at least \$4,000.
- Billy Last Jr. said that Greg Guimond said they will need to touch base with him regarding a small piece of the property that is in the Wildlife Protection Resources District.
- Kevin Cantwell said that DPW has been really helpful.
- Brian Murphy said that Tom Reynolds and the Town engineers overseeing the project have been really helpful.
- Billy Last Jr. suggested a proposal at Special Town Meeting for the money for the design work.

#### **Housing Coordinator Salary**

- Kevin Cantwell said there is \$133,000 currently in the budget for the Housing Coordinator's salary. He spoke with Jack Mather who decided to drop his request for \$75,000 from consideration for this year's funding given the remaining balance.
- Billy Last Jr. said that Jack is working with Greg Guimond on a proposal for the Hancock Building.

#### **Review CPC Financials and prior month's paid invoices**

- Kevin Cantwell said that CPC should not approve Contingency line items in project budgets.
- Kevin Cantwell asked Marcy Strazer Concannon to follow up on all outstanding projects and tabulate the remaining balances to prepare an Article for Town Meeting to move those balances back to the general fund.
- Karen O'Donnell said that she will follow up on the Pratt Property to ensure the direct money from Maryland Street property to use for signage. The Dandel Contractors are done on the Pratt property.

#### **Prior Open Meeting Minutes Approval**

- Comments from the August and October open meeting minutes are still being submitted and the minutes will be finalized and approved at next month's meeting.

**Next Meeting:** The next CPC Open Meeting is scheduled for December 13<sup>th</sup> at 7pm.

**MOTION:** Chairman Kevin Cantwell made a motion to adjourn the open meeting at 9:09 pm. Motion second by Mike Bilas. Open meeting adjourned.

Respectfully submitted,

Marcy Strazer Concannon  
CPC Administrator