

MINUTES

November 14, 2017

Council on Aging Evaluation Committee

Senior Center 230 Webster St., Marshfield, MA 02050

ATTENDANCE:

Marilee Comerford, Lynn Gaughan, Carol Hamilton, Carolyn Richards, Maureen Saunders and Bill Scott.

CALLED TO ORDER: 10:31AM

APPROVAL OF MINUTES: The minutes from August 8, 2017 Evaluation Committee were approved by vote of the committee. Lynn moved and Marilee seconded the motion. Motion passed unanimously.

DISCUSSION:

- Discussion of transportation and nutrition survey needs. Carol discussed the OCES survey and the information that will be gathered by the U Mass survey and GATRA. We should consider surveying the riders on the bus about the service. We also need input from those not using the service. The COA is exploring the idea of adding more transportation for medical rides. This may mean adding an additional driver for one day, as an example. Would it make sense to centralize transportation dispatch for ADA? There may be a possible survey of COA population regarding the idea of a Café. The idea of incorporating socialization and nutrition into one program was discussed. Are we fulfilling the nutritional needs of our seniors and will they be forthcoming in providing feedback. Furthermore, will that information be helpful in developing or transforming our nutritional programs.
- Marilee discussed the October 2017 COA Evaluation Form that we are in process of completing. At the next Evaluation Committee meeting the results and the summaries of the LLL Fall 2017 evaluation will be available for discussion. Do we act on the data that we receive from participants? Is there a response that we offer to people? The suggestion box is a good example of acting on the data that we receive. The CIC groups through accreditation give us good feedback on our procedures as one example.
- Carol H. invited members from Evaluation Committee to the COA Board meeting on 11/15 at 3:30 with Dr. Jan Mutchler from UMass. She will be at the meeting to gain input from staff and the COA Board regarding programs, services and space needs for the building expansion and for the purpose of developing a survey.
- Marilee discussed a possible pre-retirement open house for the spring and will discuss this further with Carol and Suzanne A. This program would possibly include workshops on pre-retirement financial planning and "life coaching" as well as showcasing the COA for the pre-retirement age group. There may also be workshops on SHINE to introduce the service to the pre-retirement population.
- Lynn G. reported for Marcy from the Accreditation Committee that there has been completion of another CIC group.
- For next meeting - Review of Activity and LLL evaluations and results of New Volunteer" 3 month survey" if available.

NEXT MEETING: The next meeting will be on February 13, 2018 @ 10:30

ADJOURNMENT: The meeting was adjourned at 11:30AM.

Respectfully submitted,
Marilee Comerford, Activities Coordinator, Marshfield Council on Aging