

**Town of Marshfield
Community Preservation Committee
Open Meeting Minutes --- March 9, 2022
ZOOM Meeting**

Members Present: Kevin Cantwell - Chair, Bert O'Donnell, Meghan Enwright, Mike Bilas, Denis Kelleher, Michele Campion. Tim Russo. Kerry Richardson - Absent

Guests: Greg Guimond, Philip Hammond

Call to Order: MOTION: M Bilas made a motion to open the meeting at 7:02 pm. D Kelleher seconded. Approved 6-0 by Roll Call Vote: M Bilas – yes, D Kelleher – yes, B O'Donnell – yes, M Campion – yes, M Enwright – yes, K Cantwell – yes.

T Russo joined meeting at 7:03pm.

Project Updates: K Cantwell asked the Board if they had any questions/comments about the project updates submitted prior to the meeting. D Kelleher thought it would be nice to tour some of these projects. K Cantwell said that could be scheduled as weather improves. He also reminded the Board that they can tour in groups of three or less at any time.

Affordable Housing Request: Greg Guimond, Town Planner, presented a need for funding a GIS land calculation study. Chapter 40B laws require communities to have 10% of housing stock or 1.5% land area as affordable and listed on the Subsidized Housing Inventory (SHI). A GIS map will establish a baseline that can be updated by Marshfield's Planning Assistant, Karen Horne, tracking progress on the affordability status for years to come. G Guimond is waiting on the cost estimate for this project from Build/Support/Connect (BSC Group), but expects it to be under \$20,000.

K Cantwell said this project could be funded by vote with CPC Administrative Funds and this study would help update the Master Plan, which is expected every few years.

M Enwright asked for clarification if 10% and the 1.5% land were both required, or a choice of the two. G Guimond explained it was one or the other and the land area requirement (1.5%) was permanent. Whereas the 10% of the housing stock number changes (increases) after each new U.S. Census is released.

M Enwright asked if MHA could fund studies. K Cantwell said those funds are used for the Master Plan.

D Kelleher asked if the \$42,000 currently in Administrative Funds would be needed elsewhere. K Cantwell explained that this fund is set aside for this reason.

MOTION: M Enwright made a motion to appropriate the use of CPC Administrative Funds not to exceed \$20,000 for GIS Land Calculations project. B O'Donnell seconded. Motion passed 7-0

by Roll Call Vote: M Enwright - yes, B O'Donnell – yes, T Russo – yes, M Bilas – yes, M Campion – yes, D Kelleher – yes, K Cantwell – yes.

Minutes Review: MOTION: M Campion made a motion to approve the meeting minutes of February 9, 2022 as written. T Russo seconded. Approved 6-0-1 by Roll Call Vote: M Campion – yes, D Kelleher – yes, B O'Donnell – yes, M Enwright – yes, M Bilas – yes, K Cantwell – yes. T Russo – Abstain.

Other Business:

D Kelleher informed the Board that the Recreation Dept. is planning an Easter egg hunt/ribbon cutting ceremony at the Coast Guard Hill playground. A ribbon cutting ceremony is also being discussed for the Multi-Sport Courts.

K Cantwell said the Trails Committee plans to tour the site of the proposed Harbor Trail on Saturday.

K Cantwell also said the Pratt property is in need of site work. Open Space and Trails Committees will be invited to CPC's April meeting to discuss possibilities.

Next Meeting Date: April 13, 2022 at 7:00 pm.

Adjourn: MOTION: M Bilas made a motion to end the meeting at 7:26 pm. T Russo seconded. Approved 7-0 by Roll Call Vote: M Bilas – yes, T Russo – yes, M Campion – yes, M Enwright – yes, B O'Donnell – yes, D Kelleher –yes, K Cantwell – yes.

Respectfully submitted,

Tracy Pomella
CPC Administrative Assistant

MINUTES APPROVED APRIL 13, 2022