

MINUTES

September 10, 2021 @ 10:00 am

Council on Aging Governance Committee

Senior Center

230 Webster St., Marshfield, Ma 02050

ATTENDANCE:

Allison Bruce, Student Intern, Carol Hamilton, Fred Monaco, Bill Scott and Barbara Van Houten.

CALL TO ORDER: The meeting was called to order at 10:12 am.

APPROVAL OF MINUTES: Fred moves to approve the minutes of. June 22, 2021. Barbara seconds the motion. The Motion passes unanimously.

DISCUSSION:

The Committee got together to review the Building Usage Policy with rules and regulations along with the Building Application once more comments and suggestions were made by the COA Board during the 30 day review. The Board requested that that the governance reconvene to review the changes.

Under the policy usage section under # 1 on the policy list cross out "nine member".

Under # 4 on the first line cross out "Marshfield Citizens".

Under # 5 on the second line after the phrase an emergency will be add the words "defined in accordance with current town policy". Take out the word "determined" following this. Then on the third line take out the word Marshfield and on the same line cross out the phrase "and the Emergency Management Director".

Under # 6 take out the word has and replace it with the word "have".

Under the rules and regulations section #3 on the first line take out the words "the building" and at the end of this same sentence add the words "of the building".

Under # 10 on the first line add the word "the" before the word Center. On the second line take out the word furthermore. On the third line cross out the word especially and in its place add the word "including".

Under # 11 and on the second line take out the word "Senior". On the same line but in the next sentence cross out the word we and replace it with the words "The COA".

On the building usage application form, change the revision date as approved by the board, in the heading. This will be reviewed again in the spring.

NEXT MEETING: No meeting time was set. But Barbara will put an earlier review date for the Building Usage the Application subject to the opening of the new expansion in late fall.

ADJOURNMENT: The meeting was adjourned at 11:12 a.m. Motion by Bill and seconded by Fred.

Respectfully Submitted,

Carol Hamilton, Director Council on Aging