

**Town of Marshfield
Community Preservation Committee
Open Meeting Minutes --- APPROVED---
September 12, 2018th, 7:00 pm**

CPC Members in Attendance: Chairman Kevin Cantwell, Denis Kelleher, Michele Campion, Bert O'Donnell, Kerry Richardson and Mike Bilas. **Members absent:** Tim Russo

Guests in Attendance: Doreen Taylor, Don McAleer and Rick Taylor.

Open Meeting

CPC Applications and/or Updates

- Kevin Cantwell said CPC has only received two applications to date.
- The Friends of Marshfield Dog Park have decided to wait until they have a designated location for the park and will likely return to request CPC funding next spring.
- Don McAleer asked if the Special Town Meeting Article has been pulled.
- Kevin Cantwell said that the CPC just received some preliminary details of the First Congregational Church's proposed repair needs today.
- Kerry Richardson asked if the proposed renovations will meet historic designation standards.
- Doreen Taylor replied that the renovation will replicate the original steeple in fiberglass, not the same wood material, which will be more durable and long-lasting. She explained that other neighboring towns that have done similar repairs have used the hardy board and fiberglass
- Rick Taylor reiterated that they would like to replicate the original but given that overall Church membership is dropping it would be too expensive to maintain over the long term.
- Michele Campion said that if they are receiving historical funding they must use historical materials. There are specific rules and regulations regarding historic preservation projects.
- Doreen Taylor said they are planning to hire a contractor with extensive experience and familiarity with restoring historic churches (funded with CPC funding).
- Bert O'Donnell referred to the restoration of the Winslow School House and the Ventress Building. He asked if the First Congregational Church has gathered more than one estimate.
- Doreen Taylor replied they only currently have one estimate.
- Michele Campion asked if they have other examples of the contractor's work and please include that in the application.

Minutes

- MOTION: Kevin Cantwell made a motion to approve the July 11th, 2018 CPC open meeting minutes. Kerry Richardson second. All in favor. Motion passed

Financials

- Marcy Strazer Concannon explained the Town Accountant, Christine McCarthy is still setting up the FY 2019 CPC accounts. Christine McCarthy has submitted the CP1 and CP2 financial filings for CPC to the Department of Revenue (DOR) and Marcy Strazer Concannon is completing the CP3 by September 15th. All three reports are required prior to the Department of Revenue issuing the CPA state matching grant.
- Kevin Cantwell asked Marcy Strazer Concannon to invite Town Accountant, Christine McCarthy to attend the October CPC meeting to discuss CPA accounts with the CPC members.

Other Business

- **Kerry Richardson reported the Modera multi-family development project has not yet begun construction.**
- Kevin Cantwell said that all CPC applications for consideration at April 2019 Annual Town Meeting and FY 2020 funding are due by September 30th.

MOTION: Kevin Cantwell made a motion to adjourn the meeting at 7:27 pm. Michele Campion second the motion. All in favor. Motion passed. Open meeting adjourned.

Next Meeting: The next CPC Open Meeting is scheduled October 10th at 7pm.

Respectfully submitted,

Marcy Strazer Concannon
CPC Administrator