

**Town of Marshfield  
Community Preservation Committee  
Open Meeting Minutes --- June 10, 2020  
ZOOM Video Remote Meeting**

**Members Present:** Kevin Cantwell - Chair, Tim Russo - Vice Chair, Bert O'Donnell, Michele Campion, Kerry Richardson, Mike Bilas, Denis Kelleher

**Guest:** Don McAleer joined the meeting at 7:03 pm.

**Call to Order:** Kevin Cantwell made a motion to open the meeting at 7:01 pm. Kerry Richardson seconded. Approved 7-0-0 by roll call vote: Kerry Richardson - yes, Mike Bilas - yes, Bert O'Donnell - yes, Tim Russo - yes, Michele Campion - yes, Denis Kelleher - yes, Kevin Cantwell - yes.

**Minutes Review:** Mike Bilas made a motion to accept March 11, 2020 meeting minutes. Kerry Richardson seconded. Approved 5-0-2 by roll call vote: Kevin Cantwell - yes, Bert O'Donnell - yes, Michele Campion - yes, Kerry Richardson - yes, Mike Bilas - yes. Tim Russo - abstain, Denis Kelleher - abstain.

**Potential Application:** Magical Moon Foundation has reached out for a possible funding request. Kevin Cantwell, Michele Campion and Bert O'Donnell toured the property at 575 Summer Street. The nonprofit was advised to submit a proposal ahead of the September 30th deadline to be reviewed by Town counsel as adhering to CPA guidelines.

**Annual Open House:** Open House will be planned for September with possible locations discussed at either an outside location or possibly GAR Hall, as COVID-19 restrictions allow.

**Town Meeting:** ATM is scheduled for June 22, 2020. Don McAleer informed the Board that Town Moderator, Don Gibson is looking to vote on all warrants in one night. Applicants will be allowed a brief two minute video presentation, if needed.

**Financials:** Kevin Cantwell has spoken with Town Accountant, Christine McCarthy, formally requesting that all Town Departments submit invoices through CPC Administrative Assistant going forward.

**Next Meeting Date:** Tentatively scheduled for July 8, 2020 at 7:00 pm.

**Adjournment:** Denis Kelleher made a motion to end the meeting at 7:19 pm. Kerry Richardson seconded. Approved 7-0-0 by roll call vote: Kerry Richardson - yes, Mike Bilas - yes, Tim Russo - yes, Bert O'Donnell - yes, Denis Kelleher - yes, Michele Campion - yes, Kevin Cantwell - yes.

Respectfully submitted,

Tracy Pomella  
CPC Administrative Assistant

Minutes Approved July 8, 2020