

**Town of Marshfield
Community Preservation Committee
Open Meeting Minutes --- July 13, 2022
ZOOM Meeting**

Members Present: Kevin Cantwell - Chair, Bert O'Donnell, Denis Kelleher, Kerry Richardson, Michele Campion, Mike Bilas, Stephen Merrick, Michael Devlin-Horne

Guests: Don McAleer

Call to Order: MOTION: M Bilas made a motion to open the meeting at 7:01 pm.
K Richardson seconded.

Minutes Review: MOTION: K Richardson made a motion to approve the meeting minutes of June 8, 2022 as amended. B O'Donnell seconded. Motion approved 6-0 by Roll Call Vote: B O'Donnell – yes, D Kelleher – yes, M Bilas – yes, K Richardson – yes, M Campion – yes, K Cantwell – yes.

New Members: K Cantwell welcomed new Board members Stephen Merrick and Michael Devlin-Horne, gave a quick overview of the meeting process, and introduced all CPC Board members and Advisory Board member, Don McAleer.

Board Reorganization: K Cantwell asked if any senior Board member would accept responsibility as CPC Vice-Chair. D Kelleher offered to serve, after the more senior members declined.

MOTION: K Cantwell made a motion to appoint D Kelleher as Vice Chair. M Bilas seconded. Motion approved 8-0 by Roll Call vote: M Bilas – yes, S Merrick-yes, B O'Donnell – yes, M Campion – yes, M Devlin-Horne – yes, D Kelleher – yes, K Richardson – yes, K Cantwell – yes.

K Cantwell asked if any member would like to assume the position as CPC Chair. No offers.
MOTION: K Richardson made a motion to reappoint K Cantwell as Chair. D Kelleher seconded. Motion approved 8-0 by Roll Call Vote: K Richardson – yes, M Bilas – yes, M Devlin-Horne – yes, S Merrick – yes, B O'Donnell – yes, D Kelleher – yes, M Campion – yes, K Cantwell – yes.

Other Business Updates:

Historic:

- M Campion said that the Historic Commission is expected to submit an application to restore the Concord Coach.
- M Campion's three year appointment with the Historic Commission will expire in 2023; a new liaison will be needed.

Affordable Housing:

- K Richardson reported that the Housing Partnership has determined that the MHOPP program is not feasible at this time due to increased home market values.
- The hiring of a Housing Coordinator is still undecided. H-P discussed hiring a part time Administrative Assistant, as well as a Technical Coordinator on an as needed basis.
- James Marathas, Housing Authority Executive Director, was advised by accountants not to sign a Memorandum of Understanding (MOU) between the Marshfield Housing Authority (MHA) and the Marshfield Housing Partnership Committee due to various reasons. Town Administrator, Michael Maresco, has asked that J Marathas write a letter to him outlining the reasons as to why the MOU is not able to be signed by the MHA. K Richardson has requested J Marathas to do this so the Town Administrator can then discuss it with Town Counsel and potentially draft an Article for the Formation of a Trust for submission at the Fall Town Meeting.

Recreation and Conservation: Nothing new to report this month.

Next Meeting Date: August 10, 2022 at 7:00 pm.

Adjourn: MOTION: M Bilas made a motion to end the meeting at 7:26 pm. K Richardson seconded. Approved 8-0 by Roll Call Vote: D Kelleher – yes, B O'Donnell – yes, M Bilas – yes, M Campion – yes, K Richardson – yes, S Merrick – yes, M Devlin-Horne – yes, K Cantwell – yes.

Respectfully submitted,

Tracy Pomella
CPC Administrative Assistant

Minutes approved August 10, 2022